

TRI-TOWNSHIP PUBLIC LIBRARY DISTRICT  
FEBRUARY 4, 1997  
MINUTES OF BOARD MEETING

REGULAR MEETING called to order at 7:02 p.m.

ROLL CALL - Present were Abell, Huck, Madison, Murray, Noonan, Merz - (6). Vacancy - One (1).

OTHERS PRESENT - Caraker, B. Noonan, Van Hoose, R. Clark.

Installation of new trustee - Richard Clark took the oath to assume the duties as trustee, filling the vacancy created by the resignation of Cassot.

A motion was made by Huck, seconded by Noonan, to approve the minutes of the 1/7/97 board meeting. Motion passed. Ayes - Abell, Clark, Huck, Madison, Murray, Noonan, Merz - (7).

BILL LIST - (See copy).

A motion was made by Noonan, seconded by Madison, to approve the bill list as presented. Motion passed. Ayes - Abell, Clark, Huck, Madison, Murray, Noonan, Merz - (7).

1. Report of donations received. (See copy attached to Librarian's Report).

Huck reported that she will need to transfer funds from Working Cash within the upcoming month.

LIBRARIAN'S REPORT AND REQUEST - (See Copy)

Walker is on vacation. Walker requested to attend a Fred Pryor Seminar "How to Supervise People" to be held on March 31, 1997 from 9-4 pm in Collinsville. Motion made by Noonan, seconded by Madison, to approve Walker's attendance at the seminar at a cost of \$99.00. Motion passed. Ayes - Abell, Clark, Huck, Madison, Murray, Noonan, Merz - (7).

1. Status of Collection Agency - Tabled.

OVERDUE REPORT - (See Copy)

Walker was unable to go out for overdues due to inclement weather.

COMMITTEE REPORTS

1. Friends - Quilting and book sales will continue. The Friends authorized expenditure of money for a new dolly.

COMMUNICATIONS

1. Troy Chamber of Commerce informed us that the Octoberfest will be changed to "Fall Festival" and be held on September 27, 1997.
2. Sam's Club sent letter regarding credit card with a 1% rebate on purchases which will be used by Huck and Walker.
3. MAP - Membership will lapse.

LCLS REPORT - Merz made report. She toured new facilities. Her present terms will expire in June, 1997. She was asked to serve a third term. Opinions expressed that she should make a decision based on her own desires. Her services have been appreciated.

UNFINISHED BUSINESS

1. Window grids - Done.
2. Concrete pads for book return & dumpster - On hold.
3. Rental House
  - a. Tree bid. Scheduled to be done this week.
  - b. Rent. Up-to-date.
4. Historical/Genealogy room development - Huck
  - a. Microfilm Reader/Printer. Parts are in and will be installed soon. Motion made by Noonan, seconded by Abell, to approve the expenditure of up to \$3500.00 out of the Historical/Genealogy funds, to make the microfilm reader/printer usable for Historical/Genealogy purposes. Motion passed. Ayes - Abell, Clark, Huck, Madison, Murray, Noonan, Merz - (7).
  - b. 486 Computer w/CD Rom. Check for availability of used computer. \$1100.00 left in Historical/Genealogy fund.
  - c. St. Louis Community Foundation report. Representative from Foundation toured facility and will take report back to her Board. Huck reported that she should find out after the middle of February about the success of the grant application.
  - d. Set up Genealogy Foundation. It was agreed that a foundation will need to be set up by a separate group; i.e., S.A.R., local genealogy society, etc.
  - e. Fundraisers. Huck reported need for fundraising efforts for Historical/Genealogy Room.
5. Sign lettering for building - report. Will be installed based on weather. Final payment will be made after installation on approval of Board and Friends (Gulley).
6. New flag/Illinois flag. Tabled - K. Walker to remind Fourth of July Committee about need for clips for the Illinois flag.
7. In-kind donor board. F. Madison will install board which is ready. Madison will work on list for 1996 donations which will require a new board. Also discussed was the need for another individual donor board and plaques.

8. Election report - Madison. Election has gone unopposed. Four candidates will be running - Abell, Clark, Madison, and Noonan.

9. PR letter (new & current areas) - April expansion vote. Clarification: One mailing to registered voters outside of current district. Newsletters will cover current area.

10. Reappoint K. Murray as TIF Representative - Murray volunteered to remain as TIF representative. Motion made by Madison, seconded by Huck, to appoint Murray to the new TIF committee. Motion passed. Ayes - Abell, Clark, Huck, Madison, Noonan, Merz - (6). Abstain - Murray (1).

NEW BUSINESS

1. Review Policy & Procedure Manual - send to committee? - Madison - Committee formed to review manual and bring recommendations to Board: Abell, Clark, Huck, Walker.

2. Volunteer Appreciation Dinner - set date & establish committee. Chairman: Murray. Members: Madison and Merz. Murray will check with several caterers for price. Volunteer week is April 13 - 19. Dinner set for Thursday, April 17, at 6:30 p.m.

3. Meet the Candidates Night Check with Women's Democratic League to find out if they are sponsoring a similar event. Library can sponsor or offer use of facilities if no other group is doing so.

PUBLIC INPUT - T. Caraker spoke on importance of community cooperation.

ANNOUNCEMENTS - None

MEETING ADJOURNED at 8:10 p.m.



Judy Madison, Secretary