

Tri-Township Public Library District
Regular Board Meeting
Minutes
May 2,2006.

The regular monthly meeting was called to order by President Doug Little at 7:02 p.m.

Roll Call: Huck, Lindsay, Merz,Stolzer, Little. Absent: Ashcraft & Elson.

Public Present: Vicki Hart, Library Director, Gene Bernard,Troy Times Tribune and Norma Sidener.

Input of Agenda items: Board-none
Public –none

Approval of Minutes: A motion was made by Merz, seconded by Huck to accept the Minutes of the April 4th Regular Meeting as circulated.

Ayes: Huck, Lindsay, Merz. Abstained: Stolzer , Little. Absent: Ashcraft, Elson.

Treasurer's Report: The report was reviewed and discussed. Treasurer will have to transfer money from ITTIP to Springfield. Treasurer also has eleven hundred eighty seven dollars to deposit.

The auditor was paid Five thousand dollars.

Bills have been received for the building Insurance and also need to fill in renewal application for insurance for Director and Staff.

A motion was made by Stolzer and seconded by Lindsay to accept the Treasurer's Report as published.

Ayes: Huck, Lindsay, Merz, Stolzer, Little. Absent: Ashcraft, Elson.

Director's Report: The attached report was discussed.

Old Business: Cub Scouts cleaned up outside of building on the 24th. As Fetters was closed no mulch was available, but the entire Scout troop will

be here on May 8th and Jeanne has agreed to have mulch here for them to spread.

A woman would like to donate one thousand dollars for a large plaque in memory of her husband, however she wants his name on the main wall, not the side wall. Discussion was held and it was decided to investigate room availability and vote next month.

LSTA grant letters of intent were sent in on time. Now grants need to be written.

Discussion was held about server. If the server went down an outside vendor would have to be used as Lewis & Clark wouldn't take care of it. Director suggested use older CPU's in Computer room and get some new ones.

Motion was made by Lindsay to let Director go ahead with plans for computer room, upgrade four staff computers and get new ones as needed to cap at five thousand dollars.

Ayes: Huck, Lindsay, Merz, Stolzer, Little. Absent Ashcraft, Elson.

Director has been chosen to attend the Small Public Library Management Institute at the State library June 4- 9, 2006 so she will not be at June Board meeting.

New Business: Statistics: Thanks to Leo for installing the new door counter. It counts entry only, so end of month numbers represent an accurate account of the number of people who entered the building (for both library and community events.) No Collection numbers were available from the system yet.

The Summer Reading Program will kick –off Saturday, June 10th and the Grand Finale will be Saturday July 29th. Many Thanks to Lorene for all her work as the Children's Librarian. She has arranged to have a lady from the St. Louis Zoo to come for one session and bring two animals. A magician will be coming for kick-off and a magic reader will also be coming.

Director has been accepted into the on-line Master's of Library & Information Science program with the University of Illinois. She will have to be on campus once every session and wanted to check on getting

administrative leave while at the school. She will be given her salary while at College.

Reviews: Ann and Kendra will have their six-month review next week. Director will evaluate them and then bring report to the Board. AI will also be coming up for review before next meeting.

Maintenance: Put in door counter mid- month. Leo got rid of old counter as nothing worked. Discovered door coming down from upstairs to basement is dragging again, so he will work on it.

He sent out the contract for asphalt sealing and will give a copy to Director. AI has list of needs and Leo will meet with him to get everything. He needs to get a longer ladder to fix flag light. Doug has ladder and will get together with Leo.

Communications: Julie has Received IMRF letters. The contribution rate notice was received and need to decide if to keep at twenty five-year or five-year rate. Huck will check with Dave Roady to get his advice and see if he would be our IMRF representative.

Stolzer sang for the East Side Association of Insurance and they gave her a nice check, which is to go to the Library for the summer reading Program.

Old Business: Personnel, Policy And Procedure Manuals tabled. Discussion on Job Descriptions for Director, Board Officers, and Board members tabled.

Volunteer Banquet: Stolzer reported that thanks to Gene Bernard we had a lovely picture in the paper. Melanie did a lot of work and we thank her. Note for next year to have everyone stand when introduced. Food was very good and everything went really well. It was enjoyed by all. Entertainment cost fifty dollars. Food cost three hundred plus dollars. Treasurer owes Melanie one hundred dollars and fifty-four cents for what was bought and Julie twelve-seventy nine for programs and invitations.

Will probably need to raise amount of banquet in budget next year. Gifts should go to all volunteers, even those not at banquet.

Parking lot: Gentleman from Bi-State Seal wanted to know if he could come early some day. Friday would be best day.

New Business: Appointment of Budget Committee. Vicki Hart, Pat Huck, Leo Lindsay were nominated. Stolzer made a motion, seconded by Merz that Hart, Huck, and Lindsay be the Budget Committee.

Ayes: Huck, Lindsay, Merz, Stolzer, Little. Absent: Ashcraft, Elson.

New Shelving: Tabled to next month.

Bids for Audit: Tabled to next month.

There was no Closed Session.

Meeting adjourned at 8:12 p.m.