

TRI-TOWNSHIP PUBLIC LIBRARY DISTRICT
December 7, 1993
MINUTES OF BOARD MEETING

REGULAR MEETING called to order at 7:05 p.m. in the basement of the Library. (At 8:00 p.m. meeting continued in the main room of the library.)

ROLL CALL - present were Cassot, Merz, Schaefer, Fallis (4). Absent - Huck, Madison (2).

OTHERS PRESENT - Brown, Gulley (2). Noonan (3),

MINUTES A motion was made by Merz, seconded by Cassot, to approve the minutes of the 11/2/93 board meeting. Motion passed. Ayes - Cassot, Merz, Schaefer, Fallis (4). Absent - Huck, Madison (2).

New board member Robert Noonan was sworn in. Huck and Madison arrived at the meeting at 7:15 p.m.

BILL LIST - (see copy)

A motion was made by Madison, seconded by Cassot to: approve the bill list with the addition of program materials and mileage. Motion passed. Ayes - Cassot, Huck, Madison, Merz, Noonan, Schaefer, Fallis (7). Absent - none (0).

LIBRARIAN'S REPORT (see copy)

1. Brown will check with the Triad school district concerning a form that could be filled out by new residents verifying they live in the Library district.
2. Policy concerning total items to be checked out will be rewritten and presented at the next regular board meeting and will include wording stating the Librarian and staff may use discretion.
3. New printer purchase is on the bill list.
4. A motion was made by Cassot, seconded by Noonan, to hire Judy VanHoose for up to 32 hours during the Christmas holiday vacation at her previous wage. Motion passed. Ayes - Cassot, Huck, Madison, Merz, Noonan, Schaefer, Fallis (7). Absent - none (0).
5. The Librarian will use her own discretion concerning hours she works during the day.
6. A motion was made by Merz, seconded by Madison, to obtain a humidifier. Motion passed. Ayes - Cassot, Huck, Madison, Merz, Noonan, Schaefer, Fallis (7). Absent - none (0).
7. A motion was made by Madison, seconded by Noonan, to contact Mr. Eastman and have him take over the pursuit of obtaining our Cannon NP3825 copier and resolving the problem. Motion passed. Ayes - Cassot, Huck, Madison, Merz, Noonan, Schaefer, Fallis (7). Absent - none (0).

8. A motion was made by Madison, seconded by Merz, to change policy concerning non-resident cards so that cards may be purchased every six months for half of the yearly charge. Motion passed. Ayes - Cassot, Huck, Madison, Merz, Noonan, Schaefer, Fallis (7). Absent - none (0).

OVERDUE REPORT - (see copy)

COMMITTEE REPORTS

1. Friends -- The tree trimmers cleared \$60.00. The Super Value promotion successfully reached their goal of \$25,000.00.

COMMUNICATIONS - Two letters were received from Mr. Eastman. The first letter concerned Appropriation/Levy Ordinances which have been filed correctly. The other correspondence concerned a Working Cash Fund/Appropriation/Levy which will be kept on file.

UNFINISHED BUSINESS -- No Reports

NEW BUSINESS

A motion was made by Merz, seconded by Cassot, to sell the old florescent shop lights in the garage to Madison at \$5.00 per fixture. Motion passed. Ayes - Cassot, Huck, Merz, Noonan, Schaefer, Fallis (6). Abstain - Madison (1). Absent - none (0). A motion was made by Noonan, second by Merz, to authorize up to \$25.00 to facilitate the mailing of a letter to all card holders who use the library in the unincorporated areas stating the alternatives available to them. Motion passed. Ayes - Cassot, Huck, Madison, Merz, Noonan, Schaefer, Fallis (7). Absent - none (0).

NEW BUILDING PLANS -- A State Grant of \$250,000.00 has been approved by the subcommittee for the new facility for the Tri-Township Public Library. Construction must start 140 days after the official signature.

PUBLIC INPUT -- None

ANNOUNCEMENTS -- None

MEETING ADJOURNED AT 8:49 p.m.



Marjorie Schaefer
Secretary