

MINUTES
TRI-TOWNSHIP PUBLIC LIBRARY DISTRICT
REGULAR BOARD OF TRUSTEES MEETING
October 7, 2003

REGULAR MEETING: Called to order by President Dothager at 7:00p.m.

Budget Hearing for the public was held until 7:15p.m. No public present.

ROLL CALL: Present: Huck, Lindsay, Merz, Upton, Dothager. Absent: Ashcraft, Little

No public or board input.

Myron Thompson presented the **Tri-Township Public Library District Annual Audit for Year Ended June 30, 2003**. He pointed out features of the audit report and presented what must be done by June 30, 2004, which is that a detailed list of everything owned by the library district must be developed. A threshold level or dollar value amount may be determined by the board for items to include. The list is to be maintained perpetually. He also recommended changes in the ways the monthly reports are being done. Treasurer Pat Huck will get together with Dave Roady about the changes.

MINUTES: Huck made the motion to approve the minutes as amended. Seconded by Lindsay. Ayes: Huck, Lindsay, Upton, Dothager. Nays: None. Abstain: Merz. Motion passed.

TREASURER'S REPORT: Huck presented the Bill List for payment and the Cash-on-hand report. Merz moved to approve the list of bills as presented. Seconded by Lindsay. Ayes: Huck, Lindsay, Merz, Upton, Dothager. Nays: None. Motion passed. Huck reported there was a payment made on the library building principal by an undisclosed source.

DIRECTOR'S REPORT AND REQUESTS: The Circulation report reflected a decrease in the adult and increases in the Young Adult and Juvenile areas. Director Meyer reported 128 persons attended Big Truck Day @ Your Library program. Staff members Jeanne Sagovac and Valerie Meyer presented the Archimedes Program; Jim Stuller and Kris Cummings helped with the library's participation in the Fall Fest, and Kris Cummings is working on the Magic Tournament planned for October 25.

Ongoing projects for the month included the following: Bank of Edwardsville will give the proceeds from the Fall Fest to purchase an atlas table and dictionary stand, Ugo Obialo and Dir. Meyer attended GateNet Users forum on N2H2 filtering software, library received a LCD/ projector grant, Dir. Meyer attended the GateNet Circle Meeting and will lead the automation study for the LCLS and Shawnee Systems, Dir. Meyer met with the Long Range Planning Committee, and Dir. Meyer attended a workshop on technology and the library.

COMMITTEE REPORTS: Merz stated the Friends continue their hard work of book sales and quilting. Lindsay reported he had tried to repair the jam of the fire door on the north side of the building but thinks it needs to be replaced. He will check with the library architect about the problem. He had received a bid from Chem/Dry to clean the carpet. Upton made the motion to go with the bid from

Chem/Dry for carpet cleaning. Merz seconded. Ayes: Huck, Lindsay, Merz, Upton, Dothager. Nays: None. Motion passed.

Lindsay received telephone bids for the upgrading of the library's telephone service. After discussion, the general consensus of the board was to put the upgrade on next year's budget.

COMMUNICATIONS: President Dothager has been in communication with Atty. Eastman and the annexation process is proceeding on schedule.

OLD BUSINESS: President Dothager appointed Upton as Acting Secretary. Lindsay made the motion to approve the Social Security Ordinance No. 2003/2004-3. Merz seconded. Ayes: Huck, Lindsay, Merz, Upton, Dothager. Nays: None. Motion passed. Lindsay moved to approve the General Liability Insurance Ordinance No. 2003/2004-4. Seconded by Huck. Ayes: Huck, Lindsay, Merz, Upton, Dothager. Nays: None. Motion passed. Lindsay moved to approve the Illinois Municipal Retirement Fund Ordinance No. 2003/2004-5. Seconded by Merz. Ayes: Huck, Lindsay, Merz, Upton, Dothager. Nays: None. Motion passed. Huck moved to approve the Audit Ordinance No. 2003/2004-6. Upton seconded. Ayes: Huck, Lindsay, Merz, Upton, Dothager. Nays: None. Motion passed. Lindsay made the motion to approve the General Fund Ordinance No. 2003/2004-7. Seconded by Merz. Ayes: Huck, Lindsay, Merz, Upton, Dothager. Nays: None. Motion passed.

NEW BUSINESS: President Dothager passed out copies of the Levies for the board to study. President Dothager and Board Member Merz will meet with the Long Range Planning Committee.

With no further business, meeting was adjourned at 9:15p.m.