

TRI-TOWNSHIP PUBLIC LIBRARY DISTRICT  
JANUARY 4, 1996  
MINUTES OF BOARD MEETING

REGULAR MEETING called to order at 7:00 p.m.

ROLL CALL - Present were Cassot, Huck, Madison, Merz - (4). Absent - Abell, Murray, Noonan - (3).

OTHERS PRESENT - Lenhoff, Van Hoose, Walker.

MINUTES - A motion was made by Cassot, seconded by Huck, to approve the minutes of the 12/5/95 board meeting. Motion passed. Ayes - Cassot, Huck, Madison, Merz - (4). Absent - Abell, Murray, Noonan - (3).

Abell arrived at 7:08 p.m.

BILL LIST - (see copy).

A motion was made by Madison, seconded by Cassot, to approve the bill list with the exception of the \$289.00 for rental house stove. Motion passed. Ayes - Abell, Cassot, Huck, Madison, Merz - (5). Absent - Murray, Noonan - (2).

Working cash fund. Huck made report that \$5200.00 had been transferred from the working cash fund, leaving \$30,000.

Live & Learn Audit report. Auditor is coming on 1/5/96 at 2:00 p.m. to begin audit.

Final payment to K&S. Huck made report that final payment is still pending. Madison informed Ittner that library has accepted building and sent necessary documents for Almquist's approval.

LIBRARIAN'S REPORT - (See copy).

Motion made by Cassot, seconded by Abell, to send J. Little to River Wind Storytelling Workshop on March 1-3, 1996, at a cost of \$40.00. Motion passed. Ayes - Abell, Cassot, Huck, Madison, Merz - (5). Absent - Murray, Noonan - (2).

Noonan arrived at 7:20 p.m.

Motion made by Madison, seconded by Noonan, for Walker to handle sign for parking lot to warn against rollerblading, skateboarding, etc. on the premises. Motion passed. Ayes - Abell, Cassot, Huck, Madison, Noonan, Merz - (6). Absent - Murray (1).

Walker informed by Lewis & Clark System that per capita funds should be arriving soon.

JANUARY 4, 1995

OVERDUE REPORT - (See copy). No board action necessary.

COMMITTEE REPORTS

1. Friends. - Completion of lower level.
  - a. Plumbing report - In progress.
  - b. Kitchen cabinets - No report.
  - c. Dishwasher & garbage disposal - Need installation.
2. TIF REPORT. No report. City is still exploring options. Troy Chamber of Commerce will hold seminar on subject.

COMMUNICATIONS

1. Letter from Eastman concerning tort indemnity language which will be dealt with in budget process.
2. Letter from FmHa which does not apply to library.
3. Letter from Secretary of State's office from November that per capita would be forthcoming.
4. Letter from Girl Scout Leader Megan Nungesser thanking the Library for help with collection of toys.

LCLS REPORT Merz reported on party given by LCLS in December. Susan Lucco will no longer be director at Edwardsville Public Library, but will join the staff of LCLS.

Murray arrived at 7:30 p.m. and made Friends report. (Typed under "Committee Reports".)

UNFINISHED BUSINESS

1. Donor Plaque report. On hold until names are submitted for "In-kind" plaque which will be done at same time as changes to the donor plaque.
2. Framing of artwork. Madison - the artwork project has been completed that she was working on. Huck needs 16 x 24" frame for artwork damaged at Grand Opening ceremony.

Noonan was called out of meeting at 7:38 p.m.

3. Review by-laws. Motion made by Cassot, seconded by Abell, to approve by-laws as presented. Motion passed. Ayes - Abell, Cassot, Huck, Madison, Murray, Merz - (6). Absent - Noonan (1).
4. Painting. Painting of door frames has been completed by F. Madison. Motion made by Huck, seconded by Madison, for F. Madison to paint frame and door of elevator using the paint purchased for other door frames. Motion passed. Ayes - Abell, Cassot, Huck, Madison, Murray, Merz - (6). Absent - Noonan (1).
5. Privacy fence/air conditioner units. Fence installation has been completed.

JANUARY 4, 1996

6. Lights on flag. Waiting on the Fourth of July committee.
7. Window grids (mullions). Grids have been stained and polyurethaned. Madison gave report on installation which would now cost \$88.75 to install circle heads. Will be done by volunteer.
8. Basement doors. Doors are being stained and should be delivered on Monday, January 8, 1996. Will try to arrange for them to be hung on Tuesday, January 9, 1996 to insure resumption of book sales.
9. Concrete pads for book return & dumpster. Weather has not permitted work to be done.
10. Venetian blinds. On hold.
11. Carpet installation. T. Allen plans on installing carpet in board room in January. Motion made by Abell, seconded by Cassot, to approve expenditure of up to \$10.00 per sq. yd. for carpet for Historical/Genealogy Room. Carpet to be purchased with money donated for Historical/Genealogy Room.
12. Ceiling tile and floor tile. Huck reported that items cannot be returned. Friends to put ceiling tile up for sale (purchase price was \$5.12 each).
13. Storage and mechanical area tiled. Since floor tile cannot be returned, storage and mechanical area will be tiled.
14. Restroom partitions report. Partitions were purchased and installed at a cost of \$1,289.00. Project completed.
15. Basement slop sink problem - installation. Plumber has installed. Still needs to be sealed.
16. Furnace problems. Furnace had been set on manual instead of automatic. This has taken care of problem of furnace running continuously.

#### NEW BUSINESS

1. Review Avenues to Excellence. Committee of Merz, Madison, and Walker to meet to review Avenues to Excellence. Walker to check if there are any new requirements.
2. Rental house. Thermostat on stove cannot be replaced. Motion made by Abell, seconded by Cassot, to purchase bottom-of-line new stove rather than another used stove. Motion passed. Ayes - Abell, Cassot, Huck, Madison, Murray, Merz - (6). Absent - Noonan (1).  
Furnace has been cleaned. Repairman reported that there is rust on inside and will hopefully last through this winter.  
Rent is being paid in accordance with schedule.

JANUARY 4, 1996

3. Soap dispenser, toilet paper holder, mirror lights - lower level bath. Murray will check on prices to obtain similar items to those in use in upstairs restrooms since Friends will pay for items. Walker has catalogs.

4. Mailing. Walker to check with post office and proceed if route updates are complete.

CLOSED SESSION - Motion to enter into closed session to review closed session records was made by Madison, seconded by Cassot. Motion passed. Ayes - Abel, Cassot, Huck, Madison, Murray, Merz (6). Absent - Noonan (1).

CLOSED SESSION BEGAN at 8:30 p.m.  
CLOSED SESSION ENDED at 8:34 p.m.

RETURN TO OPEN SESSION at 8:34 p.m. - Motion to approve the minutes of closed session records of 11-7-95 and 12-5-95 meetings was made by Murray, seconded by Abell. Motion passed. Ayes - Abel, Cassot, Huck, Madison, Murray, Merz (6). Absent - Noonan (1).

Motion to open the records of 11-7-95 and 12-5-95 to the public was made by Cassot, seconded by Abell. Motion passed. Ayes - Abel, Cassot, Huck, Madison, Murray, Merz (6). Absent - Noonan (1).

PUBLIC INPUT - None

ANNOUNCEMENTS - None

MEETING ADJOURNED - 8:36 p.m.



Judy Madison, Secretary