

TRI-TOWNSHIP PUBLIC LIBRARY DISTRICT  
JULY 2, 1996  
MINUTES OF BOARD MEETING

REGULAR MEETING called to order at 7:00 p.m.

ROLL CALL - Present were Huck, Madison, Noonan, Merz - (4). Absent - Abell, Cassot, Murray - (3).

OTHERS PRESENT - Gulley, B. Noonan, Van Hoose, Walker..

MINUTES - A motion was made by Noonan, seconded by Huck, to approve the minutes of the 6/4/96 board meeting. Motion passed. Ayes - Huck, Madison, Noonan, Merz - (4). Absent - Abell, Cassot, Murray (3).

Cassot arrived at 7:04 p.m.

BILL LIST - (See copy).

A motion was made by Madison, seconded by Cassot, to approve the bill list as presented. Motion passed. Ayes - Cassot, Huck, Madison, Noonan, Merz - (5). Absent - Abell, Murray (2).

Abell arrived at 7:12 p.m.

LIBRARIAN'S REPORT - (See copy).

A motion was made by Noonan, seconded by Abell, to raise the Out-of-District fee to \$58.00 effective August 1, 1996. Motion passed. Ayes - Abell, Cassot, Huck, Madison, Noonan, Merz - (6). Absent - Murray (1).

A motion was made by Cassot, seconded by Madison, to have the County Treasurer print out a list of the houses outside the City but inside the District to determine if the number is high enough to increase the amount of Per Capita Funds we receive from the state. Motion passed. Ayes - Abell, Cassot, Huck, Madison, Noonan, Merz - (6). Absent - Murray (1).

A motion was made by Madison, seconded by Cassot, that we have the fire extinguishers recharged at a cost of \$76.00. Motion passed. Ayes - Abell, Cassot, Huck, Madison, Noonan, Merz - (6). Absent - Murray (1).

Honorariums for Summer Reading program - No board action.

OVERDUE REPORT - (No overdue report).

COMMITTEE REPORTS

1. Friends - Gulley made report that book sales are going great; new sign made by V. Little to attract drive-by customers. She reminded everyone about ornaments which will be displayed for sale on Christmas tree. Requested donors to provide six ornaments. Friends received \$500.00 from Super Valu tapes.

Completion of lower level

1. Kitchen fold down table - Murray sent report that Turner Kitchen is working on the table.
2. TIF Report - Discussion of Tif. Noonan provided some information. No action necessary.
3. Purchase of soap and towel dispenser for programming area sink. Dispensers have been purchased.
4. Trivia night - Webbs no longer have information available.

COMMUNICATIONS

1. Phone call - Houseman will do initial inspection on furnaces.

LCLS REPORT - Purchase of strip of land adjacent to current property will complete their expansion. Discussion of upcoming State mandate to place everyone in library districts.

A motion was made by Noonan, seconded by Abell, to authorize Eastman to draw up ordinance to incorporate the current park district boundaries into the library district. ( back door referendum )

UNFINISHED BUSINESS

1. Donor plaque report - According to phone call, plaques will be delivered on Friday.
2. Framing of artwork - Frames are ready to be picked up.
3. Window grids - Windows have been measured and mullions have been sent out to be cut to size.
4. Concrete pads for book return & dumpster - Check with S. Van Hoose.
5. Rental House
  - a. Tree bid. Tabled until Fall of year.
6. Personnel manual review- Walker. Walker presented revisions (see copy). A motion was made by Noonan, seconded by Cassot, to accept revisions as presented. Motion passed. Ayes - Abell, Cassot, Madison, Noonan, Merz - (5). Nay - Huck (1). Absent - Murray (1).
7. Finance Committee Report - tentative budget. A motion was made by Noonan, seconded by Cassot, to accept the actual budget (see copy). Motion passed. Ayes - Abell, Cassot, Huck, Madison, Noonan, Merz - (6). Absent - Murray (1).
8. Local telephone carrier - Huck. Tabled. No current information.
9. Mailbox pickup. Done.
10. Elevator maintenance service contract - Walker. A motion was made by Noonan, seconded by Cassot, to accept Long Elevator's bid of \$84.00. Inspection to be done on a quarterly basis with a written contract. Motion passed. Ayes - Abell, Cassot, Huck, Madison, Noonan, Merz - (6). Absent - Murray (1).

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NEW BUSINESS

1. Audit Secretary records - Date to be set by Cassot and Murray.
2. Solberg's letter (see copy) - Super Valu Stores donation A motion was made by Noonan, seconded by Cassot, to negotiate with Super Valu and T. Solberg and empower Library Director and J. Madison to obtain computer donation and the set up work at a maximum cost of \$425.00 to be applied to the rent.

PUBLIC INPUT - None.

ANNOUNCEMENTS - None.

MEETING ADJOURNED at 8:50 p.m.

A handwritten signature in cursive script that reads "Judy Madison".

Judy Madison, Secretary