

Tri- Township Public Library District
Board of Trustees Meeting
Regular Minutes
January 6th, 2009

Vice-President Leo Lindsay opened the meeting at 7: 10 p.m

Roll Call: Buckingham, Huck, Little and Lindsay. Absent: Ashcraft and Elson.

Present from the public were Amanda Walker, Vicky Hart, Katherine Scheller and Norma Sidener.

Input: Board: None

Public: Director has received communications from our accountant and a Troy resident.

Swearing in of newly appointed Trustee: Melanie Elson is not here yet with the Library's seal. We will do the swearing in when she gets here.

Approval of Minutes: A motion was made by Huck and seconded by Little to approve the minutes of the December 2nd, 2008 regular meeting as presented.

Ayes: Buckingham, Huck, Little and Lindsay. Absent: Ashcraft and Elson.

A motion was made by Buckingham and seconded by Little to accept the closed session minutes from the December 2nd, 2008 meeting as presented.

Ayes: Buckingham, Huck, Little and Lindsay. Absent: Ashcraft and Elson.

Treasurer's Report: The treasurer had to transfer fifty thousand dollars.

Our finances are looking good now. We have enough working cash, that if the two houses behind the Library become available, we could buy them.

Director's Report: The Director had forty applications for the position of circulation clerk. She has hired Susan Essenmacher, a former employee, and needs the approval of the Board. We will go into closed session to approve the hire.

The furnaces required some preventive maintenance during the annual inspection. There were some parts, which should have been replaced on a regular basis, that had not been replaced. The Director approved having the work done rather than having him come back on a special service call. The board needs to approve the one thousand two hundred ninety -seven dollars in maintenance expenses.

Director let the Board know she would not be at the February 3rd meeting. Denise Putz will attend in her absence. Cindy Dothager will be in charge of the Library February 2-6, 2009 while Director is out of the country.

A motion was made by Buckingham and seconded by Little to approve payment to Belo for one thousand two hundred ninety-seven dollars for furnace repairs
Ayes: Buckingham, Huck, Little and Lindsay. Absent: Ashcraft and Elson.

The other issues are listed separately on the agenda

The statistics are attached.

Maintenance: The carpeting has been cleaned by Chem Dry. There was only one spot not cleaned. The snow removal contract has been renewed. Mr. Taake has been maintaining the parking lot. We will be paying the same amount as last year.

The floors upstairs will be cleaned and waxed next Tuesday evening, January 15th, 2009.

Communications: IMRF Memoranda regarding the future employer rates meeting. It has been scheduled for January 27th, 2009 and the Director will attend.

Madison County Board of Review sent us a letter stating it has lowered the amount of taxes for a property under litigation. This means there will be no money for us from this property for awhile.

The city of Troy sent a letter informing us of a pre-annexation public hearing concerning property on the west side of South Formosa Road. They are already in the Library District.

The Illinois Library Association Trustee Workshop will be held in Lisle, Illinois. The fee for the workshop is one hundred seventy-five dollars. Any one interested can get the information from the Director.

We also received a letter from our auditor to sign from us to Mr. Eastman so his reply can be included it in the audit.

We received a thank you note from Ministries Unlimited for our Food For Fines donations.

A letter was received from a local man interested in becoming a Trustee. The Director will invite him to our February meeting and give him the petition forms to file, while letting him know there are no openings at this time.

Old Business: There is no word yet on the security system.

The new furniture is beginning to arrive. There are new tables in the teen room and more furniture is to be shipped this week. The rest will come around the end of the month. We should have all by mid-February.

New Business: The Director explained the change needed in the Annual Appropriations Levy. A mistake was made in figuring the amount of the levy. The treasurer suggested we take twenty

thousand, five hundred-fifty eight dollars from the general fund levy and five thousand from the insurance fund levy to correct the amount needed in the Appropriation's fund. The Director entered into the record a resolution to that effect.

Resolution providing for the adjustment to the 2008 levy for the Tri-Township Public Library District.

Whereas, it is necessary for this Board of Trustees to adjust the levy amount for 2008 for the Tri-Township Public Library District by twenty five thousand five hundred fifty eight dollars in order to comply with the Truth In Taxation Act.

Now therefore be it resolved by the Board of Trustees of the Tri-Township Public Library District, Madison County, Illinois as follows: the general fund has been reduced by twenty thousand five hundred and fifty eight dollars; from four hundred and twelve thousand five hundred dollars to three hundred ninety one thousand nine hundred forty two dollars. The liability insurance fund has been reduced by five thousand dollars; from ten thousand dollars to five thousand dollars. This information was given to the County Clerk of Madison County by Patricia Huck, Treasurer, on December 5th, 2008 to meet the levy confirmation deadline.

A motion was made by Huck to accept the changes in the levy for the twenty five thousand five hundred and fifty eight dollars. The motion was seconded by Buckingham.

Ayes: Buckingham, Huck, Little and Lindsay. Absent: Ashcraft and Elson.

Director has received a report from the Green Flag Profit Recovery Co. This is the company which takes care of getting our delinquent fines. It is time to renew our contract with them. In the past two years we have had a two hundred eighteen percent return on our investment. The Director has been able to renew our contract for two more years at the same price we have been paying.

Director has received a request from the Triad High School Co-op director to hire a student. The Board discussed the pros and cons and decided that the library will proceed with the Co-op student.

Elson arrived at 7:50 p.m.

Katherine Scheller was sworn in by Elson as a Trustee of the Tri- Township Public Library Board

Elson made a motion to go into closed session for matters regarding employment, compensation, discipline or dismissal of an employee. The motion was seconded by Huck.

Ayes: Buckingham, Elson, Huck, Little, Scheller and Lindsay. Absent: Ashcraft.

We went into closed session at 7:59 p. m.

Regular session resumed at 8:03 p.m.

A motion was made by Buckingham and seconded by Little to hire Susan Essenmacher as part time circulation clerk at eight dollars per hour.

Ayes: Buckingham, Elson, Huck, Little, Scheller and Lindsay. Absent: Ashcraft.

The meeting was adjourned at 8:04 p.m.