

Tri- Township Public Library District
Board of Trustees Meeting
Regular Minutes
April 7, 2009

President Ashcraft opened the meeting at 7:07 p.m.

Roll Call: Elson, Huck, Little, Scheller and Ashcraft. Absent: Buckingham and Lindsay.
Present from the Public were Amanda Walker, Vicky Hart and Norma Sidener.

Input of Agenda Items: Board _ none
Public -none

Approval of Minutes: A motion was made by Elson and seconded by Little to accept the March 3rd, 2009 minutes as presented.

Ayes: Elson, Huck, Little, Scheller and Ashcraft. Absent: Buckingham and Lindsay.

Treasure's Report: The treasurer has transferred a little money from the General holding account to the General checking account. We are in good shape financially and our spending is good.

Director's Report: The Director has attended the first Synergy session and was disappointed, as she expected more.

Denise Putz and the Director are working on an LSTA grant to digitize the microfilm of the local newspaper. A letter of intent has been submitted to the state library.

All other issues are listed separately on the agenda...

Director is still working with the accountant as he gets books up to date. Director thinks that by next month everything should be back to normal.

The Statistics are attached.

Buckingham arrived at 7:17 p.m.

Maintenance: Lindsay was not in attendance so Director gave an update on the insulation. The insulation will be installed on Thursday April 9th.

A sensor has been installed in the men's restroom. The three other sensors have been ordered.

Communications: The standard IMRF mail has been received. The 2008 investment return for IMRF was a negative twenty four points. Our rate for 2008 was 8.10%. The average rate for 2009 is 9 %and our rate would be 8.4%.

IMRF is going to have to go up on employer rates in order to maintain enough in the fund. They are going to do three things, a phase- in rate plan spread over ten years, go to what your rate was calculated from day one and get regular increases, or a combination of both. Director suggested that as long as we budget for the increase we only need to decide what plan of action to take. After discussion it was decided we should go with the regular increases were thought to make the most sense. No final decision was made.

A letter from a lawyer for a patron concerning a debt owed to the Library was received. Director has sent a copy to Mr. Eastman and it has been taken care of.

Old Business: The furniture was supposed to be here by March 20th. Director has checked with the company and the container holding our furniture still has not arrived, so we have no new furniture yet.

Volunteer Banquet: The committee has retained Ravenelli's as our caterer. The price per plate is the same as last year. There are about fifty invitees this year. The menu will include chicken, roast pork with apples, au gratin potatoes, mostaccioli, vegetable medley, corn, and lettuce salad. They will get the cake from Super Value. The gifts for the volunteers are from Fetter's and include herb plants (rosemary, lavender, thyme and parsley). The plants cost three-fifty apiece. Elizabeth LaKamp will provide the entertainment, and her fee is one hundred ninety five dollars.

Vicky Hart, Pat Huck and Melanie Elson were appointed to be the Budget committee. One of the things the committee will investigate is the wage increases for staff.

New Business: Fax charges and fees. The staff has asked Director to talk to the Board about making the fax fees easier. They are proposing a fee of fifty cents per page for all faxes except international.

After discussion a motion was made by Elson and seconded by Scheller to make all incoming and outgoing faxes be charged fifty cents per page. The International faxes will remain the same. Ayes: Buckingham, Elson, Huck, Little, Scheller and Ashcraft. Absent: Lindsay.

Staff Development day: Staff is going to New Salem and tour Lincoln's Tomb. While in Springfield they will also tour the Museum of Funeral Customs, as David Cassen is a Charter member. The Director is trying to work out details so as many staff as possible can go. They will leave one day in June and will need Board approval. Debbie Shrewsberry is now working full time at Anderson hospital on days. She still works for us on Saturdays.

A motion was made by Little and seconded by Buckingham to allow Staff development day on a day in June to be determined.

Ayes: Buckingham, Elson, Huck, Little, Scheller, and Ashcraft. Absent: Lindsay.

Announcements: Katie Buckingham, Amanda Walker and David Cassen's wife are all pregnant.

The meeting was adjourned at 8:02 p.m.