

Tri- Township Public Library District
Board of Trustees Meeting
Regular Minutes
April 6, 2010

President Ashcraft opened the meeting at 7: p.m.

Roll Call: Huck, Lindsay, Little, Perrine and Ashcraft. Absent: Elson and Scheller.

There were two people present from the public, Vicky Hart and Norma Sidener.

Input of Agenda items: There were no items from the Board or the Public.

Approval of Minutes: A motion was made by Perrine and seconded by Huck to accept the March 2nd, 2010 minutes as presented.

Ayes: Huck, Lindsay, Little, Perrine and Ashcraft. Absent: Elson and Scheller.

Treasurer's Report: We may run about five hundred dollars short in the IMRF but we can contribute that amount from the General Fund if needed, so we won't have to borrow any money for the IMRF. This was suggested by both the attorney and the auditor. We won't have to do this before June or possibly July, 2010. There is fifty six thousand dollars in the General Checking as Treasurer transferred sixty five thousand from the Illinois fund.

Director's Report: The weeding of old books continues. We have given all of the VHS tapes to the Friends of the Library, except for the children's tapes, which the Library has kept. Fiction and non-fiction have both been cleaned out, leaving us with space available for new DVDs.

Our new e-mail addresses are now in use. Director brought a sample of our new web site design.

Director will address other issues separately as listed on the agenda.

Statistics are attached.

Maintenance: The new storage closet has been completed.

Concrete around the building: now that the weather is nice, Director will check with Paul from C & P to discuss the work to be done.

The contractor has gotten an estimate from one company for the movable wall panels. The estimated cost is twenty two thousand, five hundred and twenty five dollars. The friends of the Library are willing to pay fifty percent of the cost. The Director would like to hold off on this until

next fiscal year and put out a bid then. Director will check with Mr. Eastman to see what we need to do to put out bids.

Waste disposal: We are satisfied so far with Allied Waste. We have five bins which do seem to be enough for now, although we do have room for another one if we would need it. We are paying almost one third less for pick-up from Allied Waste than we were paying Veolia.

Air Conditioner: The air conditioner that cools the Director's office and staff room died last week. The new air conditioner will be arriving tomorrow. The air conditioner cost four thousand four hundred eighty six dollars and the Friends of the Library have already paid for it. What would we do without our Friends?

Communications: The Director received notice of bankruptcy for one of our library patrons. The amount they owe us is minimal but Mr. Eastman said to leave it on the books until paid or bankruptcy is final.

Madison County- the Director received a Statement of Economic Interests. Each of the Trustees should have gotten theirs and need to complete and return them to Madison County.

State Library: 2010 Census The Director has received a memo from the State Library system regarding the census. The data coordinator figures out the official legal population of our district. Director has a call into Charm at the system for advice on how to take care of this. We have a map of our district somewhere and Director has until June 1st to get this ready and wants to make sure we have the correct numbers for our district.

Old Business: Deaf assistance video cam. Tabled until next meeting as Elson was not here.

Library website redesign: Director brought an example of the calendar on the website. Our website is www.troy.library.org.

We adjourned to the Community Room while the GED Class is on break to see the completed storage room. Everyone was very impressed with the amount of space and the good work done by Paul. The Director will tell Paul thank you from the board.

Meeting resumed in Board Room.

Census Assistance site: The lady from the census is available on Monday through Friday from one until four p.m. until April 20th. We have had a few people come in. This is one of our public services.

Volunteer Banquet: The invitations are ready to go out. Katy Little will give them to the Director to mail out. The committee is having trouble getting entertainment. The food needs to be confirmed before the eighteenth so the Director can have the accountant cut a check for the caterer.

New Business: There is a new class for Trustees being offered at Lewis and Clark Library System on April 22nd from 10 a.m. until 12 noon. The class is entitled "Trustee's Duties." This class would

be great for new trustees. Please let Director know if you would like to attend so she can get you registered.

The Director discussed the Per Capita 2011 trustee requirements.

The impact of the new Health Care law on small businesses will not affect the library right now.

Appoint the budget committee: The Director will create the budget and the committee will approve it and bring it to the Board. Lindsay, Huck, and Ashcraft, as well as the Director will be the committee. Budget will be voted on in June.

Closed session: none.

There were no announcements, so the meeting was adjourned at 7:55 p.m.