

Tri-Township Public Library  
Board of Trustees Meeting  
Regular Minutes  
May 1, 2018

The meeting was called to order at 7:07 p.m. by President Ashcraft.

Roll Call: Erschen, Huck, Lindsay and Ashcraft. Absent: Elson, Lanahan and Scheller.

Elson arrived at 7:08 p.m.

Present from the public were David Cassens, Director, Steve Rensberry, (Times-Tribune Reporter), and Norma Sidener.

Agenda: Board – First floor library.

Huck –Volunteer Banquet

Public – none

Approval of Minutes: A motion was made by Elson and seconded by Lindsay to accept the February 6<sup>th</sup>, 2018 regular meeting minutes as read.

Ayes: Elson, Erschen, Huck, Lindsay and Ashcraft. Absent: Lanahan and Scheller.

Scheller arrived at 7:10 p.m.

A motion was made by Elson and seconded by Erschen to accept the March 6<sup>th</sup>, 2018 regular meeting minutes as amended for punctuation.

Ayes: Elson, Erschen, Huck, Lindsay, Scheller and Ashcraft. Absent: Lanahan.

The April 3<sup>rd</sup>, 2018 minutes were tabled.

Treasurer's Report: we are fine.

Director's Report: The Summer Program Brochure is almost completed and will be ready sometime next week.

We have received word from the State that we will be receiving our Per Capita grant of sixteen thousand, eighteen hundred dollars and seventy five cents for next year but it has been delayed. The electrician installed test LED lights to see how they look. They look great and we will be getting quotes to change the whole first floor.

The board room carpet has been changed out and looks great.

The landscape project has been booked and landscaper will begin once weather stabilizes.

Statistics are included.

Maintenance: Computer Lab Shelves: we have received a quote from Demco for thirteen units of shelving for four thousand thirty three hundred dollars and fifty nine cents.

A motion was made by Scheller and seconded by Elson to pay Demco four thousand, thirty three hundred dollars and fifty nine cents for thirteen units of shelving for the computer lab.

Ayes: Elson, Erschen, Huck, Lindsay, Scheller and Ashcraft. Absent: Lanahan.

Computer Lab Walls painting Quotes: We have received quotes from Wet Paint for six hundred and eighty two dollars for two coats, from Thaxton for four hundred ninety dollars for two coats, Schneider Painting for four hundred seventy five dollars to repair, patch and paint the computer lab walls.

The Board discussed the quotes and decide to accept the bid from Thaxton.

A motion was made by Elson and seconded by Scheller to accept the bid for Thaxton Paint Company for four hundred ninety dollars to repair, patch and paint two coats for the computer lab walls. We will stick with white paint for now.

Ayes: Elson, Erschen, Huck, Lindsay, Scheller and Ashcraft.

Absent: Lanahan.

Kone Elevator Maintenance Invoice: Director reported he has had nothing but problems with Kone lately. They come out and do nothing but grease the gears and charged nine hundred and three dollars and sixty six cents, five hundred of which is for transportation alone, so he terminated their service about three weeks ago but we still need to pay this last bill.

A motion was made by Scheller and seconded by Lindsay to pay Kone's final bill of nine hundred three dollars and sixty six cents.

Ayes: Elson, Erschen, Huck, Lindsay, Scheller and Ashcraft.

Absent: Lanahan.

Elevator Preventative Maintenance quotes: We have received comprehensive quotes for Elevator maintenance from Allrise, Midwest Elevator and Century, all in St. Louis, and Kone. Kone charges one hundred thirty dollars a month whether they come out or not, for an annual fee of five hundred sixty dollars. Allrise would charge a monthly service fee of one hundred fifty dollars and would go to two hundred twenty five dollars, if we modernize. The quarterly fee is two thousand seven hundred dollars.

