

TRI-TOWNSHIP PUBLIC LIBRARY DISTRICT  
January 4, 1994  
MINUTES OF BOARD MEETING

REGULAR MEETING called to order at 7:05 p.m. in the basement of the Library. (At 8:00 p.m. meeting continued in the main room of the library.)

ROLL CALL - present were Cassot, Huck, Madison, Merz, Noonan, Schaefer, Fallis (7). Absent - None (0).

OTHERS PRESENT - Brown (1)

MINUTES A motion was made by Merz, seconded by Madison, to approve the minutes of the 12/1/94 board meeting with correction. Motion passed. Ayes - Cassot, Huck, Madison, Merz, Schaefer, Noonan, Fallis (7). Absent - None (0).

BILL LIST - (see copy)

A motion was made by Noonan, seconded by Madison to: approve the bill list. Motion passed. Ayes-Cassot, Huck, Madison, Merz, Noonan, Schaefer, Fallis (7). Absent -none (0).

LIBRARIAN'S REPORT (see copy)

UPWE person is still with the Library. A motion was made by Noonan, seconded by Merz, to upgrade Dusty Little's classification from Page to Clerk. Motion passed. Ayes - Cassot, Huck, Madison, Merz, Noonan, Schaefer, Fallis (7). Absent - None (0).

OVERDUE REPORT - (not available)

COMMITTEE REPORTS

Madison reported that Super Value labels are behind previous years and has placed an article in the paper hoping to increase the number of label donations.

COMMUNICATIONS - A letter from LaMont was received concerning the availability of Public Library Construction Grants.

UNFINISHED BUSINESS - Mr. Eastman sent a letter to Guernsey concerning the copier and received no response. Mr. Eastman called Guernsey today and Guernsey has agreed to bring the machine to the Library by Thursday night of this week. A motion was made by Noonan, seconded by Cassot, to authorize Huck to obtain estimates of repair of the copier and to spend up to \$500.00 on repairs and obtain a loaner. Motion passed. Ayes - Cassot, Huck, Madison, Merz, Noonan, Schaefer, Fallis (7). Absent - None (0).

NEW BUSINESS

1. The Avenues to Excellence Committee will review and report at the next regular board meeting.
2. Merz will look check into setting up a date and place for the Volunteer Recognition in April.
3. A motion was made by Merz, seconded by Noonan, to authorize a delegate to be sent to the ILA Convention with expenditure not to exceed \$400.00. Motion passed. Ayes - Cassot, Huck, Madison, Merz, Noonan, Schaefer, Fallis (7). Absent - none (0).

NEW BUILDING PLANS -- A special meeting will be held on Monday, January 10, 1994 at 7 p.m. to meet with the architect concerning final update of construction plans. A motion was made by Madison, seconded by Noonan, to send a letter of intent for the LSCA Grant. Motion passed. Ayes - Cassot, Huck, Madison, Merz, Noonan, Schaefer, Fallis (7). Absent - None (0). A plan will be sent to Kresge concerning how the Library will raise money to obtain matching funds and who will help.


PUBLIC INPUT -- None

ANNOUNCEMENTS -- None

A motion was made by Noonan, seconded by Madison, to enter into closed session for employee performance appraisal and to review all closed session minutes with Brown to be present for the employee performance appraisal. Motion passed. Ayes - Cassot, Huck, Madison, Merz, Noonan, Schaefer, Fallis, (7). Absent - None (0). Closed session was entered at 8:21 p.m. Open session resumed at 8:37. Brown left the meeting at 8:27 p.m.

A motion was made by Noonan, seconded by Cassot, to grant Dusty Little a 30 cent raise effective January 1, 1994. Motion passed. Ayes - Cassot, Huck, Madison, Merz, Noonan, Schaefer, Fallis (7). Absent - None (0). A motion was made by Madison, seconded by Cassot, to keep closed session minutes of 8/30/89 and 3/2/88 closed and allow Mr. Eastman to approve appropriate disposition. Motion passed. Ayes - Cassot, Huck, Madison, Merz, Noonan, Schaefer, Fallis, (7). Absent - None (0).

MEETING ADJOURNED at 8:39 p.m.

  
Marjorie Schaefer  
Secretary