

Tri-Township Public Library
Regular Board of Trustees Meeting
Minutes
February 7th, 2012

The meeting was opened at 7:03 p.m. by Vice-President Lindsay.

Roll Call: Huck, Little, Perrine, Scheller and Lindsay. Absent: Ashcraft and Elson.
Present from the public were Vicky Hart, Steve Rensberry (reporter from the Times-Tribune) and Norma Sidener.

Input of Agenda Items Board- none.
Public- none.

Approval of Minutes: A motion was made by Perrine and seconded by Scheller to accept the minutes of the January 3rd, 2012 meeting as presented.
Ayes: Huck, Little, Perrine, Scheller and Lindsay. Absent: Ashcraft and Elson.

Treasurer's Report: We have not received the report from the accountant, but everything is in good shape financially.

Director's Report: There were three different sessions given to patrons who had e-readers and needed assistance. David Cassens met individually with each patron for one-on-one instruction, and each session was very well attended.
Items for discussion and vote are on the agenda.
Statistics are attached.

Maintenance: The annual fire alarm inspection for smoke detectors is completed. The annual fee from Barcom is forty nine dollars per month, a total of five hundred eighty eight dollars per year. Barcom will do an annual inspection.
A motion was made by Little and seconded by Perrine to sign for an annual inspection by Barcom at a cost of five hundred eighty eight dollars per year.
Ayes: Huck, Little, Perrine, Scheller and Lindsay. Absent: Ashcraft and Elson.
Knox box: The director has purchased a Knox box from the fire department for three hundred dollars and it will be placed on the exterior wall for the fire department to have a key. Nothing had been mailed to her so Director contacted the fire department to make the purchase.
Book drop: The book drop had been hit by the snowplow while it was cleaning the parking lot. Taake is no longer doing this so Complete Concrete is doing Taake's business for us at the cost we were paying Taake. They repaired the book drop at no cost to us.
Windows: We will discuss the windows under new business.

Communications: Director had checked with Mr. Eastman about the General Fund question and Scheller had checked the purple book about the working cash. It was decided to keep the working cash fund for emergency purposes because if we dismantle it and would then later restart it we would need a vote from the public

The money from the General Fund goes to the building and equipment fund, so Mr. Eastman said to keep how we do business as status quo.

We also received a final decision from the Board of Review. They agreed with Troy Storage (LC Properties) but Mr. Eastman said to let it go and not contest it.

Old Business: 106 West Oak Street- No new business.

LED sign: The design is being sent to the designer and Architectural Signing Associates will go to the city to see to permits and size requirements, so it is in the works. We will wait until the sign work is completed to get a brick mason and will keep it local if possible.

Volunteer Banquet: We will hold the banquet on April 19th, 2012. We will have Bandanas cater again and our menu for this year will include beef, turkey and smoked sausage, green beans, cole slaw and baked beans. We will order the cake from Troy Bakery or will check on cupcakes. Scheller and Little suggested plants as gifts for volunteers and will check with Sunnyside Nursery. They also suggested two E-readers for attendance prize-one for volunteers and one for everybody. They will check on back lights for the e-readers. It was decided to have the same entertainment as last year. The suggestion to have a theme for the evening was discussed. Director reminded Trustees of the OMA online training and will remind them monthly until everyone has completed the training.

New Business: Windows: The windows in the building are now seventeen or eighteen years old. The windows that open or close in the work room are very drafty and the big windows in the main part of the library are not tinted and the sun will eventually fade the carpet and books. The Director would like to check on windows and tinting as something to consider as a project after the sign project is completed.

Upgrades: Director would like to hire a landscaper to do the library's shrubs and landscaping, and also the lawn at 106 West Oak Street.

Closed Session: No closed session.

Announcements: None .

The meeting was adjourned at 8:00 p.m.