

TRI-TOWNSHIP PUBLIC LIBRARY DISTRICT
March 1, 1994
MINUTES OF BOARD MEETING

REGULAR MEETING called to order at 7:05 p.m. in the basement of the Library. (At 8:00 p.m. meeting continued in the main room of the library.)

ROLL CALL - present were Cassot, Huck, Madison, Merz, Noonan, Schaefer, Fallis (7). Absent - None (0). Noonan left the meeting at 7:45 p.m.

OTHERS PRESENT - Brown, Gulley (Gulley arrived at 7:30 and left at 7:45)

MINUTES A motion was made by Merz, seconded by Madison, to approve the minutes of the 2/1/94 board meeting. Motion passed. Ayes - Cassot, Huck, Madison, Merz, Noonan, Schaefer, Fallis (7). Absent - None (0).

BILL LIST - (see copy)

A motion was made by Noonan, seconded by Cassot to: approve the bill list as is. Motion passed. Ayes - Cassot, Huck, Madison, Merz, Noonan, Schaefer, Fallis (7). Absent - None (0).

LIBRARIAN'S REPORT (see copy)

Brown plans to schedule some hours off during the month of March. A motion was made by Cassot, seconded by Noonan, to authorize Judy Little a \$.25 raise per hour beginning March 1, 1994. Motion passed. Ayes - Cassot, Huck, Madison, Merz, Noonan, Schaefer, Fallis (7). Absent - None (0).

OVERDUE REPORT - (see copy)

COMMITTEE REPORTS

Friends - Gulley reported that everything is normal. We are behind on Super Valu tapes.

COMMUNICATIONS - A letter from the Illinois State Library was read concerning the copies of agreement and contract for Library Project #520. Copies have been signed and returned. Huck read a letter from the Madison County Treasurer's Office concerning the tax protest system. Communication was received from the State's Attorney's Office regarding the tax rate objection fund.

UNFINISHED BUSINESS

1. The copier is working well.
2. Volunteer recognition night has been tentatively set for April 27, 1994 at 6:30 p.m.
3. The vote on the personnel manual will be taken at the next regular board meeting. Policy will be rewritten concerning paid lunch hours.

NEW BUSINESS

1. The Policy and Procedures Manual will be voted on at the next regular board meeting.
2. The Budget Calendar will be voted on at the next regular board meeting.
3. Plaque updating will be postponed until the new facility is completed.

NEW BUILDING PLANS -- A motion was made by Merz, seconded by Madison, to authorize the President and Treasurer to sign papers for the state contract. Motion passed. Ayes - Cassot, Huck, Madison, Merz, Schaefer, Fallis (6). Absent - Noonan (1). Huck presented the following Bid Resolution: Be It Resolved that the Tri-Township Public Library District Board authorize Wm. B. Ittner, Inc, Architect, to prepare bid documents for the Board to review and to solicit bids after Board approval. A motion was made by Cassot, seconded by Madison, to accept the Bid Resolution. Motion passed. Ayes - Cassot, Huck, Madison, Merz, Schaefer, Fallis (6). Absent - Noonan (1).

PUBLIC INPUT -- None

ANNOUNCEMENTS -- None

MEETING ADJOURNED at 8:15 p.m.

Marjorie Schaefer
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Secretary