

Tri-Township Public Library  
Board of Trustees Meeting  
Regular Minutes  
September 6<sup>th</sup>, 2016

The meeting was called to order by Treasurer Scheller at 7 p.m.

Roll Call: Huck, Lanahan, Perrine and Scheller.

Absent: Ashcraft and Elson.

Present from the public were David Cassens, Director, Maxine Murphy, Marcella Lindsay and Norma Sidener.

Input of Agenda Items: Board- Applicants for Board of Trustees opening- Maxine Murphy and Marcella Lindsay.

Public – none

Approval of Minutes: A motion was made by Lanahan and seconded by Perrine to accept the regular meeting minutes of July 5<sup>th</sup>, 2016 as presented.

Ayes: Huck, Lanahan, Perrine and Scheller.

Absent: Ashcraft and Elson.

A motion was made by Lanahan and seconded by Perrine to accept the closed session meeting minutes of July 5<sup>th</sup>, 2016 as presented.

Ayes: Huck, Lanahan, Perrine and Scheller.

Absent: Ashcraft and Elson.

The August 2<sup>nd</sup>, 2016 meeting minutes were tabled until next month.

Treasurer's Report: We are solid. We are making distributions as we need to and Treasurer will have her report in the paper next month.

Director's Report: Director reported that due to vandalism, we had to install locks on the downstairs bathrooms. They will be open during activities and meetings in the lower level.

Two new baby changing stations were installed in the upstairs bathrooms.

An incident occurred on August 5<sup>th</sup> that resulted in the banning of a patron from the library for thirty days. One of our new hires, Amy, has quit as she received a job offer out of State and rather than hire someone new we are going to try to make do with the staff we already have.

Statistics are enclosed.

Maintenance: We needed to replace the fire door at the top of the stairs. Mr. Handyman replaced it at a cost of two thousand one hundred seventy two dollars and fifty seven cents.

A motion was made by Lanahan and seconded by Perrine to approve the payment of two thousand one hundred seventy two dollars and fifty seven cents to Mr. Handyman for the replacement of the fire door at the top of the stairs.

Ayes: Huck, Lanahan, Perrine and Scheller.

Absent: Ashcraft and Elson.

Communications: Maxine Murphy and Marcella Lindsay, candidates for board member, were introduced to the Board and each gave a brief talk explaining their reasons for joining the Board. Maxine said she has been impressed with the library in her eleven years here but when told the term was for six years, said she couldn't commit for that long. Director said she could consider filling the two years still open and then decide on the following years, but due to family obligations she wasn't sure she would be able to do so. Marcella said she has the time and would enjoy

working with the board but didn't want the Board to be influenced by Leo's years on the board if someone else would be available. No action was taken at this time.

Green space: There is nothing new, all looking good, we may need some new plants in the spring.

New business: Alcohol Law for Libraries in Illinois. Scheller discussed the new law and said we may need to incorporate a new policy allowing no sales or use of alcohol in the library if the law is passed. No action was taken until next month when all members are present.

Robert Scott- IMRF- Director said he would like to increase Robert's hours to twenty seven a week and he is eligible for IMRF. Scheller suggested Robert's hours be increased to twenty seven hours a week and he be enrolled in IMRF. A motion was made by Lanahan and seconded by Perrine to increase Robert Scott's hours to twenty seven a week

Ayes: Huck, Lanahan, Perrine and Scheller.

Absent: Ashcraft and Elson.

A motion was made by Perrine and seconded by Lanahan to enroll Robert Scott in IMRF.

Ayes: Huck, Lanahan, Perrine and Scheller.

Absent: Ashcraft and Elson.

Share Membership fee- Director said our annual fee of seven thousand nine hundred sixty dollars for Share membership is due. Share gives us availability to other libraries for patrons needs. A motion was made by Huck and seconded by Lanahan to pay our Share membership fee of seven thousand nine hundred dollars.

Ayes: Huck, Lanahan, Perrine and Scheller.

Absent: Ashcraft and Elson.

Health Insurance renewal for the library- The fees are going up by seven percent. We pay now pay one thousand nine hundred ten dollars and eighty two cents, it would increase to two thousand forty three dollars and seventy two cents. There is open enrollment for employees between now and October. Director is to call Kari and ask her to attend a meeting to answer questions we have. We will vote on the health insurance in October.

Book subscription from Junior Library Guild- Director explained that we receive books and magazines for our junior patrons from the guild and our annual fee is one thousand thirty two dollars a year. Our subscription is due now. A motion was made by Perrine and seconded by Huck to pay the Junior Library Guild invoice of one thousand thirty two dollars.

Ayes: Huck, Lanahan, Perrine and Scheller.

Absent: Ashcraft and Elson.

Closed Session: None.

Announcements and Adjournment: There were no announcements so the meeting was adjourned at 8: 11 p.m.