

TRI-TOWNSHIP PUBLIC LIBRARY DISTRICT  
NOVEMBER 3, 1998  
MINUTES OF PUBLIC MEETING

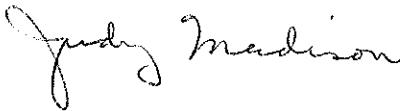
PUBLIC MEETING called to order at 7:00 p.m. in the board room of the library.

ROLL CALL - Present were Harley, Huck, Madison, Merz, Murray, Abell - Six (6).  
Absent - (0). Vacancy - (1).

OTHERS PRESENT - Barnard (Times Tribune), Walker, Van Hoose, members of the district.

No discussion was called for.

PUBLIC MEETING ended at 7:15 p.m.

A handwritten signature in cursive script that reads "Judy Madison".

Judy Madison,  
Secretary

TRI-TOWNSHIP PUBLIC LIBRARY DISTRICT  
NOVEMBER 3, 1998  
MINUTES OF BOARD MEETING

REGULAR MEETING called to order at 7:15 p.m.

ROLL CALL - Present were Harley, Huck, Madison, Merz, Murray, Abell - Six (6).  
Absent - (0), Vacancy - (1).

OTHERS PRESENT - Barnard (Times Tribune), Walker, Van Hoose, members of  
the district.

MINUTES - (see copy).

A motion was made by Merz, seconded by Harley, to approve the minutes of the  
10/6/98 board meeting, as corrected. Motion passed. Ayes - Harley, Huck,  
Madison, Merz, Murray, Abell - Six (6). Absent - (0), Vacancy - (1).

BILL LIST - (See copy).

A motion was made by Murray, seconded by Madison, to approve the bill list.  
Motion passed. Ayes - Harley, Huck, Madison, Merz, Murray, Abell - Six (6).  
Absent - (0), Vacancy - (1).

1. Report of donations received: No donations were received

LIBRARIAN'S REPORT AND REQUEST - (See copy).

Walker announced that the Library will be closed to the public on November 16  
for a Staff Development Day.

A. Snow removal - Several bids were solicited. The only bid received was  
from Louis Simpson. Motion made by Madison, seconded by Harley, to accept  
Simpson's bid. Motion passed. Ayes - Harley, Huck, Madison, Merz, Murray,  
Abell - Six (6). Absent - (0). Vacancy - (1).

B. Landmark Baptist Church requested to rent the Community Room for  
approximately six months beginning November 22, 1998, while their church is  
being rebuilt at a time which does not conflict with Bethel Baptist. Motion made  
by Madison, seconded by Merz, that Landmark Baptist be allowed to rent the  
facility at the normal fee between 11:00 a.m. and 12:00 noon. Motion passed.  
Ayes - Harley, Huck, Madison, Merz, Murray, Abell - Six (6). Absent - (0). Vacancy  
- (1).

C. Request from M. Fallis to place carton to collect money for the Ministries  
Unlimited building fund. It was agreed that it should be handled by the Library  
Director.

OVERDUE REPORT - (See copy).

COMMITTEE REPORTS

1. Friends - Murray made report on Lunch with Santa. Plans are proceeding smoothly. Harley will take over since Murray will be out of town. Tickets in advance will be cheaper than those sold at the door. Maximum seating - 170. Need list of Story Hour mothers to volunteer to assist.

Merz made report that quilting and book sales are ongoing.

Madison is crocheting boots for gifts at the Lunch with Santa.

2. TIF - Murray made report. There is nothing new on the TIF at this time. Legal matters are proceeding. Murray discussed testimony when she was subpoenaed last month.

COMMUNICATIONS

1. Sam's - Credit Bonus Award \$3.16 to be spent by December 31, 1998.

2. ServCom Associates - Fax of audit of our Workmen's Compensation Account which is done every year.

3. IMRF - Announcement that they are updating computers for year 2000. Also received copies of statements on prior service which will also be sent to employees at their homes. Three candidates for IMRF Executive Trustee Election were submitted. Hold until next month.

