

Tri-Township Public Library
Board of Trustees Meeting
Regular Minutes
January 3rd, 2017

President Ashcraft opened the meeting at 7 p.m.

Roll Call: Lanahan, Perrine, Scheller and Ashcraft. Absent: Elson, Huck and Lindsay.

Present from the public was David Cassens, Director.

Input of Agenda Items: Board- none

Public-none

Approval of Minutes: September 6th, 2016 tabled.

Elson and Huck arrived at 7: 02.

Approval of minutes was started again. A motion was made by Scheller and seconded by Perrine to accept the September 6th, 2016 regular meeting minutes as presented.

Ayes: Huck, Lanahan, Perrine and Scheller. Ashcraft and Elson abstained. Lindsay absent.

A motion was made by Elson and seconded by Lanahan to accept the October 4th, 2016 closed session meeting minutes as presented.

Ayes: Elson, Huck, Lanahan, Scheller and Ashcraft. Perrine abstained. Absent: Lindsay.

A motion was made by Perrine and seconded by Huck to accept the November 1st, 2016 regular meeting minutes as presented.

Ayes: Huck, Lanahan, Perrine and Ashcraft. Elson and Scheller abstained. Absent: Lindsay.

The October 4th and December 6th, 2016 regular meeting minutes were tabled until next meeting.

Treasurer's Report: Everything is good. We are on target. Progress report will be completed this week end.

Director's Report: The auditor has asked for an extension on the audit until February. Myron has had a death in the family. Statistics are enclosed.

Maintenance: None.

Communications: None.

Old Business: Green Space: Someone had hit the fence on the Oak street side last month. It cost three hundred dollars to repair it.

New Business: Bel-O invoice: We have received an invoice from Bel-O for our annual heating and air-conditioning maintenance and HVAC check. The cost is one thousand thirty dollars.

A motion was made by Elson and seconded by Scheller to pay the Bel-O invoice of one thousand thirty dollars for the annual heating and HVAC check.

Ayes: Elson, Huck, Lanahan, Perrine, Scheller and Ashcraft. Absent: Lindsay.

OCLC Resource Sharing Conference- Joel: Joel would like to have time off to go to the OCLC Conference in Virginia Beach from March 14th through March 16th, 2017. Registration fee is two hundred dollars and must be turned in by January 6th, 2017. Director checked on airfare and hotels. Airfare will run between two hundred fifty dollars and four hundred and fifty dollars and the hotels he found are the Virginia Beach Ocean Front Beach hotel at one hundred twenty nine dollars per night and the Ocean Front Beach Inn at eighty nine dollars per night. Board discussed the arrangements and decided to go with the one hundred twenty nine dollars per night as the Ocean Front Beach was closer to the conference. Director figured with the highest airfare, registration and hotel, it would cost about one thousand one hundred two dollars total. The board will have to make two motions, one to give Joel the time off and two for the total cost of the trip.

A motion was made by Perrine and seconded by Lanahan to allow Joel to Attend the OCLC Resource Sharing Conference in March.

Ayes: Elson, Huck, Lanahan, Perrine, Scheller and Ashcraft. Absent: Lindsay.

A motion was made by Elson and Seconded by Lanahan to approve payment of up to one thousand two hundred dollars for travel and expenses for Joel for the upcoming conference in March.

Closed Session: None

Announcements and Adjournment: Elson's daughter Ashley is negotiating a contract for her E-Book and is house hunting. Perrine wanted to check on when his term is up in April and if he needs to attend April meeting. Director said if meeting is before April 4th, he will need to attend, if after he wouldn't need to. He will bring a letter to the March meeting.

The meeting was adjourned at 7:24 p.m.