

MINUTES
TRI-TOWNSHIP PUBLIC LIBRARY DISTRICT
REGULAR BOARD OF TRUSTEES MEETING
OCTOBER 5, 2004

PUBLIC HEARING on APPROPRIATIONS ORDINANCES; Called to order by Acting President Ashcraft at 7:02 p.m.

No one from the public was present. Motion was made by Huck and seconded by Stolzer to close the public meeting at 7:17 p.m.

Roll call vote: Ayes. Ashcraft, Huck, Lindsay, Little, Merz, Stolzer.
Motion passed.

Regular Meeting: called to order by Acting President Ashcraft at 7:17 p.m.

Roll Call; Present: Ashcraft, Huck, Lindsay, Little, Merz, Stolzer. Also present were Gene Barnard, reporter, Dee Dee Hodges, And Norma Sidener.

Public Agenda Items: None

Presentation by Da-Com- Digital Office Solutions : Library Director Valerie Meyer explained about the presentation the Board was going to see and we adjourned to the next room to see and hear the presentation given by Brad Gibbons of Da-Com.

Regular Meeting Reconvened at 8:00 p.m.

ELECTION OF NEW BOARD PRESIDENT; Acting President Ashcraft proposed that before we elect a new president, we go to New Trustees Applications And elect a new board member as she is with us this evening.

Acting President Ashcraft read a letter from Daphne (Dee Dee) Hodges, and she was introduced.

Motion was made by Lindsay that we appoint Dee Dee Hodges to fill Jeanette Dothager's term until the next election . Motion was seconded by Merz.

Ayes: Ashcraft, Huck, Lindsay, Little, Merz, Stolzer. Motion passed.

Discussion held about new printer copier, while Valerie prepared the paper work for new Trustee. Doug Little said it would save on printing costs, as we would not have to take anything to the printers. Valerie said the only thing to be taken to the printers would be the newsletter.

She explained about the printing of the two newsletters for this fiscal year. \$10,000.00 was budgeted for this year. As discussion progressed, Doug Little suggested we table this until later in the meeting.

New Trustee Dee Dee Hodges was sworn in by Valerie Meyer and was welcomed by Acting President Ashcraft.

ELECTION OF NEW PRESIDENT:

Motion was made by Lindsay and seconded by Merz to nominate Dennis Ashcraft to the office of President.

Ayes: Hodges, Huck, Lindsay, Little, Merz and Stolzer.

Abstain: Ashcraft. Motion passed.

President Ashcraft then opened the floor for nominations for a new Vice – President.

Motion was made by Huck and seconded by Little to nominate Leo Lindsay to the office of Vice- President.

Ayes: Hodges, Huck, Little, Merz, Stolzer, and Ashcraft.

Abstain: Lindsay. Motion passed.

MINUTES: Lindsay made a motion to approve the minutes as corrected. Doug Little had abstained from the closed session minutes and had been recorded as aye. Motion seconded by Stolzer.

Ayes : Huck, Lindsay, Little, Stolzer, Ashcraft

Abstain: Hodges, Merz

TREASURES REPORT: Huck explained about minuses in report, as all of the taxes have not been reported yet. Had budgeted for 256,517.00 in general fund and were 40,980.00 short of every thing we asked for. Valerie said some might be protesting their taxes and some may come in next year.

Motion made by Lindsay & seconded by Merz to accept the Treasurer's report.

Ayes: Hodges, Huck, Lindsay, Little, Merz, Stolzer and Ashcraft.

DIRECTORS REPORT: Director reported she had attended the Gate Net Users Forum on September 15, 2004 and explained the changes to be made in the computer systems.

Reported that we might have to be closed for two days due to the migration of the system.

Director will attend the training session to qualify for the FY2005 Per Capita Grant, on October 28, 2004.

Director reported the theft of 6 audio cassettes and possibly two popular children's poetry books & a book on Flight.

Per Capita Grant is complete and ready for signatures and mailing tomorrow.

Director reported on the cost of printing and mailing of the newsletter. No action was taken.

PROGRAMS: Safety Day on September 25th had about 100 participants.

The read to ME Program on Sept. 9th had 10 children attending.

Troy's Women's Club will be assisting with Meet Santa at Your Library on Dec. 11th.

October 28th will be the Halloween Party at the Library.

Beginning Computer classes will start on October 14th, taught by Joan Jeal.

Board considerations: A discussion was held on the replacement of a router and a 24-^{port} quart hub switch. Little recommended new router switch should be replaced now. Director reported that the total cost would be \$100.00, with maintenance warranty fee of \$76. per year. No action was taken at this time.

A new phone system was discussed and Huck suggested we switch the phone by the fax machine that sticks, with the one from the kitchen. Director said she would take care of it.

Director was to find quotes from last year.

Two new computers were discussed to replace ones not functioning. Little and director will get quotes.

COMMITTEE REPORTS: Maintenance Report. Lindsay reported replacement of fans and solution for switch. Reported that he had sprayed the weeds for a second time. Also was asked to check faucet in back bathroom and it may need to be replaced.

Lindsay will get bids on mulch or rock.

Lindsay will coordinate dates of community room usage with polishing of floors.

Map of the city; Lindsay will look in into getting a map.

~~Friends of The Library~~ ^{WOMEN'S CLUB} Merz reported ~~Friends~~ ^{SHE} donated rocking chair and ~~not~~ accumulating funds for a couch and chair.

Historical society; Huck reported Historical Society is selecting a display case for Board approval next month.

Communications were read.

OLD BUSINESS: Audit report. Auditor has not started on our audit.

Motion was made by Stolzer that Library hours be extended to 4 p.m. beginning on November 6th 2004. Seconded by Huck. Ayes: Hodges, Huck, Lindsay, Little, Merz, Stolzer, Ashcraft.

Motion was made Stolzer and seconded by Hodges that employees working the Saturday hours be paid for the full eight hours. Ayes; Hodges, Huck, Lindsay, Little, Merz, Stolzer, Ashcraft.

NEW BUSSINESS: Room Rental Problems tabled until next meeting.

Theft of Library Property: Director will check & research the cost of surveillance,

Approval of Appropriation Ordinances Motion made to accept Ordinance 05-09 to correct the previous appropriations. Seconded by Little,

Ayes: Huck, Lindsay, Little, Merz, Stolzer, Ashcraft.
Abstain: Hodges

Went into Closed Session at 10:33P.M.

At 10:55 Lindsay made a motion to go out of Closed Session.
Seconded by Huck.

Ayes: Hodges, Huck, Lindsay, Little, Merz, Stolzer and Ashcraft.

Opened Regular Session at 10:56 p.m.

Stolzer made a motion to accept the Salary Schedule with the
exception of Rhonda Schaeffer and Sherry Andrews as noted in the
official copy. Seconded by Little

SEPT. 15TH

Ayes: Hodges, Huck, Linday, Little, Merz, Stolzer and Ashcraft.

Motion made to adjourn the meeting by Hodges and seconded by
Little.

Ayes: Hodges, Huck, Lindsay, Little, Merz, Stolzer, Ashcraft.