

Tri- Township Public Library District
Board of Trustees Meeting
Regular Minutes
November 4th, 2008

The meeting was called to order at 7:04 p.m. by President Ashcraft.

Roll Call: Buckingham, Elson, Huck, Lindsay, Little and Ashcraft.

Present from the public was Vicky Hart.

Input to Agenda: Board:

Public: Director wanted to add a communication.

A motion was made by Lindsay and seconded by Buckingham to accept the minutes of the October 7th, 2008 regular meeting.

Ayes: Buckingham, Elson, Huck and Lindsay. Abstained: Ashcraft and Little.

Treasurer's Report: Treasurer received approximately one dollar and thirty cents from taxes. She has transferred two hundred nineteen thousand, three hundred forty-nine dollars to the Springfield account. Treasurer also transferred a large sum to holding a few months ago, approximately one hundred twenty five thousand to one hundred fifty thousand. We have around sixty thousand in the Bank of Edwardsville

Director's Report: Mary Lutz, from SWIC, volunteered her time to train MS Office 2007. She was very helpful, and Director would like her name added to the volunteer list for our next banquet

The Director has interviewed three people for the position of Children's Librarian. All three have wonderful qualities, but pending approval of Board in closed session, she has chosen Robin Lovinggood. Director will discuss the candidates in the closed session meeting.

Director has completed IMRF training.

There has been a big success with the teen program about handwriting analysis. It was very well attended.

The lady who portrayed Laura Ingalls is coming to Family Reading night as Junie B. Jones.

Dawn Mushill will have a Book signing here at the Library. She has written a customer service book.

We have a large number of new resident cards.

Maintenance: Paul has looked at the side door and will install a kick plate and new rubber seal. The door was taken down and a fire proof door installed as the building has shifted and there was no way to cut the metal door.

The sump pump alarm went off and the electrician fixed it the next day. It had shorted out and the light also shorted out and has to be replaced. It is has been ordered and Director will check with them this week.

Carpet: Leo had called Chem- Dry and he was going to try to be out today, Vicky said today wasn't good as there were patrons in all day and the parking lot was full, so she asked him to come back next week. Director had Jean take some pictures and though they aren't good it shows the discoloration and again the stains are along the seams for the second time in the two years we have had the carpet. Chem-Dry will do spot cleaning.

Buffer: Director has come to an agreement with the janitor about a buffer. It was decided to have the floors done professionally and then Al can keep them maintained. They should be done before the Paul Simon banquet so would need to be done between November 22nd and November 29th. Leo has the name of the cleaning company and will get it to Vicky. The Church will also be contacted to see what time they will be finished so the cleaning can be done on Sunday. Director suggested we approve up to fifteen hundred for the buffing as no one could remember the amount paid previously. Director will report back next month the amount charged.

Lindsay made a motion to authorize up to fifteen hundred dollars for the buffing of all the tile floors. The motion was seconded by Huck.

Ayes: Buckingham Elson, Huck, Lindsay, Little and Ashcraft.

New Vacuum; The Director has already purchased. It cost less than two hundred and twenty nine dollars.

IMRF: Pensions are protected. There will be a percentage increase for employers of eight point two or eight point four percent for 2009. There will be a significant increase the next year unless the market rebounds. We have sixteen thousand dollars in the IMRF Fund which gives us a cushion. There was a discussion on how many employees are not eligible for IMRF.

Communications: We have two complaints from businesses concerning their property taxes. All information has been forwarded to Mr. Eastman.

Old Business: Security System Director has an estimate from 3M for shipping and handling of four hundred twenty six dollars but would suggest we say five hundred as a cushion just in case. The original quote does include installation, training and a twelve month warranty. The original quote was twenty three thousand, four hundred ninety eight dollars and ten cents. When we add the shipping and handling, we are looking at approximately twenty four thousand dollars for the security system which includes two gates, two machines that desensitize the books, three thousand strips for DVD's and three thousand for books. The DVD's and new books and CD audio books (one disc of all) will be protected. The Director went over her suggestion on paying for the system,

Ten thousand dollars from current years per capita, ten thousand dollars from maintenance funds, and the balance will be paid by the Friends of the Library.

A motion was made by Buckingham and seconded by Huck to authorize the Director to purchase the security system from 3M for up to twenty four thousand dollars.

Ayes: Buckingham, Elson, Huck, Lindsay, Little and Ashcraft.

Bike Rack: Thanks to Katy Buckingham and her husband for hauling the old bike rack to a recycling center. They received three dollars for it. The new Bike rack is up and Al has painted the yellow stripe around it. Thank you to the Friends for purchasing the rack for us.

Board Vacancy: The vacancy was posted in the newspaper. Katherine Scheller expressed an interest in the position Director will invite her to the next meeting and if appointed, she would serve until the next Library Board election .It was brought up that there is a ruling concerning an appointment sixty days before an election. Director will ask Mr. Eastman about the rules and will invite Mrs. Scheller to the next meeting.

Election materials: Vicky Hart is the Library district secretary. Candidates must file their materials with her.

There was a discussion on who is a six year or four year term.

New Business: None.

Elson made a motion that we go into closed session for matter s regarding employment, compensation, discipline, or dismissal of a specific employee. The motion was seconded by Buckingham.

Ayes: Buckingham, Elson, Huck, Lindsay, Little and Ashcraft

We went into closed session at 7:52 p.m.

Regular meeting was reopened at 8 p.m.

A motion was made by Buckingham and seconded by Little to make David Cassen a permanent employee and raise his salary to ten dollars per hour.

Ayes: Buckingham, Elson, Huck, Lindsay, Little and Ashcraft.

A motion was made by Buckingham and seconded by Lindsay to hire Robin Lovingood as Children's Librarian, on probationary basis for six months at a salary of nine dollars and fifty cents an hour, on three quarter time.

Ayes: Buckingham, Elson, Huck, Lindsay, Little and Ashcraft.

There were no Announcements, so meeting was adjourned at 8:02 p.m.