

**Tri- Township Public Library District
Board of Trustees Meeting
Regular Minutes
February 2nd, 2010**

Vice-President Leo Lindsay opened the meeting at 7 06 p.m.

**Roll Call: Elson, Huck, Little, Perrine and Lindsay. Absent: Ashcraft and Scheller.
Present from the public were Vicky Hart and Norma Sidener.**

Agenda Items: Board- New Business 2010 Volunteer Banquet and Ameren IP grant programs.

Approval of Minutes: A motion was made by Perrine and seconded by Huck to approve the January 5th, 2010 regular meeting minutes as presented.

Ayes: Elson, Huck, Perrine and Lindsay. Abstain: Little. Absent: Ashcraft and Scheller.

Treasurer's Report: Money has been transferred but accounts have not yet been closed. Huck will follow –up with Illinois Funds. Checking balance as of today is forty nine thousand eight hundred eighty six dollars and twenty six cents. We are right on target with our spending. Everything is looking good financially.

**A motion was made by Elson and seconded by Little to accept the Treasurer's report as presented.
Ayes: Elson, Huck, Little, Perrine and Lindsay. Absent: Ashcraft and Scheller.**

Director's Report: The back stairwell has been cleaned and organized.

The new lateral filing cabinets are here. The director was able to get them for less than five hundred dollars each, on sale.

The Library hosted "January Morning Mingle" for the Chamber of Commerce. The Chamber Director said it was the best turn out yet.

Statistics are attached.

Lindsay asked the Director about those not in the district buying library cards. Those who are in the district is determined by whether they pay taxes to the library district, those who don't are outside the district and must buy library cards. One card is good for the whole family. Businesses inside the district are eligible for one free card. Our fees for non-residents are determined by the Illinois State Library's formula.

Maintenance: Concrete has been tabled until weather improves.

Veolia is gone and Allied Waste is our new trash pick-up. We are on a month to month trial basis, at forty eight dollars per month. There is no large dumpster instead we have four residential trash cans and can get more if needed. The Director has expressed concern to the city about the business across the street and their trash accumulation.

One of the table tops has been damaged and Mr. Larry Gire has donated his time and materials to repair it for us. He saw the article about the Library in the Times-Tribune and offered his services to the Director.

We have received a bid from C & P Improvements on the Storage area. The storage area would be two by a two by four steel stud wall at fifteen feet by thirteen feet with a five-eighth dry wall on both sides that reaches from the floor up to the drop ceiling and attaches to the steel centering butte, one four foot wide fire rating door which matches existing interior door, dry wall finishes being smooth, walls will have one coat primer, one coat of finish and metal jam of the door will be painted to match other interior door jams, wood door to be stained, sealed and varnished to match interior existing doors and to relocate thermostat. He is going to have Schneider Painting do all the painting and stains. Paul's estimate for materials and labor are: Schneider Painting-seven hundred twenty five dollars, fire rated door w/ handles and closure – one thousand two hundred sixty five dollars, material for wall – six hundred and twenty dollars, labor – one thousand two hundred dollars. The cost of materials and labor would come to three thousand eight hundred and ten dollars.

A motion was made by Elson and seconded by Huck to accept the bid from C & P Improvements, which includes painting by Schneider, to finish the north wall in the basement to make the storage area, in the amount of three thousand eight hundred and ten dollars.

Ayes: Elson, Huck, Little, Perrine and Lindsay. Absent: Ashcraft and Scheller.

The Friends of the Library have offered to buy the divider panels for the Community room. No bid for this project received yet. Thanks to the Friends, who do so much to help the Library with their book sales. The Friends would like approval to ask Paul, from C & P, to make new permanent shelving which they will pay for. The board discussed it and agreed to have Joyce Ackerman and Director consult Paul about the shelving.

Communications: We received a summary of Board of Review decisions from Mr. Eastman. We also received a notification from Mr. Eastman concerning a tax appeal. The Board of review lowered their assessed tax value and we would lose five hundred seventy four dollars from the building in taxes, so Mr. Eastman wanted to know if we wanted to appeal. The Board discussed it and decided that attorney fees would be well over that.

A motion was made by Elson and seconded by Perrine that we inform Mr. Eastman that we would not appeal the decision of the Review Board.

Ayes: Elson, Huck, Little, Perrine and Lindsay. Absent: Ashcraft and Scheller.

We also received a notice of annexation from the city and area to be annexed is already in the Library District.

Old Business: Deaf Assistance Video Cam- Elson has not received word back from the business, so we will table until next meeting.

The Director met with Moonlight Computing .They will host a website for us, including e-mail accounts. They will redesign the web page and set up website for seven hundred and fifty dollars, a one time fee for this year. The annual fee for hosting the website and e-mail accounts would be two hundred and forty dollars. Beth Sheldon, the owner said our cost for this year would be eight hundred and fifty dollars but it could go up to a thousand dollars.

A motion was made by Elson and seconded by Little to accept the bid from Moonlight Computing for up to one thousand dollars for a new webpage.

Ayes: Elson, Huck, Little, Perrine and Lindsay. Absent: Ashcraft and Scheller.

Freedom of Information Act training has been completed. The director was unable to get back into the Open Meeting Act online so will have the training completed by next meeting.

A new refrigerator will be delivered from Terry's Appliance on Thursday, February 4th, with a cost of four hundred dollars, with a forty dollar delivery fee and old refrigerator will be taken away.

New Business: The Director has volunteered the use of the study room upstairs as a U.S. Census Questionnaire Assistance Center. She has not heard back from them yet.

Silver Creek Bible Fellowship has requested an extension for another six months..

A motion was made by Little and seconded by Elson to approve a six month extension for use of the Community and Board rooms by Silver Creek Bible Fellowship.

Ayes: Elson, Huck, Little, Perrine and Lindsay. Absent: Ashcraft and Scheller.

The director informed the Board that she has offered our Library as a Temporary location for Lewis and Clark Library System in the case of an emergency. Gatenet is under the Lewis and Clark system and we pay our fees to them.

Volunteer Banquet: The week of April 19th thru 25th is Volunteer Week and it was decided to have the banquet on Thursday, April 22nd. Little and Perrine will be the Committee. It was decided to continue to use Ravanelli's catering for the food and as there is a new bakery in town, it was decided to check with them on the cake. They will see if we can get the Red Haired Boys for our entertainment.

Ameren IP Grants: Director has checked before. We have to apply in October for help with the power bill; Lindsay checked and received the direct line for Brian Lloyd of Ameren to get information on the grant for energy efficient air conditioners. Director will call to see if any grants available.

Closed Session: none.

There were no announcements, so the meeting was adjourned at 8:23 p.m.