

TRI-TOWNSHIP PUBLIC LIBRARY DISTRICT  
AUGUST 4, 1998  
MINUTES OF BOARD MEETING

REGULAR MEETING called to order at 7:00 p.m.

ROLL CALL - Present were Harley, Huck, Madison, Merz, Murray, Clark - Six (6).  
Absent - Abell (1).

OTHERS PRESENT - Barnard (Times Tribune), Walker, Van Hoose.

MINUTES - (see copy).

A motion was made by Merz, seconded by Harley, to approve the minutes of the 7/7/98 board meeting. Motion passed. Ayes - Harley, Huck, Madison, Merz, Murray, Clark - Six (6). Absent - Abell (1).

Abell arrived at 7:04 p.m.

BILL LIST - (See copy).

A motion was made by Harley, seconded by Madison, to approve the bill list. Motion passed. Ayes - Abell, Harley, Huck, Madison, Merz, Murray, Clark - Seven (7). Absent - (0).

1. Report of donations received - \$90.00 received.

Computer Use      \$15.00

In memory of

K. Murray's father      \$25.00

Staff                      \$50.00

2. Separate the levy funds - Paperwork is in progress. Signatures from Clark & Walker will be sent to State Treasurer who will assign account numbers and issue checkbooks for the levy funds - Audit, Building & Equipment Fund, Illinois Municipal Retirement Fund, ~~General Fund~~, General Liability Insurance Fund, Social Security Fund, and Working Cash Fund.

LIBRARIAN'S REPORT AND REQUEST - (See copy).

Updates:

1. Fred Pryor Seminar - Request for Walker and Van Hoose to attend budgeting seminar on September 10, 1998, at a total cost of \$390.00. Motion

made by Abell, seconded by Madison, to approve expenditure of \$390.00 for Walker and Van Hoose to attend. Motion passed. Ayes - Abell, Harley, Huck, Madison, Merz, Murray, Clark. Seven (7).

OVERDUE REPORT - (See copy).

COMMITTEE REPORTS

1. Friends - Abell reported on a possible fund raiser with the Walker Bros. Circus which would be held at the Park on Tuesday, September 8, 1998. The Library would sell tickets and receive a portion of ticket sales. Abell will attend Park Board meeting for their approval. Motion made by Madison, seconded by Murray, to participate in circus fund raiser if approved by Park Board. Motion passed. Ayes - Abell, Harley, Huck, Madison, Merz, Murray, Clark. Seven (7). Fall Festival will be on September 26, 1998, and plans were discussed for participating with fundraisers ranging from an extra book sale, a food item, and kiddie games. Quilting and book sales are ongoing.
2. TIF - On hold.

COMMUNICATIONS

1. Letter from D. Roady - Notice of fee increase from \$65.00 to \$100.00.
2. George Ryan, Secretary of State - Survey to Board Members - Trustee Information Survey.
3. Letter from Times-Tribune regarding Back-to-School ads at a cost of \$10.00. Library Director will handle sending message in to the paper.

LCLS REPORT - New representative from State, Pat Norris, who was prompt and made good impression. Encouraging participation in grant application. Walker explained that she has agreed to participate in LSTA grant with other libraries. Merz reported that there are many applications for Executive Director's position. Lewis & Clark Board Meeting will be at ~~Breeze~~ <sup>Breeze</sup> Public Library on August 18 at 7 P.M.

UNFINISHED BUSINESS

1. Rental House
  - a. Rent. Paid for month of August.
  - b. Rental lease renewal. Lease is currently on month to month basis.
  - c. Renter complaints - Clark - report:  
Basement is empty of debris, coal and dust. Clark reported on a letter from Health Department reporting on their visit to rental house with recommendations on improving conditions. Board engaged in detailed

discussion regarding these recommendations, their cost, possible funding solutions, etc. It was agreed that Abell will draft a letter to the renters for Clark's signature. Clark will continue to monitor situation.

2. In-Kind Donor Plaque. Plaque has arrived. F. Madison will install.
3. IMRF Ordinance - Report. Harley made report. Pettry set up meeting for August 10, 1998, with employees.
4. Audit Secretary's Records. Committee reported that audit has been completed.


NEW BUSINESS

1. Appropriation Ordinance - Building & Maintenance Fund - vote. Motion made by Harley, seconded by Murray, to approve Building & Maintenance Fund. Motion passed. Ayes - Abell, Harley, Huck, Madison, Merz, Murray, Clark - Seven (7). Absent - (0).
2. Appropriation Ordinances - Review. Board Review - Vote next month.
3. Disposal of Local Records. (See copy). Motion made by Harley, seconded by Murray, to submit list to State for permission to dispose of specified items. Motion passed. Ayes - Abell, Harley, Huck, Madison, Merz, Murray, Clark - Seven (7). Absent - (0).
4. Reserve account - Clark requested clarification on reserve account which is \$425.00 a month for a total of \$5100.00 a year. Huck will review budget and make report next month.

PUBLIC INPUT - NON-AGENDA ITEMS - None.

ANNOUNCEMENTS - None.

MEETING ADJOURNED AT 8:50 P.M.

  
Judy Madison,  
Secretary