

Minutes  
Tri-Township Public Library District  
Regular Board of Trustees Meeting  
April 4, 2006

The regular monthly meeting was called to order by Leo Lindsay, Vice President, at 7:08 p.m.

Roll Call: Ashcraft, Huck, Merz, Lindsay. Absent: Elson, Little, Stolzer.

Public present: Vicky Hart, Library Director, and Gene Barnard, Troy Times Tribune.

Board agenda items: Status of server, BarCom results, summer hours.

Public agenda items: None

Approval of Minutes: A motion was made by Merz, and seconded by Ashcraft, to accept the Regular Meeting Minutes of March 7, 2006, as corrected.

Ayes: Ashcraft, Huck, Merz, Lindsay. Absent: Elson, Little, Stolzer.

Treasurer's Report: The report was reviewed and discussed. A motion was made by Ashcraft and seconded by Merz, to accept the Treasurer's Report.

Ayes: Ashcraft, Huck, Merz, Lindsay. Absent: Elson, Little, Stolzer.

The annual audit report was received. Discussion on audit report, auditor, and bids was tabled until May.

Director's Report: The attached report was discussed. The following was determined:

The Director will arrange for a load of mulch to be delivered for the Cub Scouts to spread outside.

A large plaque is \$1000, a medium plaque is \$500, and a small plaque is \$100. A donation towards furniture is a minimum of \$200. Labor donations are calculated at the current prevailing wage.

Emergency contacts are designated as Little, Lindsay, and Huck.

The library will close at 6 p.m. on April 20<sup>th</sup> for the Volunteer Banquet.

Elson arrived at 7:40 p.m.

The library will be closed on April 14<sup>th</sup> for "Spring Break".

The library was awarded the *We the People* "Becoming American" bookshelf.

Discussed statistics to be presented each month.

Maintenance: Discussion about repair vs. replacement of door counter.

Stolzer arrived at 7:51 p.m.

Lindsay reported that a new door counter for the front door would be \$234.99 before discount from Demco. A motion was made by Huck, and seconded by Merz, for the Director to order a door counter from Demco, to be installed by Lindsay.

Ayes: Ashcraft, Elson, Huck, Lindsay, Merz, Stolzer. Absent: Little.

Communications: Stolzer reported on standard IMRF issues. IMRF will require electronic submission instead of paper. The IMRF representative in the past has always been a board member, but it would be easier for Dave Roady, the accountant, to submit IMRF data electronically. A motion was made by Ashcraft, and seconded by Huck, for Stolzer to contact Dave Roady to become IMRF representative.

Ayes: Ashcraft, Elson, Huck, Merz, Lindsay, Stolzer. Absent: Little.

A new dress code was discussed and amended. A motion was made by Huck, and seconded by Stolzer, that the dress code be approved as corrected.

Ayes: Ashcraft, Elson, Huck, Lindsay, Merz, Stolzer. Absent: Little.

Discussion of Personal Days. Further investigation required. Tabled until May.

Vacation time deadline for use was discussed.

Old Business: No server yet.

Volunteer Banquet: Discussion followed concerning status of banquet. Lindsay will assist Al Odom, custodian, in setting up the tables on the morning of the 20<sup>th</sup>.

Parking Lot bid: Bi-State Seal Coatings bid of \$2150. A motion was made by Stolzer, and seconded by Merz, to accept Bi-State Seal Coating's bid of \$2150.

Ayes: Ashcraft, Elson, Huck, Lindsay, Merz, Stolzer. Absent: Little.

Lindsay will sign acceptance of bid.

Cataloguing: The Director is not concerned at this time.

New Business: Short discussion of shelving. Additional discussion and decisions were tabled until May.

Summer Hours: A motion was made by Ashcraft, and seconded by Merz, that the library maintain its regular weekly hours until further notice.

Ayes: Ashcraft, Elson, Huck, Lindsay, Merz, Stolzer. Absent: Little.

There was no closed session.

Meeting was adjourned by Lindsay at 8:58 p.m.