Midwest would charge three thousand eight hundred forty dollars quarterly, three hundred and twenty dollars monthly. Century would charge three hundred thirty five dollars quarterly and charge for travel time. The board discussed these and decided to go with Allrise. A motion was made by Elson, seconded by Erschen to accept the bid from Allrise Company for elevator preventive maintenance at one hundred fifty dollars per month, to go to two hundred twenty five dollars per month when we modernize.

Ayes: Elson, Erschen, Huck, Lindsay, Scheller and Ashcraft.

Absent: Lanahan.

Elevator Modernization Quotes: The quotes for modernization were – from Allrise- seventy six thousand forty two dollars, Midwest – seventy eight thousand, two hundred dollars and seventeen thousand two hundred dollars for new car.

Elevator Packing Repair Quotes: Allrise – two thousands even hundred forty eight dollars, Midwest –two thousand ninety five dollars, Century – two thousand eight hundred sixty dollars.

A motion was made by Scheller and seconded by Elson to accept the quote of two thousand seven hundred forty eight from Allrise for the elevator packing repair.

Ayes: Elson, Erschen, Huck, Lindsay, Scheller and Ashcraft.

Absent: Lanahan.

Security Cameras: Director is checking on security cameras to install so we can see the DVD collections as we have had some theft and no returns, He has talked with the Mascoutah and Glen Carbon Libraries. Two systems used are Pro Alarm and George Alarm. Pro-Alarm gave a quote of seven thousand fifty dollars with a two year warranty and George Alarm gave three options. Director to check on warranties.

Tabled until next month.

Library First floor Lighting: Director suggested we convert all lights around the stacks on the first floor to LED lighting. LED bulbs last up to seven years and cost less electricity. He has checked with Ace Hardware and TruLight Electric, Ace hardware gave a cost of two thousand eight hundred dollars for bulbs and nothing else. TruLight electric from Edwardsville quoted a price of five thousand nine hundred eighty eight dollars to disconnect and remove ballasts and dispose of all.

A motion was made by Elson and seconded by Scheller to accept the bid from TruLight Electric for LED lights to replace all lights around the stacks on the first floor and remove and dispose of all ballasts.

Ayes: Elson, Erschen, Huck, Lindsay, Scheller and Ashcraft,

Absent: Lanahan.

Communications: President Ashcraft appointed David Cassens, Director, Sue Lanahan and Kathy Scheller to the budget Committee.

Old Business: Scheller said she is looking at getting some flowering bamboo.

New Business: World Book Quote: this was tabled indefinitely.

State Farm Insurance Renewal: Director said our Insurance renewal with State Farm is due the renewal fee is five thousand one hundred fourteen dollars.

A motion was made by Scheller and seconded by Erschen to pay the renewal fee of five thousand one hundred fourteen dollars to State Farm.

Ayes: Elson, Erschen, Huck, Lindsay, Scheller and Ashcraft. Absent: Lanahan.

Prevailing Wage Rate Ordinance 18/19-14: A motion was made by Scheller and seconded by Elson to accept the Prevailing Wage Rate Ordinance 18/19-14, Whereas, the State of Illinois has enacted “ An ACT regulating wages of laborers, mechanics and other workers employed in any public works by the State, County, City or any public body or any political subdivision or by the State for public works”, approved June 26,1941, as amended, being Chapter 820 ILCS 130/1-12, Illinois Compiled Statues; and

Whereas, the aforesaid Act requires that the Tri-Township Public Library District, investigates and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality of Madison County employed in performing construction of public works for Tri-Township Public Library District.

Ayes: Elson, Erschen, Huck, Lindsay, Scheller and Ashcraft. Absent: Lanahan.

Volunteer Banquet: There were issues with the caterer, which have been resolved but we will not using them in 2019.

We need to check on the date for the twenty fifth anniversary of this building and will keep it in the budget.

Closed Session: None.

Announcements and Adjournment: Norma Sidener said both her granddaughter and grandson are graduating in May. Her granddaughter is graduating from Maryville University and her grandson from high school.

David Cassens’ son was an acolyte at Church.

The meeting adjourned at 8:44 p.m.