

Tri- Township Public Library District
Board of Trustees Meeting
Regular Minutes
June 2nd, 2009

The meeting was called to order at 7: 05 p.m. by President Ashcraft.

Roll Call: Buckingham, Elson, Huck, Lindsay, Scheller and Ashcraft. Absent: Little.

Norma Sidener arrived at 7:15 p.m.

Present from the public were Vicky Hart and Norma Sidener.

Input of Agenda Items: Board – North fire door repaired.
Public –None

Approval of Minutes: A motion was made by Elson and seconded by Buckingham to accept the May 5th Regular meeting minutes as presented.

Ayes: Buckingham, Elson, Huck, Lindsay, Scheller and Ashcraft. Absent: Little.

Treasurer's Report: Money was moved to the holding account in Springfield. There is now sixty-two thousand dollars in the Holding account. The treasurer suggested we might need to move some to the General account as the tax payments are now going to be paid in four installments instead of the two installments that had been paid by taxpayers. We should receive a check from the County by the end of June. The interest from the Working cash fund is transferred to the Building fund and can be borrowed from if needed

Director's Report: The Women's Club has given us a check for four hundred dollars The Board thanks them and the money was put into the general donations fund.

There may be a new fee formula from Gatenet and Lewis and Clark.

Vicky will be working the reference desk at SWIC; two shifts this summer and maybe one in the fall. They will be in the evenings and will not impact her work here.

Statistics are attached.

Maintenance: Kitchen update was tabled until next month.

Exit Lights: The fire inspector came and said all the exit lights should be replaced. We would need eleven lights at ninety-seven dollars and fifty cents each and the installation would cost seventy dollars per hour for labor. The total cost would run between thirteen hundred fifty to fifteen hundred dollars all together. The work would be done after July 1st.

A motion was made by Lindsay and seconded by Huck to pre approve up to fifteen hundred dollars for the lights and installation by the Fire Inspector company.

Ayes: Buckingham, Elson, Huck, Lindsay, Scheller and Ashcraft. Absent: Little.

North fire door: Lindsay reported he was able to put in longer and larger screws to hold the door. Next time he will have to use bolts.

Communications: Silver Creek Bible Fellowship – They have not given us times they will need the rooms, ie: all day. Director will get back to them on the queries that the Board has.

Troy-Maryville Chamber of Commerce sent us a thank you for the basket we provided for the annual Chamber auction.

Old Business: Microfilm- The Historical and Genealogy Societies and Mae Grapperhaus at the newspaper are all pleased that they won't have to use microfilm any more. The company has the film and is working on it.

Board of Trustees by laws: The by laws have been typed up by Buckingham. She will e-mail them to Director who will burn them to a disc. It was decided to table the new bylaws until next meeting.

June 30th is the last day of the fiscal year and we need to make sure everything is up to date. Everything is up to date, so we are good to go.

Budget: Director reported that the budget has been sent to Mr. Eastman. He said it looked good and will need to be published by the specific date in the newspaper. The total extension, which is the money on your tax bill, the EAB rate is two hundred and sixty million dollars, so we looked at that times our fifteen cent rate and figured if everyone pays their taxes at that EAB rate we should bring in three hundred and ninety thousand dollars in the general fund. We are estimating for our actual spending from the general taxes three hundred seventy –five thousand dollars, in case we don't get all three ninety, and we are appropriating over that so we will get our full fifteen cents. It came out that we will be increasing the taxes five point five percent, which is over the five percent, so we will have a Truth in Taxation Public hearing before our September meeting.

The Budget: The Director discussed the new budget and explained increases.

A motion was made by Buckingham and seconded by Elson to approve the incoming 2010 budget as presented.

Ayes: Buckingham, Elson, Huck, Lindsay, Scheller and Ashcraft. Absent: Little.

Resolution for a Public hearing on the Budget: A motion was made by Elson to accept the resolution providing for a public hearing on Budget and Appropriation Ordinance for 2009-2010. Whereas it is necessary for this Board of Trustees to fix the time and place for a public hearing on budget and appropriations ordinances for fiscal year 2009-2010 and to fix the time and place where the same will be conveniently available for public inspection and to direct that notice of the public hearing and place of inspection be published according to law. Now therefore, be it resolved, by the Board of Trustees of the Tri-Township Public Library District, Madison County, Illinois, as follows: That the budget and appropriation ordinances as amended by the Board of Trustees be made conveniently available for public inspection at the office of the Board of Trustees of the Tri-Township Public Library District, 209 South Main Street, Troy, Illinois, beginning June 3, 2009. That the secretary of the Board is hereby directed to publish notice of hearing on the budget and appropriation ordinance in a newspaper published in the Library District. The hearing will be held

on the 7th day of July 2009 at 7:p.m., central daylight savings time, at the Tri-Township Public Library, 209 South Main Street, Troy Illinois.

The motion was seconded by Buckingham.

Ayes: Buckingham, Elson, Huck, Lindsay, Scheller and Ashcraft. Absent: Little.

Elson made a motion to accept the Resolution of Determination of Prevailing Wage Rates June 2009 Ordinance 08/09-15. The motion was seconded by Scheller.

Ayes: Buckingham, Elson, Huck, Lindsay, Scheller and Ashcraft. Absent: Little.

Two Trustees need to be appointed to audit the Secretary's minutes. Buckingham and Scheller were appointed. Director will e-mail them when Elson has everything ready and they need to be done by July, as August 1st is when Director has to have annual report ready.

Per Capita Grant requirements: Per Capita grant is due October 15th and there are things the Board needs to do. Director will send out to Board members a link to the administrative ready reference as it is an online source. We will discuss more next month. Board also needs to go over Illinois laws and rules and see if we are in compliance or if there are changes we need to make. One thing that is important is a good collection development policy and we know we have a good one.

Elson made a motion to go into closed session for matters regarding employment, compensation, discipline or dismissal of a specific employee. The motion was seconded by Buckingham.

Ayes: Buckingham, Elson, Huck, Lindsay, Scheller and Ashcraft. Absent: Little.

At 8:26 we went back into regular session.

A motion was made by Buckingham and seconded by Scheller to increase the Director's salary by twenty five hundred dollars making her total salary forty four thousand five hundred dollars.

Ayes: Buckingham, Elson, Huck, Lindsay, Scheller and Ashcraft. Absent: Little.

A motion was made by Buckingham and seconded by Scheller to approve a five percent cost of living raise for all of the hourly staff.

Ayes: Buckingham, Elson, Huck, Lindsay, Scheller and Ashcraft. Absent: Little.

A motion was made by Buckingham and seconded by Scheller to approve Robin Livingood as a permanent library employee, raising her salary to ten dollars per hour.

Ayes: Buckingham, Elson, Huck, Lindsay, Scheller and Ashcraft. Absent: Little.

There were no announcements, so the meeting was adjourned at 8:30 p.m.