

**TRI-TOWNSHIP PUBLIC LIBRARY DISTRICT**  
**MINUTES OF BOARD MEETING**  
**February 5, 2002**

REGULAR MEETING: Called to order by President Dothager at 7:02 p.m.

ROLL CALL: Present: Huck, Little, Merz, Upton, Dothager  
Absent: Abell, Ashcraft

President Dothager noted that there was no public present. She passed out a report received from Asst. Dir. Rose regarding the Open Meetings Act and Meeting. "The court decision indicates action can not be taken unless the items are specifically listed on the meeting's agenda." The rest of the report is attached.

MINUTES: Huck made the motion to approve the minutes as written. Merz seconded. All ayes. motion passed.

TREASURER'S REPORT: Upton made the motion to approve the bill list be paid. Little seconded. Huck stated that a book was donated in Dr. Zielonko's name by Lybarger. All ayes. Motion passed.

LIBRARY DIRECTOR'S REPORT: Meyer pointed out the statistics reported for January. A discussion was held about the cost of out-of-district cards and their use within the library and the system. February's library programs include Read Across America, computer classes for adults, and work on the summer reading grant. She passed out a proposed Mission Statement and Vision Statement and requested the board study it for next month.

Two new volunteers, Kendra Laughlin and Laura Fayollat, are helping out with weeding the magazine back issues and the E part of the book collection. Director Meyer reported on a book reviewing seminar that she and the assistant library director Rose attended.

They both are currently working on a new computer-use policy. An increase in Gatenet fees is to anticipated for the next fiscal year to cover cataloging service from the system and there will be additional changes as the conversion at system headquarters to a new computer system.

The mailing list has been transferred to floppy disks and sent in with the paper work to get a new mailing list from the post office.

Business After Hours was a great success. President Dothager read the letter she received from the Chamber of Commerce Director thanking the library board and staff for hosting such a great affair.

The Library Webpage is still being designed. Staff member Jim Stuller is developing a database of the library's video collection and has also taken photos of the library and staff. Hopefully, these digital photos can be used on our website.

Director Meyer presented a detail report on the Gates Grant Computer. Huck made the motion to authorize Dir. Meyer to put an order for two Gates Grant Computers and to make our final decision at the March board meeting. All ayes. Motion passed.

COMMITTEE REPORTS: The Friends are continuing to quilt and to have their two book sales each month. The policy/revision committee has been unable to meet.

COMMUNICATIONS: President Dothager read a letter of resignation she received from library trustee John Abell who has had to resign due to increased work load and family obligations. Little made the motion to accept his resignation. Upton seconded. All ayes. Motion passed. Pres. Dothager will take care of preparing and having an ad placed in the paper regarding the open trustee position.

UNFINISHED BUSINESS: Library Dir. Meyer presented her proposal for removing the objects off the tiled floors in order for the floors to be cleaned and polished by The Broom Closet. There was no new annexation data to report. The library had received no bids regarding the old fax machine which is for sale. Asst. Dir. Rose will contact LCLS about placing an ad for it in the system newsletter, The Extra.

NEW BUSINESS: The library volunteer appreciation dinner will be held on April 18, 2002 at 6:30p.m. Pres. Dothager will contact the same caterer, Cygan Delaney, as the library has had previously. She will also make arrangements for the entertainment or program.

The new logo for the library was tabled.

Pres. Dothager encouraged the board to study the mission and vision statements and be prepared by next month's meeting for a discussion.

Meeting was adjourned at 9:02p.m.