

Tri-Township Public Library
Regular Board of Trustees Meeting
Minutes
July 8th, 2008

President Ashcraft opened the meeting at 7 p.m.

Roll Call: Buckingham, Huck, Lindsay, Little and Ashcraft. Absent: Elson and Pitchford.
Present from the public were Vicky Hart and Norma Sidener.

Input of Agenda Items: Board- None.
Public- None

Approval of Minutes: The February 5th 2008 corrected minutes will have to be tabled until next meeting as Elson is not here.

A motion was made by Huck and seconded by Lindsay to accept the Regular Meeting minutes of June 3rd, 2008, as presented.

Ayes: Huck, Lindsay, Little and Ashcraft. Abstain: Buckingham. Absent: Elson and Pitchford.

A motion was made by Lindsay and seconded by Little to accept the Closed Session June 3rd, 2008 minutes as presented.

Ayes: Huck, Lindsay, Little and Ashcraft. Abstain: Buckingham. Absent: Elson and Pitchford.

Treasurer's Report: Treasurer reported that some tax money had been received in the amounts of twenty dollars and sixty-four cents, and sixty three thousand, three hundred and eight dollars and forty eight cents. Treasurer has transferred fifty thousand dollars from Springfield to the Bank of Edwardsville to cover the end of year expenses until tax money comes in.

Andy Koch from the Times-Tribune arrived at 7:10 pm.

Director's Report: The Staff development day, June 18th, 2008, was a huge success. They went to the National Great Rivers Museum in Alton, and had a private tour of the Locks and Dam. In the afternoon, they toured the Lewis and Clark National Historic Site #1.

The Director thanked the Board and reported on her attendance at the American Library Association's Annual National Conference in Anaheim, California. Over twenty two thousand librarians, vendors, trustees and library lovers attended the event this year. The director went to five scheduled sessions, and also went to the Public Library Association's speaker's series featuring Jamie Lee Curtis. The exhibits covered the entire convention center and Director was able to ship home three boxes of free books. Next year's conference will be in Chicago.

Statistics are attached.

Maintenance: The new air conditioner has been installed.

There is a broken ceiling fan in the children's area. Lindsay will check it tomorrow and replace it if there isn't another fan in storage. This is the third fan to be replaced of the original fans.

Huck made a motion to authorize Lindsay to spend up to one hundred dollars for a new fan if needed. The motion was seconded by Buckingham.

Ayes: Buckingham, Huck, Lindsay, Little and Ashcraft. Absent: Elson and Pitchford.

The fence has been installed around the dumpster and the Library wall. Last meeting the Board gave Director permission to change waste removal companies but when she talked with Veolia, they would not let us out of our contract. Veolia has given us a two yard plastic dumpster not the four yard we need, and have violated our contract by not picking up our trash, causing neighbors to complain. Director has a paper trail we can use if needed. We will see how they do before we take any other measures.

It is time to reseal and repaint the stripes on the parking lot. We have received a bid from Bi-State Seal and Coating, Inc. The bid includes sealing for one thousand, six hundred fifty dollars, fixing cracks, six hundred seventy-five dollars, painting the stripes, three hundred twenty-five dollars, for a grand total of two thousand, six hundred and fifty dollars. Bi-State will do the work on Saturday after the Library closes or on Sunday when no one is there.

A motion was made by Buckingham and seconded by Huck to accept the bid from Bi-State Seal and Coating, Inc. to reseal the parking lot for two thousand, six hundred and fifty dollars.

Ayes: Buckingham, Huck, Lindsay, Little and Ashcraft. Absent: Elson and Pitchford.

Communications: We have received the standard mail from IMRF.

Director has spoken to Jane about having our audit completed before tax season, and would like it done before the end of December so we don't have the State wanting to know where our audit is. We have received the bid from Thompson for the audit and the fee for fiscal 2008-2009 will be approximately six thousand dollars. Huck suggested that when we sign the letter of intent after the bid is accepted we let Myron Thompson know that we expect Jane to have the audit done by year end. It was discussed and Huck will call and talk with him.

A motion was made by Lindsay and seconded by Little to accept the bid from Thompson for six thousand dollars to do the audit.

Ayes: Buckingham, Huck, Lindsay, Little and Ashcraft. Absent: Elson and Pitchford.

David Roady has increased his accounting fee to two hundred and fifty dollars. This is within budget so is no problem. We will need a vote to approve the increase.

A motion was made by Buckingham and seconded by Little to increase David Roady's fee to two hundred fifty dollars for accounting this fiscal year.

Ayes: Buckingham, Huck, Lindsay, Little and Ashcraft. Absent: Elson and Pitchford.

Old Business: None.

New Business: We need to pass the Determination of Prevailing Wage Rate, Ordinance 08/09-01.

A motion was made by Buckingham and seconded by Huck to pass Ordinance 08/09-01, Determination of Prevailing Wage Rate.

Ayes: Buckingham, Huck, Lindsay, Little and Ashcraft. Absent: Elson and Pitchford.

We also need to pass the resolution for date of Public Hearing on the budget and appropriation ordinances for Fy2009: August 5, 2008, at 7 p.m. A motion was made by

Buckingham and seconded by Little to pass The resolution setting the date of Public Hearing on the budget and appropriation for August 5, 2008 at 7 p.m.

Ayes: Buckingham, Huck, Lindsay, Little and Ashcraft. Absent: Elson and Pitchford.

Fiscal Year 2008 Annual report needs two Trustees to check and report on the Secretary's minute book. Lindsay and Buckingham will do it.

The Fiscal Year 2009 per capita grant requirements mean a lot of reading and discussion for the Board. To meet legal requirements each member must read the Illinois Freedom of Information Act and the Illinois Open Meetings Act and discuss them. the Director has to have the per capita grant, which gives us fourteen thousand dollars, postmarked by October 15th. She will make copies of these acts and have them in the Boards mailboxes by August meeting and then they can be discussed at the September meeting, so we will not have to have a special meeting.

Also the Trustees are required to review the Illinois Ethics Statement and Statement of Economic Interest. We do this every year but some people don't so this is required. If everyone has their receipts these will suffice.

Little made a motion to go into closed session for matters regarding employment, compensation, discipline or dismissal of an employee. The motion was seconded by Huck.

Ayes: Buckingham, Huck, Lindsay, Little and Ashcraft. Absent: Elson and Pitchford.

We returned to open session at 7:45 p.m.

A motion was made by Buckingham and seconded by Huck to hire Laura Bray as the new Children's Librarian at 9.50 per hour with a fifty cent increase after her six months probation.

Ayes: Buckingham, Huck, Lindsay, Little and Ashcraft. Absent: Elson and Pitchford.

There were no announcements, so the meeting was adjourned at 7:55 p.m.