

Tri-Township Public Library
Regular Board of Trustees Meeting
Minutes
July 7th, 2009

President Ashcraft opened the public hearing at 7:01 p.m. There was no one from the public to comment on the Budget.

The regular meeting opened at 7: 31 p.m.

Roll Call: Buckingham, Elson, Huck, Lindsay, Little, Scheller and Ashcraft. Present from the public were Vicky Hart, Amanda Walker and Norma Sidener.

Input of Agenda Items: Board -- Addition by Buckingham to the announcements
Communications: note from Auditor.

Public: none.

A motion was made by Elson and seconded by Huck to accept the minutes of the June 2nd, 2009 regular meeting as presented.

Ayes: Buckingham, Elson, Huck, Lindsay, Scheller and Ashcraft. Abstained: Little.

A motion was made by Elson and seconded by Buckingham to accept the closed session minutes of June 2nd, 2009.

Ayes: Buckingham, Elson, Huck, Lindsay, Scheller and Ashcraft. Abstained: Little

Treasurer's Report: We have received our first check from tax payments. The check was for fourteen dollars and seventy-two cents. The Treasurer may need to move some money to the General Fund. We have not received the Per Capita fund monies yet, so we may need to borrow from the working cash fund. We have eighty thousand dollars in the holding fund so we should be okay.

Director's Report: The Summer Reading Program is a great success. We have over two hundred children registered, also a number of adults.

The Staff was recertified in CPR on June 12th, 2009.

Staff spent Staff Development day in Springfield, Illinois. They went to the Dana-Thomas House, the Museum of Funeral Customs, which was very interesting, and also drove by Lincoln's Tomb. It was a very good day for all.

The Director will be leaving on Friday for the American Library Association Annual Conference, which is being held in Chicago July 10th -14th, 2009. Denise Putz will be point -of -contact in her absence.

Director is still trying to get the elevator inspected but no one has come out yet.

Director publicly wanted to give kudos to Denise as she has catalogued two thousand eight hundred and twenty three items this fiscal year.

Policy on non-resident cards: Anyone in the Triad school district, we are their Library, and anyone in our taxing district can get a non-resident card. Buckingham had asked about it and after discussion, Director told her she can use her Tri- Township card until it expires.

The Statistics are attached.

Maintenance: Kitchen update: The locks on the cabinets for the Library will cost fifty three dollars and forty cents for six cabinets, labor to install fifty five dollars, and service call fifty dollars, so the total will be one hundred sixty-eight dollars and forty cents. The keys will be free.

A motion was made by Lindsay and seconded by Elson to spend one hundred sixty eight dollars and forty cents for locks for the kitchen cabinets. Elson than went upstairs to check on a deaf client.

Ayes: Buckingham, Huck, Lindsay, Little, Scheller and Ashcraft. Absent: Elson.

New sump pump: We had to have a new sump pump installed. When installing it, something was not done correctly and water spouted out, causing the alarm to go off. Installers returned and corrected the situation. The cost of the sump pump was under two hundred dollars. Lindsay will check the alarm and batteries.

The exit lights have been replaced with LD lights.

Carpet cleaning; A new person came in with a business card and wanted to bid on the carpet cleaning. Director brought it to the Board's attention.

Lindsay said that one of the lights over the flag needs to be replaced. Director will call the electrician.

The Board has noticed a number of scuff marks on the floor, Director has talked to Al about it and will let him know the Board would like the floors cleaned.

Communications: Silver Creek Bible Fellowship would like to have first refusal for Sunday evening meetings. They would like to have from 7:30 a.m. to 5: 00 p.m. for their rental time. Elson returned to the meeting. The Board discussed their request and we will now give them the six month extension.

Mr. Eastman's comments on the appropriation ordinances: Mr. Eastman looked them over and only questioned the increase in IMRF. Director explained to him and as she has put the certificates with them, everything is good with the ordinances.

Huck has called the auditor and they will do the audit again this year for approximately six thousand dollars.

A motion was made by Elson and seconded by Huck to hire M. Thompson and Company as auditor for the 2008-2009 fiscal year at a fee of six thousand dollars.

Ayes: Buckingham, Elson, Huck, Lindsay, Little, Scheller and Ashcraft.

Old Business: Board of Trustees By-laws update. Elson and Ashcraft will review the by-laws.

Digitization of local newspaper update: We have received our microfilm back and sometime this month the site will become available.

Per Capita grant was tabled until next month.

New Business: 1. Appropriation Ordinance 09/10-01 Audit Fund: A motion was made by Little and seconded by Buckingham to approve Appropriation Ordinance 09/10-01 the Audit Fund.
Ayes: Buckingham, Elson, Huck, Lindsay, Little, Scheller and Ashcraft.

2. Appropriation Ordinance 09/10-02 Building and Equipment Fund. A motion was made by Little and seconded by Buckingham to approve Ordinance 09/10-02 Building and Equipment Fund.
Ayes: Buckingham, Elson, Huck, Lindsay, Little, Scheller and Ashcraft.

3. Appropriation Ordinance 09/10-03 General Fund. A motion was made by Little and seconded by Buckingham to approve Appropriation Ordinance 09/10-03.
Ayes: Buckingham, Elson, Huck, Lindsay, Little, Scheller and Ashcraft.

4. Appropriation Ordinance 09/10-04 Illinois Municipal Retirement Fund. A motion was made by Buckingham and seconded by Little to approve Appropriation Ordinance 09/10-04 Illinois Municipal Retirement Fund 09/10-04.
Ayes: Buckingham, Elson, Huck, Lindsay, Little, Scheller and Ashcraft.

5. Appropriation Ordinance 09/10-05. Insurance Fund. A motion was made by Buckingham and seconded by Little to approve Appropriation Ordinance 09/10-05 Insurance Fund.
Ayes: Buckingham, Elson, Huck, Lindsay, Little, Scheller and Ashcraft.

6. Appropriation Ordinance 09/10-06 Social Security Fund. A motion was made by Buckingham and seconded by Little to approve Appropriation Ordinance 09/10-06 Social Security Fund

The Director will be going to Synergy next month and will not be here for the August meeting. She will need a resolution passed at the August meeting for the Public Truth-in-Taxation hearing to be held in September.

A motion was made by Elson to go into closed session for matters regarding employment, compensation, discipline or dismissal of a specific employee. The motion was seconded by Buckingham.

Ayes: Buckingham, Elson, Huck, Lindsay, Little, Scheller and Ashcraft.

We went into closed session at 8:18 p.m.

We returned to regular session at 8:21 p.m.

A motion was made by Little to grant permanent employment to Susan Essenbacher and increase her salary from eight dollars per hour to eight dollars and fifty cents per hour. The motion was seconded by Buckingham.

Ayes: Buckingham, Elson, Huck, Lindsay, Little, Scheller and Ashcraft.

Announcements: Buckingham is moving to Edwardsville and so there will be a vacancy on the Board in September.

The meeting was adjourned at 8:22 p.m.