

TRI-TOWNSHIP PUBLIC LIBRARY DISTRICT
MAY 6, 1997
MINUTES OF BOARD MEETING

REGULAR MEETING called to order at 7:00 p.m.

Madison requested an addition to the agenda: Item (b) Policy Discussion under Historical/Genealogy room development.

ROLL CALL - Present were Clark, Huck, Madison, Murray, Merz - (5). Absent - Abell, Noonan (2).

OTHERS PRESENT - Walker, Van Hoose, B. Noonan, Members from the Genealogical Society.

A motion was made by Clark, seconded by Huck, to approve the minutes of the 4/1/97 board meeting. Motion passed. Ayes - Clark, Huck, Madison, Murray, Merz - (5). Absent - Abell, Noonan - (2).

BILL LIST - (See copy).

A motion was made by Madison, seconded by Clark, to approve the bill list as presented. Motion passed. Ayes - Clark, Huck, Madison, Murray, Merz - (5). Absent - Abell, Noonan (2).

1. Report of donations received.

No donations were received.

Abell arrived at 7:10 p.m.

LIBRARIAN'S REPORT AND REQUEST - (See copy).

1. Concrete for Pads - Request for expenditure for concrete was met by an offer from R. Clark to pay for the concrete.
2. Number Counter - Waiting on the check.
3. Vertical blinds - Waiting on the check.
4. Ceiling fans - Fans are in. Waiting for date of installation.
5. Three-Drawer File - to complete the donated work station. Motion made by Madison, seconded by Clark, to authorize Walker to purchase filing cabinet for donated work station in the back. Motion passed. Ayes - Abell, Clark, Huck, Madison, Murray, Merz - (6). Absent - Noonan (1).

OVERDUE REPORT - (See Copy)

COMMITTEE REPORTS

1. Friends - Work is ongoing. List of kitchen necessities provided by catering firm. Friends have authorized expenditure. Purpose of equipping the kitchen properly is to insure that the Friends group will be certified by the proper Public Health Department.

2. TIF - New TIF was instituted. There will be a public meeting on July 8, 1997. D. Wiggins was appointed to be City Representative. Motion made by Madison, seconded by Abell, to designate Murray as the Library's representative to the Citizens' Advisory Committee to the TIF. Motion passed. Ayes - Abell, Clark, Huck, Madison, Merz - (5). Absent - Noonan (1). Abstain - Murray (1).

COMMUNICATIONS

1. Grace Hill Foundation - Brochure.
 2. Interlibrary loan request from Colorado to send microfilm January - June, 1890. Microfilm is for In-House Use only.
 3. Judy Baar-Topinka - State will provide free checks (IPTIP funds) since they are changing banks.
 4. Channel 5 Volunteer Fair.
 5. Newsletter - St. Louis Community Foundation.
 6. St. Louis Currents - CD Rom - To be reviewed by Walker.
 7. Libra Foundation Grant - Matching grant for children's books was denied because our operating budget is above \$25,000.00 - Walker.
 8. Packet from Bill Stevens representing Gatenet Users Forum. User fee will be charged monthly. Five terminals - \$9,700.00 excluding data circuit charge. Internet - \$600.00. Total of \$10,300.00.
 9. Directory of Missouri Foundations. Review.
- LCLS REPORT - Merz. Technology Fair at Goshen Road facility with 22 exhibitors, Time 9 - 4. Walker and Merz will be attending.

UNFINISHED BUSINESS

1. Concrete pads for book return & dumpster - See Librarian's report.
2. Rental House
 - b. Rent. Up-to-date.
3. Historical/Genealogy room development - Huck
 - a. 486 Computer w/CD Rom - on hold. Bids - (see copy). Information submitted - no action taken.
 - b. Policy discussion. Genealogical Society request clarification on policy. Board discussed mutual agreement to revise policy. Tabled until next meeting.
4. Annual Review of Personnel Manual - report. No revision necessary.
5. Annual Review of Five Year Plan - report. (see copy). Motion made by Madison, seconded by Murray, to approve the Five-Year Plan as presented. Motion passed. Ayes - Abell, Clark, Huck, Madison, Murray, Merz - (6). Absent - Noonan (1).
6. IMRF for employees - report. Motion made by Madison, seconded by Murray, to authorize cost study analysis for employees with a minimum of 1,000 hours per year.
7. Handout for District Wide Card - report - Huck. (See copy). Card has been shown to prospective out-of-district patrons and response has been favorable.

NEW BUSINESS

1. Swearing in of newly elected trustees - Mary Chasteen. Three trustees - Abell, Clark, and Madison - were sworn in by City Clerk, Mary Chasteen. Noonan was absent from the meeting but will be sworn in by M. Chasteen on May 7, 1997.

2. Election of Officers - volunteer/nomination. Madison nominated Noonan for President since he had previously agreed to serve. Madison volunteered to be Vice President, Abell volunteered to be Secretary, and Huck volunteered to remain as Treasurer. Motion made by Clark, seconded by Murray, that the nominative slate become the elective slate. Motion passed. Ayes - Abell, Clark, Huck, Madison, Murray, Merz - (6). Absent - Noonan (1).

3. Pass Resolution for newly elected officers - financial needs. Motion made by Clark, seconded by Madison that the Secretary be authorized to sign the resolution: Be it resolved that the Tri-Township Public Library District Board has authorized Robert Noonan, President, and Pat Huck, Treasurer, to be on the signature cards for the primary accounts and also to change the bond from Merz to Noonan. Motion passed. Ayes - Abell, Clark, Huck, Madison, Murray, Merz - (6). Absent - Noonan (1).

4. Time and Place Ordinance - draft. Vote next month.

5. Prevailing Wage Rate Ordinance - draft. Vote next month.

6. Budget Calendar - draft Draft was presented pending Mr. Eastman's approval. Vote next month.

7. Finance Committee - set date. The Board authorizes the Finance Committee to meet and prepare tentative budget. Budget will be presented and voted on in July. Committee member-at-large will be Clark.

8. Check fire extinguishers Authorize fire extinguishers to be checked in July.

9. Audit Bid from M. Thompson and Co., P.C. (See copy). Motion made by Murray, seconded by Abell, to accept bid from M. Thompson and Co. to perform audit. Motion passed. Ayes - Abell, Clark, Huck, Madison, Murray, Merz - (6). Absent - Noonan (1).

PUBLIC INPUT

ANNOUNCEMENTS - None

MEETING ADJOURNED at 8:25 p.m.


Judy Madison, Secretary