

Tri-Township Public Library District
Board of Trustees
Regular Board Meeting
November 1st, 2016

The meeting was opened by President Ashcraft at 7:p.m.

Roll Call: Huck, Lanahan, Lindsay, Perrine and Ashcraft.

Absent: Elson and Scheller.

Present from the Public were David Cassens, Director and Norma Mendoza (Reporter for Times-Tribune).

Input of Agenda Items: Board – none

Public – none

Approval of Minutes: September minutes were tabled until Scheller arrives. October minutes tabled until next meeting.

Treasurer's Report: Director said we are in good shape. Money is still coming in from taxes.

Director's Report: our new website has gone live and feedback has been positive.

As part of our five – ten year plan we are investigating the possibility of homebound services for our patrons.

Director has booked his trip to the ALA Midwinter Conference in January.

We had to call the police and paramedics last week as a girl O.D. in the library. They searched for needles and found nothing.

Food for Fines is going well.

Statistics are enclosed.

Maintenance: Cintas did a deep clean in the summer and they wanted to know if we should do a deep clean for winter. The cost would be five thousand two hundred and eight dollars and eighty six cents. Since weather has not been bad it was decided to put off deep cleaning until spring and bring it up again then if the weather has been bad. Director will call them.

Communications: None

Old Business: Green space- none

New Business: Auditor's invoice: The auditor met with Director and new bookkeeping company and went over all classified transactions from June to August as the old bookkeeper had not given all information to new bookkeeper. We are using YCG Accounting. The invoice from Auditor is for one thousand two hundred and twenty five dollars at a cost of fifty dollars per hour.

A motion was made by Perrine and seconded by Lanahan to pay the invoice to Thompson for one thousand two hundred and twenty five dollars.

Ayes: Huck, Lanahan, Lindsay, Perrine and Ashcraft.

Absent: Elson and Scheller.

The Director and Staff are reorganizing the back workroom and supply closet by Denise's desk. They have a plan to possibly add shelving or bookcase to the front work and it was suggested that the excess supplies and unneeded items be given to the Friends of the Library and they could sell whatever they can't use.

Closed Session: None

Announcements and Adjournment: There were no announcements, so the meeting was adjourned at 7:18 p.m.