

Tri-Township Public Library
Board of Trustees Meeting
Regular Minutes
March 7th, 2017

The meeting was called to order at 7 p.m. by President Ashcraft.

Roll Call: Elson, Huck, Lanahan, Lindsay, Perrine, Ashcraft.

Absent: Scheller.

Present from the public were David Cassens, Director, Byron Thompson and Mike Lengacher (Auditors).

Input of Agenda Items: Board – Under Communications, Auditor and under New Business staff vacancies.

Public –none

Approval of Minutes: A motion was made by Elson and seconded by Lindsay to approve the minutes of the February 7th, 2017 meeting as presented.

Ayes: Elson, Huck, Lindsay, Perrine, Ashcraft.

Abstain: Lanahan. Absent: Scheller.

Treasurer's Report: We are staying on budget and are good to go.

Director's Report: The Dr. Seuss event went great. All programs are healthy. The Green Space fence has been repaired by Chesley Fence Company. We need to do a phone update. Director is looking at companies to get quotes. Statistics are included.

Maintenance: None

Communications: Mr. Thompson introduced his partner Mike Lengacher and then gave the audit report. We are in great shape. He explained that a management discussion analysis is not needed and went over a few pages. We have assets of over a million dollars. Liabilities are minimal, at around twenty thousand dollars. We might consider investing in some government bonds, otherwise all is good.

Old Business: Green Space: fence has been repaired.

Volunteer Banquet- all is going good. The banquet will be Thursday April 27th, 2017 and the theme this year is Volunteers make your world a better place. Lanahan said she has checked with Fire and Smoke and we will go with them again this year. They will give us the same price as last year with two meats and two sides plus salad. The Board decided to go with turkey and pulled pork for the meats and Mac and cheese, green beans, and Potato Salad for the sides. Lindsay is looking into cupcakes for desert and will probably get them at Super Value. Kathy is getting the gifts and entertainment.

New Business: Baker and Taylor- Director would like the board to pay an invoice of nine hundred sixty six dollars and sixteen cents to Baker and Taylor for books. A motion was made by Elson and seconded by Lanahan to approve payment of nine hundred sixty six dollars and sixteen cents to Baker and Taylor for books.

Ayes: Elson, Huck, Lanahan, Lindsay, Perrine and Ashcraft.,

Absent: Scheller

Lazer Ware –Director needs a new computer and also two new ones for the circulation desk, CPU's only. The old CPU's from the circulation desk will go to the card catalogue. Director has quote from Lazer Ware for nine hundred sixty five dollars and sixty five cents for David's computer and nine hundred fifty eight dollars and six cents for the other two computers, for a total of two thousand eight hundred eighty nine dollars and thirty six cents. These include a two year warranty and set up is included. We will save one thousand seven hundred twenty eight dollars over the next two years.

A motion was made by Elson and seconded by Lanahan to approve the invoice for the purchase of three computers, one for Director and two for circulation desk from Lazer Ware for a total of two thousand eight hundred eighty nine dollars and thirty six cents.

Ayes: Elson, Huck, Lanahan, Lindsay, Perrine and Ashcraft.

Absent: Scheller.

Illinois Heartland Library System: Director presented an invoice for eight hundred seventy dollars and seventy two cents for fees. A motion was made by Elson and seconded by Lindsay to pay Illinois Heartland Library System eight hundred seventy dollars and seventy two cents.

Ayes: Elson, Huck, Lanahan, Lindsay, Perrine and Ashcraft.

Absent: Scheller.

Staff- Robert Scott and Coral Stiles are leaving. Robert has a new job and Coral has family obligations. Director has placed ads in the newspaper and on the Chamber website, also on our face book page. He feels we need to extend the hours for the new hires to a twenty four to thirty hour week and we need to include them in IMRF. Director has not gotten any answers to the ads yet but would like to have this ready when someone is hired. A motion was made by Elson and seconded by Huck to approve two new people and their inclusion into IMRF.

Ayes: Elson, Huck, Lanahan, Lindsay, Perrine and Ashcraft.

Absent: Scheller.

Closed Session: None.

Announcement and Adjournment: Ashcraft announced that he had a person from St. Jacob ask him when we were going to petition again for a library there. We have no plans to try again.

Elson Said her daughter is working on the fourth book in her series.

The meeting was adjourned at 7:57 p.m.