

# TRI-TOWNSHIP PUBLIC LIBRARY

January 9, 2001

## MINUTES OF BOARD MEETING

REGULAR MEETING: President Harley called the meeting to order at 7:00 p.m.  
All Present: Abell, Dothager, Hampsten, Harley, Huck, Merz, Little (7)

### MINUTES:

Hampsten made a motion to accept the minutes as read and Dothager 2<sup>nd</sup> the motion. . ROLL CALL VOTE: Ayes; Abell, Dothager, Hampsten, Harley, Huck, Merz, six (6), Nays, none (0), Abstain: Little, one (1) Motion Passed.

Dana Eastman (the Tri-Township Public Library Attorney) was introduced, at which Dothager made the motion to go into closed session to discuss legal matters with the Board. Motion was made at 7:09 and was seconded by Hampsten.

The open session was resumed at 7:40 P.M.

Huck asked approximately how much the legal fees would be. After some discussion Abell made a motion to retain Mr. Eastman's services for the sum of \$150.00 per hour to represent the Libraries interest in the settlement of the late Arthur Bress's will. ROLL CALL VOTE: Ayes; Abell, Dothager, Hampsten, Harley, Huck, Merz, Little; seven (7), Nays, none (0), Motion Passed.

### TREASURERS REPORT:

Hampsten made a motion to pay bills witch was seconded by Dothager .. ROLL CALL VOTE: Ayes; Abell, Dothager, Hampsten, Harley, Huck, Merz, Little; seven (7), Nays, none (0), Motion Passed

Dothager made a motion to transfer money from working cash to the general fund. The motion was seconded by Abell.

ROLL CALL VOTE: Ayes; Abell, Dothager, Hampsten, Harley, Huck, Merz, Little; seven (7), Nays, none (0), Motion Passed.

Huck reminded us that we still had twelve pay periods in this year and that we were over budget . A discussion was held on what measurers should be taken to over this deficit.

Little did not like the new hours. (voted on in Dec.) She felt that we should have the same hours as before with fewer people working each shift. She cited that many times there are three people at the circulation desk when one person should be capable of handling it except possibly our busiest hours. Little made the motion to go back to 9-5 on Fridays with fewer people working. The motion was seconded by Hampsten. ROLL CALL VOTE: Ayes; Abell, Dothager, Hampsten, Harley, Huck, Merz, Little; seven (7), Nays, none (0), Motion Passed

### LIBRARIAN'S REPORT:

Circulation figures for December was 4, 699 compared to 5, 179 for December of 1999. This is a decrease of 480.

Patron cards processed for the month was 30 (25 new, 5 replacement, 0 district wide cards)  
Items processed for the month total 256 (also includes videos, audio, s and magazines) (166 books & ninety magazines)

For Board Action: Ikon-bid for upgrading the coin-op machine. Little made a motion to lease a Cannon 4050 for 5 years for \$113.00 per month, effective now. Hampsten seconded the motion. .. ROLL CALL VOTE: Ayes; Abell, Dothager, Hampsten, Harley, Huck, Merz, Little; seven (7), Nays, none (0), Motion Passed

Walker said that she was able to get 4 big boxes of food for Ministries Unlimited with book fine money.

Walker also stated that the benefit blood drive held on 12/21/00 for Mackenzie Fincham-Goram was very successful. The Red Cross goal was for 40 donors and we had 114 donors.

### OVERDUE REPORT:

There was a total of 8 over dues to go after. Walker collected books from f patrons. Two patrons were not home and Walker spoke to a family member on one. Walker sent out four certified letters.

Walker stated that Mark Walker will replace parts of the rug for \$300.00

### COMMITTEE REOIRTS:

Friends of the Library: Merz reported that their last book sale brought in \$217.00 Nita Gulley will be moving soon and it was decided that we should show our appreciation to Nita for the fantastic job she has done as President of the Friends. She will be greatly missed.

### COMMUNICATIONS:

ILA will be hosting a workshop in Lisle II. It will be on Jan 22<sup>nd</sup>. and 23<sup>rd</sup> and rooms will be from \$190.00 to \$295.00 if anyone is interested.

### PHONE REPORT:

Walker stated that the phone bill was down some from previous bills.

It was suggested that we all bring ideas for our 25<sup>th</sup> year Ceremony to the February meeting.

Meeting was adjourned at 9 P.M.