

TRI-TOWNSHIP PUBLIC LIBRARY DISTRICT  
OCTOBER 1, 1996  
MINUTES OF BOARD MEETING

PUBLIC MEETING called to order at 7:00 p.m. in the board room of the Library.

ROLL CALL - Present were Cassot, Huck, Madison, Murray, Noonan, Merz (6). Absent  
- Abell - (1).

OTHERS PRESENT - B. Noonan, Van Hoose, Walker.

No discussion was called for.

PUBLIC MEETING ended at 7:15 p.m.

Meeting adjourned at 7:15 p.m.

A handwritten signature in cursive script that reads "Judy Madison".

Judy Madison, Secretary

TRI-TOWNSHIP PUBLIC LIBRARY DISTRICT  
OCTOBER 1, 1996  
MINUTES OF BOARD MEETING

REGULAR MEETING called to order at 7:16 p.m.

ROLL CALL - Present were Cassot, Huck, Madison, Murray, Noonan, Merz - (6). Absent - Abell (1).

OTHERS PRESENT - B. Noonan, Van Hoose, Walker.

A motion was made by Cassot, seconded by Noonan, to approve the minutes of the 9/3/96 board meeting. Motion passed. Ayes - Cassot, Huck, Madison, Murray, Noonan, Merz - (6). Absent - Abell (1).

BILL LIST - (See copy).

A motion was made by Noonan, seconded by Cassot, approve the bill list as presented. Motion passed. Ayes - Cassot, Huck, Madison, Murray, Noonan, Merz - (6). Absent - Abell (1).

Mr. Eastman, library's lawyer, arrived at 7:25 p.m.

LIBRARIAN'S REPORT - (See copy).

1. Expansion effort: Discussion with Mr. Eastman regarding necessary procedure to expand Library District to include the part of the Triad School District that is not already in the Library District.

Motion made by Noonan, seconded by Cassot, that we engage Maxwell & Associates, surveyors from Collinsville, to prepare a proper legal description of the new territory and provide us with a map that is accurate, legally and graphically. Motion passed. Ayes - Cassot, Huck, Madison, Murray, Noonan, Merz - (6). Absent - Abell (1).

The annexation ordinance will be voted on at the next regularly scheduled Board meeting and must be published within 15 days. Notice must be given to other libraries which are within one (1) mile of the proposed boundary lines. We will notify the existing libraries in Edwardsville, Glen Carbon, Highland and Collinsville, and O'Fallon. If petitions are filed within 30 days of publication of the ordination, there will be time to put it on the April ballot. If petitions are not filed, the ordinance will be recorded changing the boundaries. Mr. Eastman will contact Maxwell and ordinance will be placed on the agenda for the November board meeting.

Mr. Eastman left at 7:50 p.m.

2. Review of Building Fees Policy. Tabled.

3. Update - Furnace flue problems. Walker met with France Mechanical, K&S, Montgomery Engineering on September 10, 1996. It was agreed that more heat is needed in furnace rooms. They will put another vent in small furnace room and four (4) more in other mechanical room. Rooms will be monitored during winter months to make sure that this solves the problem. Walker received letter stating that they will correct this problem.

OVERDUE REPORT - (See copy).

1. No response was received to letter and phone calls to current collection agency.

COMMITTEE REPORTS

1. Friends - Quilting and book sales are ongoing. Still need ornaments.
2. TIF REPORT - Developer has withdrawn his proposal. TIF District will probably be cancelled.

COMMUNICATIONS - None

LCLS REPORT - Merz made report. Currently the System is engaged in a reorganization of the second floor to install more electrical plugs.

