

MINUTES
TRI-TOWNSHIP PUBLIC LIBRARY DISTRICT
REGULAR BOARD OF TRUSTEES MEETING
September 9, 2002

REGULAR MEETING: Called to order by President Dothager at 7:00p.m.

ROLL CALL: Present: Ashcraft, Huck, Lindsay, Little, Merz, Upton, Dothager
Absent: None

No public input. Board input under Old Business added D. Old vacuum repair.

MINUTES: Huck made the motion to approve the August 6, 2002 minutes. Ashcraft seconded. All ayes. Motion passed.

Merz moved to approve the minutes of July 9, 2002, closed session. Little seconded. All ayes. Motion passed.

TREASURER'S REPORT: Upton made the motion to approve the bills as presented. Seconded by Lindsay. Huck pointed out the Asphalt bill and the purchase of a larger ladder. President Dothager left the room for a photo session and Vice-President Ashcraft took the chair. Ayes: Ashcraft, Huck, Lindsay, Little, Merz, Upton. Dothager absent. Motion passed.

Huck announced that the audit is finished. Also, the library had received an anonymous donation of \$177.00 from the United Way walk.

COMMITTEE REPORTS: Merz reported the Friends are still having their book sales and are quilting. The raffle tickets are now available. The quilt to be raffled is a red and white Christmas quilt. Little reported that the Discipline policy committee has not met. No maintenance report at this time. Furnance filters need to be changed according to the schedule and also the cleaning of the floors.

President Dothager returned and became the chair.

DIRECTOR'S REPORT AND REQUESTS: Meyer reported the progress on the library computer update project. She has purchased the necessary 5 OP license, the Norton Anti Virus, and 2 centurions for the PAC terminals. She requested approval of the purchased of 2 Gateway Computers as suggested by the Lewis and Clark System, at a cost of \$2058. The total project cost was \$2858 which is still under the \$3000 allotted for the project. Ashcraft moved to approve the purchase of 2 Gateway Computers at a cost of \$2058. Lindsay seconded. All ayes. Motion passed.

A discussion was held regarding the Per Capita Grant funds. Meyer reported that all funds had been spent. Meyer related incidents with the Computer Use Policy which was on August 27, 2002. The procedures are being followed and most of the district's patrons are agreeable. We have received notification of the Illinois Clean Energy Grant for the library of \$8330. All must be done by January 31, 2003. Nu-Way Lighting estimated total cost for the project was \$13,837. The library is responsible for the remainder. Ashcraft made the motion that the library pay \$5507, which would be our share of the lighting upgrade. Merz seconded. All ayes. Motion passed.

A discussion was held regarding the disposal of the lamps and the ballasts. With such a large amount they cannot be put in the garbage. It will cost \$632.00 for an IN firm to pick them up and do the disposal. Both levels of the library will receive the new lighting. The disposal was post-poned for further study and action.

Assistant Director Rose organized and coordinated the youth volunteers with 21 attendees at the first Magic Tournament. The library will be hosting a DVD party a week before the premier of the new Lord of the Rings movie.

COMMUNICATIONS: Dothager read communication received from library attorney Eastman regarding the Bress Estate. Ashcraft moved to accept the resolution for the settlement of the Bress Estate of \$63,000. Lindsay seconded. All ayes. Motion passed.

Communication was received from the Tax Appeal Board regarding the East Truck Access amount of \$604,400.

Eastman had sent a letter stating he had complied with the auditor.

Director Meyer received a letter from board attorney Eastman stating approval of waiver form of the computer use policy.

OLD BUSINESS: Huck reported that Midland Waste would repair for the broken sidewalk at an estimate of \$650.00 but that she had not received written confirmation.

Ashcraft made the motion to accept the proposed Bress Estate settlement as discussed on July 9, 2002. Little seconded. All ayes. Motion passed.

Huck reported that the library's old vacuum cleaner would cost \$81.00 to repair. Upton moved that we repair the vacuum cleaner for \$81.00. Merz seconded. All ayes. Motion passed.

NEW BUSINESS: Mrs. Stock contacted President Dothager requesting the board to help sell the raffle tickets with the Friends. The board agreed to participate.

Huck reported there is an interest by some to expand the library district. Dothager appointed a committee of Ashcraft, Huck, Lindsay, and Upton to prepare a report for the next meeting.

Dothager announced there would be three positions on the board to be elected in the spring. In November, notice would be received.

Dothager distributed the proposed Building and Equipment Fund Ordinance No. 2002/2003-2. It will be published and be placed on the library's bulletin board.

Ashcraft made the motion to accept the Appropriations Ordinance-Building and Equipment Fund No. 2002/2003-2. Seconded by Merz. All ayes. Motion passed.

Dothager read the prevailing wage rate notice. Lindsay moved to accept the prevailing Wage Rate for Madison Count as October 1, 2002. Little seconded. All ayes. Little will file appropriate form.

Upton moved that the board go into closed session to discuss raises for employees and contract renewals for Director and Assistant Director in accordance with 5ILCS 120/2a. Seconded by Lindsay. All ayes. Motion passed.

Went into closed session at 8:25p.m.

Returned from closed session at 9:00p.m.

Little made the motion to accept the proposed pay schedule as amended by the board as of October 1, 2002. Seconded by Merz. All ayes.

Meeting adjourned at 9:05p.m.