LCLS REPORT - Merz attended board meeting at Carrolton Library. Lucco is acting director. There will be a special board meeting next Monday at 4:30 to consider multiple applications to fill the vacancy. Grand opening on November 15 at Belleville Main. Our regular driver, Del Monken, will be retiring in 14 days. Pat Norris, representative from the State Library, announced that per capita funds will be a little late this year. She encouraged the libraries to continue applying for grants.

UNFINISHED BUSINESS

1. Rental House

a. Rent Received.

b. Abell reported that he has spoken to Mr. Solberg on impending sale to inform him that it will not occur before the end of the year.

2. General Fund Levy Ordinance - Vote.

Levy Ordinance 98/99--7 (General Fund). Motion made by Merz, seconded by Harley, to approve Levy Ordinance 98/99--7 as submitted. Motion passed. Ayes - Harley, Madison, Merz, Murray, Abell - Five (5). Nays - Huck (1). Absent - (0). Vacancy - (1).

3. Spring Election Update - Madison. Packets are in from county. Petitions require signatures of fifty registered voters. Candidate must live within the boundaries of the district. There will be three vacancies: two 2-year vacancies and one 4-year vacancy. There are also two 6-year terms open. Election has been moved to Tuesday, April 13, 1999. Deadline for turning in petitions is not before January 25, 1999 and no later than February 1, 1999.

5. Review By-Laws - report. Committee meeting was set for 3:15 p.m. on Thursday, November 5, 1998. Committee consists of Abell, Harley, Merz, and Walker.

NEW BUSINESS

1. Board Vacancy. Announcement of board vacancy should be in this week's paper. Applications or resumes, if received, will be considered at the next board meeting. Tabled until next meeting.

2. Safety Deposit Box. Resolution to change signatures on box from past treasurer to current treasurer. Recommendation by Board President to have three signatures on box: President, Treasurer, and Library Director. Motion made by Madison, seconded by Murray, that a resolution be passed to change the signatures on the safety deposit box to the current President - Abell, Treasurer - Harley, and Library Director - Walker. Motion passed. Ayes - Harley, Huck, Madison, Merz, Murray, Abell - Six (6). Absent - (0). Vacancy - (1).

3. Genealogy Fund Refund - Huck. Discussion of money which was spent out of the Library's Genealogy Fund on the room which had previously been designated as the Historical/Genealogy Room. Motion made by Madison, seconded by Harley, to reimburse the Library's Genealogy Fund with the exact amount, to be determined, which was spent on the carpet and the telephone. Motion passed. Ayes - Harley, Huck, Madison, Merz, Murray, Abell - Six (6). Absent - (0). Vacancy - (1). The Genealogy Society will remove their remaining donated materials located in the room and be informed of the purchase of materials to be placed in the Genealogy Section of the Library for public use.

4. Audit Request - Huck. Huck submitted bid from M. Thompson to perform a cursory audit from July 1 through October 31 for a fee of \$1,000.00. Abell stated that there was no need for an outside audit since there is no misappropriation of funds by any board member. Motion made by Murray, seconded by Madison, to draft letter to Huck substantiating that there were no missing funds to end speculation by public and to substantiate the board's integrity. Motion passed. Ayes - Harley, Madison, Merz, Murray, Abell - Five (5). Abstain - Huck (1). Nays - (0). Absent - (0). Vacancy - (1).

PUBLIC INPUT - NON-AGENDA ITEMS - None

ANNOUNCEMENTS - None.

CLOSED SESSION - Property Disposal

Motion made by Harley, seconded by Murray, to enter into closed session to discuss rental property. Motion passed. Ayes - Harley, Huck, Madison, Merz, Murray, Abell - Six (6). Absent - (0). Vacancy - (1).

OPEN SESSION ENDED - 8:25 p.m.

~~CLOSED SESSION BEGAN - 9:04 p.m.~~

~~CLOSED SESSION ENDED - 9:31 p.m.~~

~~Discussion was held concerning legal requirements of property disposal.~~

MEETING ADJOURNED AT 9:32 p.m.



Judy Madison,  
Secretary