

TRI-TOWNSHIP PUBLIC LIBRARY DISTRICT  
NOVEMBER 5, 1996  
MINUTES OF BOARD MEETING

REGULAR MEETING called to order at 7:02 p.m.

ROLL CALL - Present were Abell, Cassot, Huck, Murray, Noonan, Merz - (6). Absent - Madison (1).

OTHERS PRESENT - Van Hoose.

A motion was made by Noonan, seconded by Huck, to approve the minutes of the 10/1/96 board meeting. Motion passed. Ayes - Abell, Cassot, Huck, Murray, Noonan, Merz - (5). Absent - Madison (1).

Walker and B. Noonan arrived at 7:03 p.m.

BILL LIST - (See copy).

A motion was made by Cassot, seconded by Noonan, approve the bill list as presented. Motion passed. Ayes - Abell, Cassot, Huck, Murray, Noonan, Merz - (6). Absent - Madison (1).

1. Update of donations received past 6 months/Van Hoose, Simon, etc. (See copy).

2. Report of donations received specifically for Historical/Genealogy development. A motion was made by Noonan, seconded by Abell, that we maintain two accounts: a savings account for the Historical/Genealogy Room, in the amount of \$2557.15, and a prime account for the Building Fund, that the Building Fund not go under \$5,000.00 and that we transfer taxes to prevent that occurring, and that the Library Director develop a protocol for future solicitations. Motion passed. Ayes - Abell, Cassot, Huck, Murray, Noonan, Merz - (6). Absent - Madison (1).

LIBRARIAN'S REPORT - (See copy).

Employee evaluations to go into closed session. Walker detailed plans for next year's budget to utilize Book Fine Account for magazines, newspapers, and replacement books. Per Capita will be reserved for books and equipment.

Cassot left at 7:55 p.m.

1. Expansion effort: Motion made by Noonan, seconded by Murray, to pass Ordinance 96/97-14, An Ordinance Annexing Certain Territory to Tri-Township Public Library District. Motion passed. Ayes - Abell, Huck, Murray, Noonan, Merz - (5). Absent - Cassot, Madison - (2).

2. Parking lot islands report. City cannot do the job because it would be a misappropriation of City funds. They made a suggestion to fill with dirt and plant flowers. Board discussed and agreed to fill islands with dirt.

3. Review of Building Fees Policy. Referred to Library Director to correct wording in policy to clarify costs for rental after library hours.
4. Consider use of building/fees for Tupperware Bingo. Current policy applies. No action taken.
5. Typewriter replacement. Motion made by Noonan, seconded by Abell, to approve up to \$100.00 for purchase of a typewriter for patron use.
6. Internet Policy. Policy submitted by Walker for review. Vote next month.

OVERDUE REPORT - (No report.)

Walker sent post cards and material was returned.

COMMITTEE REPORTS

1. Friends - Octoberfest report. Lunch with Santa: Story Hour mothers are going to be volunteers; charge will be \$3.00 for lunch. Money will go to Friends.
2. TIF REPORT - Murray gave report of Revisited TIF.

COMMUNICATIONS

1. Thank you from Fred Zielonko: Returned honorarium check from Summer Reading Program.

LCLS REPORT - Merz made report.

UNFINISHED BUSINESS

1. Window grids - Tabled.
2. Concrete pads for book return & dumpster - R. Goehlich and Boy Scouts will do as community project.
3. Rental House
  - a. Tree bid. Tabled until Fall of year.
  - b. Rent. Up-to-date; waiting on money from Township.
  - c. Furnace. Bids were reviewed. Motion made by Abell, seconded by Noonan, to give bid to Houseman Supply, with approval to do what is necessary up to \$2,090.00.
4. Super Valu computer donation - report. Received three (3) - 386 computers from Arinc. Patron, M. Nelson, arranged donation. Super Valu donation unlikely.
5. Update mailing list. Troy routes have been received. Collinsville still in process.
6. Election petitions available - hand out if desirable - Walker. Election petitions can be picked up from Library Directory.
7. Historical/Genealogy Room development - items to purchase - Huck  
Huck presented price sheet on microfilm reader-printer. Will seek information on lease/purchase of reader-printer.

NEW BUSINESS

1. Fundraising letter. Huck and Walker to rough draft a letter to prepare general mailing.
2. Sign marking pillar. Huck to provide price list to Friends for library name on side of building.
3. New flag/Illinois flag. Walker to check with R. Goehlich of Fourth of July Committee.
4. Outside entrance lights. Triangle Electric repaired time clock - part broken on photo-sensitive lens is on order.

**CLOSED SESSION**

Motion was made by Noonan, seconded by Murray, to enter into closed session to discuss the possible employment or dismissal of employee with Walker in attendance. Motion passed. Ayes - Abell, Huck, Murray, Noonan, Merz - (5). Absent - Cassot, Madison (2).

Closed session began at 9:13 p.m.  
Closed session ended at 9:28 p.m.

**RETURN TO OPEN SESSION at 9:29 p.m.**

Motion was made by Noonan, seconded by Abell, to award Van Hoose a raise of \$.40 per hour and Sumner a raise of \$.25 per hour, both effective November 1, 1996. Motion passed. Ayes - Abell, Murray, Noonan, Merz - (4). Nays - Huck (1). Absent - Cassot, Madison (2).

PUBLIC INPUT - None.

ANNOUNCEMENTS - None.

MEETING ADJOURNED at 9:32 p.m.



John Abell, Acting Secretary