

## **Policy Committee Meeting Minutes - June 3, 2026**

In attendance: Katie Devany, Lyssa Mascote, and Linda Taake

The policy committee met on June 3, 2026, to review the PCI Compliance (Information Security Policy) document recommended for implementation by the library's technology vendor, Lazerware. The committee agreed that the policy should be implemented by the library. The Director will distribute the policy at the next staff meeting for review and acknowledgement by employees via signature. Additionally, the committee has recommended that the policy be included in the personnel manual for all new employees to complete during the onboarding process.

The committee also drafted an employee tuition reimbursement policy. The draft has been forwarded to the personnel committee for review along with the recommendation for PCI Compliance implementation.

Respectfully Submitted,

Katie Devany  
Policy Committee Chair