

TRI-TOWNSHIP PUBLIC LIBRARY DISTRICT  
NOVEMBER 7, 1995  
MINUTES OF BOARD MEETING

REGULAR MEETING called to order at 7:00 p.m.

ROLL CALL - Present were Huck, Madison, Murray, Merz - (4). Absent - Cassot, Noonan (2). Vacancy - (1).

OTHERS PRESENT - D. Shreve, Van Hoose, Walker.

MINUTES - A motion was made by Murray, seconded by Huck, to approve the minutes of the 10/3/95 and 10/24/95 board meeting. Motion passed. Ayes - Huck, Madison, Murray, Merz - (4). Absent - Cassot, Noonan - (2). Vacancy - One (1).

Noonan and Lenhoff arrived at 7:03 p.m.

BILL LIST - (see copy).

A motion was made by Madison, seconded by Noonan, to approve the bill list. Motion passed. Ayes - Huck, Madison, Murray, Noonan, Merz - (5). Absent - Cassot - (1). Vacancy - One (1).

Cassot, J. Abell arrived at 7:07 p.m.

1. K&S pay request. Eastman said not to pay K&S until lien waivers are presented. A meeting has been scheduled for Thursday, 1 P.M. on November 9, 1995, between concerned parties including Mr. Eastman.

2. Working cash fund. Cassot made a resolution to establish a working cash fund, seconded by Murray. Motion passed. Ayes - Cassot, Huck, Madison, Murray, Noonan, Merz (6). Vacancy - One (1).

LIBRARIAN'S REPORT - (See copy).

Motion made by Madison, seconded by Cassot, that the Board pursue the recovery of overdue library books from C. Lesiewicz. Motion passed. Ayes - Cassot, Huck, Madison, Murray, Noonan, Merz - (6). Vacancy - (1).

Collection agency tabled until next board meeting.

COMMITTEE REPORTS

1. Friends. Completion of lower level.
  - A. Floor tile installation completed.
  - B. Light fixtures delivered and installed.
  - C. Plumbing - Promised to be done by the end of November.
  - D. Ceiling tile - Delivered and part of it installed.
  - E. Kitchen cabinets - According to Turner Kitchens, molded pieces of counter top are special made and will be in next week.
  - F. Cove molding. On order - will bring in when ready.

NOVEMBER 7, 1995

2. TIF REPORT.

According to County Courthouse, it is the law in the State of Illinois that, if the city of Troy decides to do a TIF district, we have to go along with it. The group representing the other taxing bodies is an advisory board with no authority. Final TIF area has not been decided on.

COMMUNICATIONSLCLS REPORT

No report.

UNFINISHED BUSINESS1. Policy & Procedure Manual.

a. Acceptance of donations for exhibits. Motion made by Cassot, seconded by Murray, to accept the donations policy submitted. Motion passed. Ayes - Cassot, Huck, Madison, Murray, Noonan, Merz - (6). Vacancy - One.

b. Recognition of "in-kind" donations. Motion made by Noonan, seconded by Cassot, to accept policy as revised. Motion passed. Ayes - Cassot, Huck, Madison, Murray, Noonan, Merz - (6). Vacancy - One. Revised to establish labor valued at \$500.00 as determined by the Prevailing Wage Rate Ordinance.

2. Donor plaque report. No update.

3. Framing of artwork. Artwork has been framed, but not stained. Will have to be removed from frame when stainer comes.

4. Review by-laws. Tabled until next board meeting.

5. Taxidermist donation report. Donation has been withdrawn.

6. Painting - completion of building. Painting in progress but not completed. Exterior doors waiting on good weather.

7. Privacy fence/air condition units. Motion made by Noonan, seconded by Cassot, to accept bid of Belleville Fence Co. in the amount of \$1,245.00. Motion passed. Ayes - Cassot, Huck, Madison, Murray, Noonan, Merz - (6). Vacancy - One. This is \$245.00 higher than was previously authorized.

8. Snow removal bids. Motion made by Noonan, seconded by Cassot, to give contract to L. Simpson. Motion passed. Ayes - Cassot, Huck, Madison, Murray, Noonan, Merz - (6). Vacancy - One.

NOVEMBER 7, 1995

9. Lights on flag. Twenty foot ladder needed to replace defective bulbs. Madison, Merz, & Cassot volunteered use of ladders. Noonan to be notified when ladder is available.

10. Window grids (mullions). Motion made by Murray, seconded by Noonan, to stain, not paint, grids. Motion failed. Ayes - Huck, Noonan - (2). Nays - Cassot, Madison, Murray, Merz - (4). Vacancy - One. Discussion ensued on whether or not to keep grids. Consensus was to return the portion or portions that could be returned. No vote was taken on this point. Madison to contact company to see if they can be returned. If they cannot be returned, they are to be stained, not painted. Madison to report back at next board meeting.

11. Landscaping report. Landscaping is in; approval given to move bush if it interferes with fencing.

12. Doors - hardware selection. Selection required before door order.

13. Chamber of Commerce use of parking lot. Chamber of Commerce did not authorize salesman to use Library parking lot. Staff and volunteers should be notified that for-profit enterprises may not set-up on premises.

14. Concrete pads for book return & dumpster. Need volunteer to pour concrete.

15. Venetian blinds. D. Baglin will do when he can.

#### NEW BUSINESS

1. Letter of intent to serve on Library Board presented by J. Abell.

CLOSED SESSION - Motion was made by Cassot, seconded by Noonan to enter into closed session to discuss board appointment and possible litigation. Motion passed. Ayes - Cassot, Huck, Madison, Murray, Noonan, Merz (6) Nays - none (0) Vacancy - one (1).

Abell, Shreve, Lenhoff, Walker, Van Hoose left the meeting  
Entered into closed session at 8:25 p.m.

NOVEMBER 7, 1995

Closed session ended at 8:55 p.m.

Discussion concerned the selection of a new board member and the rental property.

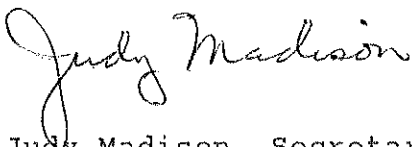
Motion was made by Cassot, seconded by Noonan to appoint Mr. John Abell to fill the board vacancy. Motion passed. Ayes - Cassot, Madison, Murray, Noonan, Merz (5) Nays - Huck (1) Vacancy - one (1).

Motion was made by Noonan, seconded by Murray that a letter be drafted detailing required payment dates and notice that eviction will result if terms are not met. Motion passed. Ayes - Cassot, Huck, Madison, Murray, Noonan, Merz (6) Nays - none (0) Vacancy - one (1).

PUBLIC INPUT - None

ANNOUNCEMENTS - None

MEETING ADJOURNED at 9:00 p.m.



Judy Madison, Secretary