

Tri-Township Public Library

Board of Trustees
Regular Meeting Minutes
October 4th, 2016

The regular meeting was called to order at 7 p.m. by President Ashcraft.

Roll Call: Elson, Huck, Lanahan, Scheller and Ashcraft. Absent: Perrine
Present from the public were David Cassens, Director, Norma Mendoza, (reporter from Times –Tribune), Marcella Lindsay and Norma Sidener.

Input of Agenda Items: Board - installation of secretary, Board room carpet and Food for Fines.

Approval of Minutes: A motion was made by Elson and seconded by Scheller to accept the August 2nd, 2016 regular meeting minutes as presented.

Ayes: Elson, Huck, Lanahan and Scheller, Abstained: Ashcraft
Absent: Perrine

The regular meeting minutes for September 6th, 2016 were tabled until next meeting due to lack of quorum.

Sue Lanahan was nominated by Scheller to be the new board secretary. A motion was made by Scheller and seconded by Elson to accept Sue Lanahan as secretary to the board.

Ayes: Elson, Huck, Scheller and Ashcraft. Abstained: Lanahan
Absent: Perrine.

Sue Lanahan was sworn in as Secretary to the Board of Trustees of the Tri – Township Public Library by Vice president Elson.

I, Sue Lanahan, having been elected to the office of Library Board Secretary for the Tri-Township Public Library, do solemnly swear that I will uphold the Constitution of the United States and the Constitution of the State of Illinois and that I will discharge the duties of Libraries Board of Trustees secretary to the best of my abilities.

Treasurer's Report: We are still on budget. We are good.

Director's Report: the new website is finished and we will be ready to go live within the week.

MCT has a new bus stop next to the library. Both of these are in the five year plan. Statistics are enclosed.

Maintenance: There was discussion about carpeting for the board room and it was tabled until next meeting.

Communications: Marcella Lindsay is a prospective board member; President Ashcraft asked if she had any questions. She wanted to know how long the term was. The term she would be filling in for ends in April 2017 and she would then take out a petition to be elected to another term.

The board went into closed session to discuss approval of Marcella Lindsay as a Trustee to the Tri Township Library District.

The Board returned to open session at 7:33 p.m.

Elson swore in Marcella Lindsay who repeated the oath of office- I, Marcella Lindsay, having been elected to the Board of Trustees of the Tri- Township Public Library Board due solemnly swear to uphold and support the constitution of the State of Illinois and will discharge the duties of the Board of Trustees to the best of my ability.

Old Business: Green Space-

Health insurance for Library: We are now paying one thousand nine hundred ten dollars and eighty two cents. When renewal is due in November it will increase to two thousand forty three dollars, a seven per cent increase. We are grandfathered in for this year. David and Joel are the only staff members in the plan. A motion was made Scheller and seconded by Lanahan to continue with our Blue Cross health plan for a cost of two thousand forty three dollars and seventy two cents or twenty four thousand five hundred twenty four dollars and sixty four cents annually and will maintain the current co pays.

Ayes: Elson, Huck, Lanahan, Lindsay, Scheller and Ashcraft. Absent:
Perrine.

New Business: E- Book invoice for 3M: we have an invoice from 3M for the E-books, for one thousand one hundred ninety nine dollars and thirty cents.

A motion was made by Scheller and seconded by Elson to pay 3M one thousand one hundred ninety nine dollars and thirty cents.

Ayes: Elson, Huck, Lanahan, Lindsay, Scheller and Ashcraft. Absent: Perrine.

ALA Midwinter Conference: David is going to the ALA Midwinter Conference in Atlanta, Georgia, January 20th thru 24th, 2017. The total fee through the conference is one thousand one hundred and two dollars and twenty cents. He also checked with Travelocity and it would cost one thousand three hundred twenty two dollars and twenty four cents. The board also allows a stipend per diem. A motion was made by Scheller and seconded by Lindsay to pay Director up to one thousand three hundred dollars for travel, board, conference fees and a per diem of sixty dollars per day, a total of three hundred dollars for the week.

Ayes: Elson, Huck, Lanahan, Lindsay, Scheller and Ashcraft. Absent: Perrine.

Audit Levy Ordinance 16/17-07- a motion was made by Scheller and seconded by Elson to accept Levy Ordinance 16/17-07, an ordinance for the audit, an ordinance levying taxes for the Tri-Township Public Library District, Madison County , Illinois for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

Ayes: Elson, Huck, Lanahan, Lindsay, Scheller and Ashcraft. Absent: Perrine.

Building and Equipment Ordinance 16/17- 08- a motion was made by Scheller and seconded by Elson to accept Levy Ordinance 16/17-08 an ordinance for the Building and Equipment Fund an ordinance levying taxes for the Tri-Township Public Library District, Madison County, Illinois for the fiscal year beginning July I, 2016 and ending June 30, 2017.

Ayes: Elson, Huck, Lanahan, Lindsay, Scheller and Ashcraft. Absent: Perrine.

General Fund Levy Ordinance 16/17-09- a motion was made by Scheller and seconded by Elson to accept Levy Ordinance 16/17-09 an ordinance for the General Fund an ordinance levying taxes for the Tri-Township public Library District, Madison County, Illinois for the fiscal year beginning July 1,2016 and ending June 30, 2017.

Illinois Municipal Retirement Fund Ordinance 16/17-10- a motion was made by Lanahan and seconded by Lindsay to accept Levy Ordinance 16/17-10 an ordinance for the Illinois Municipal Retirement Fund an ordinance levying taxes for the Tri-Township Public Library District, Madison County, Illinois for the fiscal year beginning July1, 2016 and ending June 30, 2017.

Ayes: Elson, Huck, Lanahan, Lindsay, Scheller and Ashcraft. Absent: Perrine.

Insurance Fund Ordinance 16/17-11- a motion was made by Lanahan and seconded by Lindsay to accept Levy Ordinance 16/17-11 an ordinance for the Insurance Fund

an ordinance levying taxes for the Tri-Township Public Library District, Madison County, Illinois for the fiscal year beginning July 1, 2016 and ending June 30, 2017.
Ayes: Elson, Huck, Lanahan, Lindsay, Scheller and Ashcraft. Absent: Perrine.

Social Security Fund Ordinance 16/17-12- a motion was made by Lanahan and seconded by Lindsay to accept Levy Ordinance 16/17-12 an ordinance for the Social Security Fund an ordinance levying taxes for the Tri-Township Public Library District, Madison County, Illinois for the fiscal year beginning July1, 2016 and ending June 30, 2017.

Ayes: Elson, Huck, Lanahan, Lindsay, Scheller and Ashcraft. Absent: Perrine.

Food for Fines: A motion was made by Elson to hold the annual Food for Fines in November.

Ayes: Elson, Huck, Lanahan, Lindsay, Scheller and Ashcraft. Absent: Perrine.

Announcements and Adjournment: Elson announced her daughter's third E-Book came out today. Congratulations!

The meeting was adjourned at 8: 06 p.m.