

Tri-Township Public Library
Regular Board of Trustees Meeting
Minutes
August 4th, 2009

The Regular meeting of the Tri-Township Board of Trustees was opened by President Ashcraft at 7:03 p.m.

Roll Call: Huck, Little, Scheller and Ashcraft. Absent: Buckingham, Elson and Lindsay.
Present from the Public were Amanda Walker, Jeanne Sagovac, Mike Perrine and Norma Sidener.

Input of Agenda Items: Board: none.
Public: none

Approval of Minutes: A motion was made by Scheller and seconded by Little to accept the minutes of the July, 7th, 2009 meeting as presented.

Elson came in at 7:05 p.m.

Ayes: Elson, Huck, Little, Scheller and Ashcraft. Huck had a question about digitization site. Elson will address this later. Absent: Buckingham and Lindsay.

A motion was made by Little and seconded by Scheller to accept the closed session minutes from July 7th, 2009 as presented.

Ayes: Elson, Huck, Little, Scheller and Ashcraft. Absent: Buckingham and Lindsay.

Treasurer's Report: Huck and Sidener have gotten all the items needed ready for the auditor. Treasurer explained that there should not be a minus in the checking account. Tax money is slowly coming in. The Treasurer needs to increase her bond. This will be taken care of under New Business.

Director's Report: The Summer reading program has come to a close. It was a huge success. Three hundred and sixty two people were enrolled: two hundred seventy one children, thirty seven teens and fifty four adults. One hundred and six children turned in their logs for prizes.

Director reported the annual conference of the American Library Association was great. She heard awesome speakers and picked up lots of free stuff. Thank you to the Board for letting her go again this year. Next year: Washington D.C. at the end of June.

The annual report is complete and just needs signatures. Check with Melanie Elson, Board Secretary, for more information. Director will begin work on the per capita grant next week.

Jane Todd from the auditor's office will be in late next week to pick up materials to allow her to start on the annual audit.

Statistics are attached.

Maintenance: Kitchen update- Locks have been installed on cabinets for library use. Jeanne Sagovac reported staff would like to have a few more cabinets for the Library. This is okay with the Board.

Roof lights have been replaced.

The swinging door on the circulation desk is being repaired.

Communications: Mr. Eastman recommended the Board pass a resolution on the Truth –in – Taxation at the August meeting and Secretary of the Board is required to publish within the requirements of State laws.

A motion was made by Little and seconded by Huck that the Secretary, Melanie Elson, publish a Resolution providing for a Public hearing on the proposed property tax levy for 2009-2010.

Ayes: Elson, Huck, Little, Scheller and Ashcraft.

Old Business: The Board of Trustees bylaws were tabled until next meeting.

Digitization of local newspaper: The web site is ready but is not up yet as Jim is working with Lewis and Clark staff to make it available through the proxy server to allow patrons to use it at home.

Per Capita Grant: Director will discuss per capita grant at September meeting.

New Business: Jeanne Sagovac proposed allowing Matt Amsley to do landscaping on the south side of the library for his Eagle Scout project if approved by the Board.

A motion was made by Scheller and seconded by Elson to approve the proposal to allow Matt Amsley to do the landscaping for his Eagle Scout project.

Ayes: Elson, Huck, Little, Scheller and Ashcraft. Absent: Buckingham and Lindsay.

Treasurer's Surety Bond: The board discussed how much the bond should be increased. The Treasurer said she had to have a bond up to fifty percent of money she handles. The Board decided to increase the bond to three hundred thousand dollars.

A motion was made by Elson and seconded by Little to increase the Treasurer's surety bond up to three hundred thousand dollars.

Ayes: Elson, Little, Scheller and Ashcraft. Nay: Huck. Absent: Buckingham and Lindsay.

Non-resident fees: The fee is recalculated every year. The fee is now seventy –five dollars per year. Library income from property taxes is four hundred sixty three thousand seven hundred eighty-one dollars which is divided by the population of the District, which is eleven thousand four hundred fifty four, This is multiplied by the average household size, which according to 2007 census, is two point seven. That is just for Troy as we can't figure the entire district. When rounded up to closest dollar, the fee would be one hundred and ten dollars. Board feels this is too much and tabled action until Secretary can check with Township Office on how many houses in the district.

A motion was made by Elson and seconded by Little to go into closed session for matters regarding employment, compensation, discipline or dismissal of a specific employee.

Ayes: Elson, Huck, Little, Scheller and Ashcraft.

We went into closed session at 7:42 p.m.
The regular meeting resumed at 8: p.m.

There was no action to be taken, and no announcements, so the regular meeting closed at 8: 01 p.m.