

TRI-TOWNSHIP PUBLIC LIBRARY DISTRICT
JUNE 4, 1996
MINUTES OF BOARD MEETING

REGULAR MEETING called to order at 7:05 p.m.

ROLL CALL - Present were Huck, Madison, Murray, Merz - (4). Absent - Abell, Cassot, Noonan - (3).

OTHERS PRESENT - Lenhoff, Van Hoose, Walker..

MINUTES - A motion was made by Huck, seconded by Murray, to approve the minutes of the 5/7/96 board meeting. Motion passed. Ayes - Huck, Madison, Murray, Merz - (4). Absent - Abell, Cassot, Noonan (3).

Abell arrived at 7:10 p.m.

BILL LIST - (See copy).

A motion was made by Madison, seconded by Murray, to approve the bill list as presented. Motion passed. Ayes - Abell, Huck, Madison, Murray, Merz - (5). Absent - Cassot, Noonan (2).

LIBRARIAN'S REPORT - (See copy).

Walker requested to rearrange Community Room to make activity area more favorable and more accessible for the young children. Discuss with Gulley. D. Baglin to obtain prices for dividers; Friends may be able to finance. Prices to be submitted to Murray. Walker requested special day on July 5, 1996.

OVERDUE REPORT - (See copy).

COMMITTEE REPORTS

1. Friends - Completion of lower level
 1. Kitchen fold down table - Table was measured. Madison will check on progress.
 2. TIF Report - Murray has not received letter, but according to Times, the relevant dates are:

6/10/96	A workshop.
6/11/96	A meeting of the Advisory Committee.
 3. Purchase of soap and towel dispenser for programming area sink. It was agreed that we will purchase paper towel holder and portable soap dispenser instead of installing dispensers.
 4. Trivia night - Webbs are moving but will send information and Chamber of Commerce will initiate the Trivia night and different groups can sponsor periodically.

COMMUNICATIONS

1. Received \$154.00 check from Woman's Club for annual auction.
2. Letter from NAEIR - Info. on memberships available for nonprofit organizations.
3. AMOCO - volunteer participation. Must be an employee of Amoco who volunteers in order for library to participate.
4. M. Thompson - paperwork for audit.
5. Genealogy Fair on 6/15/96 to be attended by Huck & J. Little.

LCLS REPORT - Merz reported house has been purchased and discussion underway on purchase of another piece of land. M. Collins will no longer be our representative in Springfield; we will have a new one in July.

UNFINISHED BUSINESS

1. Donor plaque report - Delivery has been promised.
2. Framing of artwork - F. Madison will work on frame which has arrived.
3. Window grids - Brackets arrived for circle heads. Work to be scheduled.
4. Concrete pads for book return & dumpster - On hold.
5. Rental House
 - a. Tree bid. Tabled until Fall of year..
 - b. Ceiling fan report. Fan has been installed. Cost was \$30.99.
6. Personnel manual review- Walker. Tabled.
7. Annual Review - Five Year Plan. Motion made by Madison, seconded by Abell, to approve the Five-Year-Plan as submitted. Motion passed. Ayes - Abell, Huck, Madison, Murray, Merz - (5). Absent - Cassot, Noonan (2).
8. Finance Committee Report - tentative budget, reconsideration of Working Cash Ordinance. - Will continued using Working Cash. Meeting of Finance Committee set for June 11, 1996, at 1 P.M. According to Eastman, due to Open Meeting Law all committee meetings have to be posted.
9. Local telephone carrier - Huck. Tabled.
10. Open bids - heating & cooling mtce. contract for yearly service. Motion made by Madison, seconded by Abell, to accept Houseman bid for \$1150.00 to service units three (3) times a year (October/February/June) with repairs to be completed on a time and materials basis at a rate of \$36.00 hourly fee. Motion passed. Ayes - Abell, Huck, Madison, Murray, Merz - (5). Absent - Cassot, Noonan (2).
11. Mailbox pickup. Tabled.
12. Time and place Meeting Ordinance - vote. Motion made by Abell, seconded by Murray, to adopt Ordinance No. 96/97--13 as drafted by the Secretary of the Board. Motion passed. Ayes - Abell, Huck, Madison, Murray, Merz - (5). Absent - Cassot, Noonan (2).
13. Prevailing wage Rate - vote. Motion made by Abell, seconded by Huck, that we adopt the Prevailing Wage Ordinance No. 96/97--14 as drafted by the Secretary of the Board. Motion passed. Ayes - Abell, Huck, Madison, Murray, Merz - (5). Absent - Cassot, Noonan (2).
14. Move thermostat at the magazine rack - Huck - tabled.

- 15. Scott AFB Government surplus - Huck. Huck reported that she and T. Solberg went to Granite city and did not find anything.
- 16. LSCA Grant for Genealogy Room - Huck to apply. Waiting for information from the State and for opportunity.
- 17. Building Insurance Bids - Huck. Motion made by Abell, seconded by Madison, to accept the bid from State Farm to insure building and contents. Motion passed. Ayes - Abell, Huck, Madison, Murray, Merz - (5). Absent - Cassot, Noonan (2).
- 18. Elevator Maintenance Service Contracts - Walker. Tabled.

NEW BUSINESS

- 1. Encumber unspent funds. Motion made by Abell, seconded by Murray, that all unencumbered General Funds be allocated to Building Fund and that all Per Capita Funds be spent as designated by law.
- 2. Excess property - wall paint/7 gallons rice paper. It was agreed that a need to keep the 7 gallons does exist. Therefore, it will not be returned nor declared excess.

Murray left at 9:13 p.m.

- 3. Dehumidifiers - lower level. It was agreed to keep a watch of the lower level moisture and determine if there is a need for dehumidifiers.

Motion was made by Madison, seconded by Abell, to go into closed session to review closed minutes with Walker to be in attendance. Motion passed. Ayes - Abell, Huck, Madison, Merz - (4). Absent - Cassot, Murray, Noonan (3).

CLOSED SESSION BEGAN at 9:13 p.m.

CLOSED SESSION ENDED at 9:16 p.m.

RETURN TO OPEN SESSION AT 9:17 P.M.

A motion was made by Abell, seconded by Huck, to approve the minutes of the closed sessions of:

- January 4, 1996
- February 6, 1996
- March 5, 1996
- April 2, 1996
- May 7, 1996

Motion passed. Ayes - Abell, Huck, Madison, Merz - (4). Absent - Cassot, Murray, Noonan (3).

JUNE 4, 1996

Motion was made by Abell, seconded by Huck, to open records to public of the closed sessions of:

- January 4, 1996
- February 6, 1996
- March 5, 1996
- April 2, 1996
- May 7, 1996

Motion passed. Ayes - Abell, Huck, Madison, Merz - (4). Absent - Cassot, Murray, Noonan (3).

PUBLIC INPUT - None.

ANNOUNCEMENTS - None.

MEETING ADJOURNED at 9:18 p.m.



Judy Madison, Secretary