UNFINISHED BUSINESS

1. Window grids - Bottom mullions had to be cut on-site and have been installed. Fan-type 'top of window' will be installed by F. Madison.
2. Concrete pads for book return & dumpster - on hold. Walker will check about lining up her volunteers. R. Goehlich has volunteered to come up with crew if needed.
3. Rental House
  - a. Tree bid. Tabled until Fall of year.
  - b. Rent. T. Solberg attended meeting to discuss problems. Specifics were discussed. Motion made by Noonan, seconded by Cassot, to extend our time frame for catching up the rent payments to November 2, 1996, with the written agreement that if rent cannot be paid within ten (10) days, the renters will voluntarily vacate the premises within fifteen (15) days. Motion passed. Ayes - Cassot, Huck, Madison, Murray, Noonan, Merz - (6). Absent - Abell (1).  
Motion made by Madison, seconded by Noonan, to accept United Way proposal which will pay \$200.00 of rent. Motion passed. Ayes - Cassot, Huck, Madison, Murray, Noonan, Merz - (6). Absent - Abell (1).
4. Super Valu computer donation - report. If computers become available, Walker will evaluate whether or not they will fill our needs.
5. Parking lot islands. Walker checked with City of Troy and did not receive response. Will check again to obtain prices for comparison.
6. Update mailing list. Mailing list has been updated, except for Collinsville route.
7. Report on Truth in Taxation and Pass Levy Ordinances.

Motion made by Noonan, seconded by Cassot, to approve:  
Levy Ordinance 96/97--7 (General Fund). Motion passed.  
Ayes - Cassot, Huck, Madison, Murray, Noonan, Merz - (6). Absent - Abell (1).

Motion made Cassot, seconded by Noonan, to approve:  
Levy Ordinance 96/97--8 (Audit). Motion passed.  
Ayes - Cassot, Huck, Madison, Murray, Noonan, Merz - (6). Absent - Abell (1).

OCTOBER 1, 1996

Motion made by Murray, seconded by Cassot to approve:

Levy Ordinance 96/97--9 (General Liability Insurance). Motion passed.

Ayes - Cassot, Huck, Madison, Murray, Noonan, Merz - (6). Absent - Abell (1).

Motion made by Noonan, seconded by Cassot, to approve:

Levy Ordinance 96/97--10 (Social Security Ordinance). Motion passed.

Ayes - Cassot, Huck, Madison, Murray, Noonan, Merz - (6). Absent - Abell (1).

Motion made by Cassot, seconded by Noonan, to approve:

Levy Ordinance 96/97--11 (Building & Equipment Fund). Motion passed.

Ayes - Cassot, Huck, Madison, Murray, Noonan, Merz - (6). Absent - Abell (1).

Motion made by Murray, seconded by Noonan, to approve:

Levy Ordinance 96/97--12 (Working Cash Fund). Motion passed.

Ayes - Cassot, Huck, Madison, Murray, Noonan, Merz - (6). Absent - Abell (1).

9. Vacuum sweeper report - A vacuum sweeper was purchased for \$249.95 from John's Sew & Vac in Troy. It is a Kirby Elite with attachments, plus shampooer. It comes with a 5 year warranty on the motor, 1 year free parts and labor, with bags.

#### NEW BUSINESS

1. Acting Secretary - Cassot is appointed as Acting Secretary for November Board Meeting to cover Madison's vacation.
2. Begin preparation for Election of Trustees. Noonan and Abell will be running for six year terms; Madison for two year term. Notice will appear in newspaper next month. Petitions are due in January, 1997 for April election.

Motion made by Huck, seconded by Murray, that in the absence of the Board Secretary, the Library Director can accept the petitions on behalf of the Secretary. Motion passed. Ayes - Cassot, Huck, Madison, Murray, Noonan, Merz - (6). Absent - Abell (1).

3. Snow removal bids. Motion made by Noonan, seconded by Madison, to accept Louis Simpson's bid of \$75.00 per call, in the best interest of the library.
4. Sealing of Parking Lot - Check with Christ Brothers to find out when sealing is needed.
5. Microfilm Reader - Genealogical/Historical Room. Hold off for Reader Printer. List of donors and donations requested from P. Huck.
6. Donation of Bulbs Proposed. Donation can be accepted if person is willing to plant.

PUBLIC INPUT - None.

ANNOUNCEMENTS - None.

MEETING ADJOURNED at 9:15 p.m.

  
Judy Madison, Secretary