

TRI-TOWNSHIP PUBLIC LIBRARY DISTRICT

JULY 25, 1955

MINUTES OF SPECIAL BOARD MEETING

EMERGENCY MEETING called to order at 7:05 p.m. in the Board Room, Vice-President, Patricia Merz, presiding.

ROLL CALL - Present were Cassot, Huck, Madison, Merz, Murray, Noonan (6) Absent - Fallis (1).

The first item on the agenda was to interview four applicants for employment and fill the two vacancies. One of the applicants had called to cancel her appointment. The other three were interviewed as they were scheduled.

Motion was made by Noonan, seconded by Murray, to employ Jeniffer Solberg as Circulation Desk Clerk, part-time, not to exceed an average of 20 hours per week at minimum wage. Motion passed. Ayes - Cassot, Huck, Madison, Murray, Noonan, Merz (6) Absent - Fallis (1).

Motion was made by Cassot, seconded by Murray to appoint Karen Walker Library Director. Motion passed. Ayes - Cassot, Huck, Madison, Murray, Noonan, Merz (6) Absent - Fallis (1).

Discussion ensued as to compensation and whether the Library Director should be salaried, or hourly. Motion was made by Noonan, seconded by Cassot that the Library Director's positions shall be salaried to average a 40 hour work week at a beginning salary of \$16,640 per year. Motion passed. Ayes - Cassot, Madison, Murray, Noonan, Merz (5) Nays - Huck (1) Absent - Fallis (1).

These positions shall be subject to the rules and regulations as established in the Personnel Manual and Policy and Procedure Manual as revised 1995.

Discussion was called for concerning the completion of the new facility. Huck reported that she had obtained a fence bid for the property line of \$1,560 for chain link with privacy insert. It was agreed that two more bids should be obtained and brought to the August meeting. *\$1,000 for air conditioning fence. Jm.*

The Troy Lions have reported that they do not have the funds to purchase the wood doors according to our specifications, but are willing to purchase and have installed 11 of the metal door frames that are needed, purchase and install the ceiling tile and floor tile for the hallway in the basement, and will install the rest of the floor tile if it is purchased.

Motion was made by Noonan, seconded by Cassot to authorize the Troy Lions to proceed with the purchase and installation of the metal door frames for doorways in the basement as they have proposed. Motion passed. Ayes - Cassot, Huck, Madison, Murray, Noonan, Merz (6) Absent - Fallis (1).

Motion was made by Noonan, seconded by Cassot to authorize the Troy Lions to proceed with the purchase and installation of the ceiling tile and hallway tile as they have proposed. Motion passed. Ayes - Cassot, Huck, Madison, Murray, Noonan, Merz (6) Absent - Fallis (1). Huck reported that the Lions will install the entire amount of floor tile if the additional tiles are purchased.

Discussion was held regarding the use of the funds of the Friends of the Library. Murray was of the opinion that the funds would be available to complete the purchase of the floor tiles, ceiling tiles, and doors according to specification. Motion was made by Madison, seconded by Cassot to authorize Murray to act on behalf of the Board in cooperation with the Friends in the expenditure of their funds on the basement. Motion passed. Ayes - Cassot, Huck, Madison, Murray, Noonan, Merz (6) Absent - Fallis (1).

Huck reported that the funds authorized for the purchase of the Water Hog walk-off mat was only sufficient for a small mat and asked for an additional \$25 to purchase a 4 x 6 ft. size mat. Motion was made by Madison, seconded by Noonan to authorize the additional \$25 for the purchase of the 4 x 6 ft. size mat. Motion passed. Ayes - Cassot, Huck, Madison, Murray, Noonan, Merz (6) Absent - Fallis (1).

Huck reported that she had recieved notice of a sale of furniture at McDonnell-Douglas last week and had purchased 14 wooden chairs at \$12 each. Discussion revealed that they would be needed for the study carrols and computer room. Motion was made by Noonan, seconded by Cassot that we keep the 14 chairs at \$12 each. Motion passed. Ayes - Cassot, Huck, Madison, Murray, Noonan, Merz (6) Absent - Fallis (1). It was noted that this expenditure should be charged against the current year's equipment budget as approved.

Meeting was adjourned at 9:15 p.m.


Judy Madison, Secretary