

Tri-Township Public Library
Regular Board of Trustees Meeting
Minutes
June 7, 2011

The meeting was opened at 7:01 p.m. by Vice-President Lindsay.

Roll Call: Elson, Huck, Scheller and Lindsay. Absent: Ashcraft, Little and Perrine.

Present from the Public were Vicky Hart, David Cassens, Steve Rensberry (Times-Tribune reporter) and Norma Sidener.

Input of Agenda Items: Board- None
Public- None

Approval of Minutes: A motion was made by Huck and seconded by Elson to accept the regular meeting minutes of May 3rd, 2011 as read.

Ayes: Elson, Huck, Scheller and Lindsay. Absent: Ashcraft, Little and Perrine.

A motion was made by Elson and seconded by Scheller to accept the closed session minutes of May 3rd, 2011 as corrected.

Ayes: Elson, Huck, Scheller and Lindsay. Absent: Ashcraft, Little and Perrine.

Treasurer's Report: Scheller reported that twenty-five thousand dollars was transferred from the Holding fund to General Checking. We are over budget on office supplies, so Director suggested we add another thousand dollars to next year's budget for office supplies. We are on budget for the rest of the year.

Director's Report: The Annual Staff day was a successful, fun day for all. The staff traveled to Fort de Chartres, Fort Kaskaskia and cemetery. They couldn't see the Liberty Bell of the West due to flooding.

The Summer Reading Program is in full swing. To date two hundred eighty two children from ages one through twelve ^{have} signed up.

Director is going to the Annual conference of the American Library Association June 24-28. She also will be taking off July 1st and 5th. Jim Stuller will be point-of-contact while she is gone.

Statistics are attached.

Maintenance: The new book drop has been installed. Director has arranged for carpets to be cleaned on July 2nd and would like approval for the Library to close at 2: p.m.

A motion was made by Elson and seconded by Huck to close the Library at 2:p.m. on July 2nd, 2011 for carpet cleaning.

Ayes: Elson, Huck, Scheller and Lindsay. Absent: Ashcraft, Little and Perrine.

Communications: We received a communication from Illinois Funds that interest has been lowered from six basis points to five basis points for the administrative fee.

Old Business: The movable partitions project has been scheduled for August 1st through 19th, 2011. Director has made arrangements for all groups using the community room to be informed. The book sales can still be held on August 1st and 20th. The church will not be able to hold service in the Library on the 14th of August and there will be no bookings available for the community room during this time.

Director has moved the closed session up so salaries can be voted on before the proposed budget be approved.

Regular session was closed at 7:16 p.m.

The Board returned to regular meeting at 7:31 p.m.

A motion was made by Elson and seconded by Scheller to increase Jim Stuller's salary to twelve dollars and fifty cents per hour.

Ayes: Elson, Huck, Scheller and Lindsay.

Absent: Ashcraft, Little and Perrine.

A motion was made by Elson and seconded by Scheller to increase Robin Lovinggood's salary to twelve dollars per hour.

Ayes: Elson, Huck, Scheller and Lindsay.

Absent: Ashcraft, little and Perrine.

A motion was made by Elson and seconded by Scheller to give an annual increase of three per cent to all staff.

Ayes: Elson, Huck, Scheller and Lindsay.

Absent: Ashcraft, Little and Perrine.

A motion was made by Elson and seconded by Scheller to increase Vicky Hart's salary from forty five thousand eight hundred dollars to fifty seven thousand dollars with a cap of no more than a two percent increase over the next two years.

Ayes: Elson, Huck, Scheller and Lindsay.

Absent: Ashcraft, Little and Perrine.

New Business: Budget: The proposed budget was discussed and a motion was made by Scheller and seconded by Huck that we accept the proposed budget.

Ayes: Elson, Huck, Scheller and Lindsay.

Absent: Ashcraft, Little and Perrine.

Auditor: A bid has been received from the auditor for the same fee of six thousand dollars as last year. The auditor will begin the audit on August 13, 2011 and have it completed by November 30, 2011.

A motion was made by Elson and seconded by Scheller to accept the bid of six thousand dollars from the auditor.

Ayes: Elson, Huck, Scheller and Lindsay.

Absent: Ashcraft, Little and Perrine.

IMRF: We are good through June for IMRF payments but will need to transfer one thousand dollars from the General Fund to get us through July, 2011.

A motion was made by Scheller and seconded by Elson to transfer one thousand dollars from the General Fund to pay for IMRF through July, 2011.

Ayes: Elson, Huck, Scheller and Lindsay.

Absent: Ashcraft, Little and Perrine.

Social Security: We were short six hundred dollars in April. May's payment was seventeen hundred dollars and for June and July Director thinks it will be around thirteen hundred dollars. Director would like to take four thousand nine hundred dollars to pay for the months of April, May, June and July out of the General Fund.

A motion was made by Scheller and seconded by Elson to allow the Director to move no more than four thousand nine hundred dollars from the General Fund to pay the Social Security Fund for April, May, June and July.

Ayes: Elson, Huck, Scheller and Lindsay.

Absent: Ashcraft, Little and Perrine.

Resolution providing for Public Hearing on the Budget and Appropriation Ordinance for fiscal year 2011-2012: A motion was made by Elson to accept the resolution providing for a public hearing on the Budget and Appropriation Ordinance for the fiscal Year 2011-2012. Whereas, it is necessary for this Board of Trustees to fix the time and place for public hearing on budget and appropriation ordinances for the fiscal year 2011-2012 and to fix the time and place where the same will be conveniently available for public inspection and to direct that notice of the public hearing and place of inspection be published according to law.

That the budget and appropriation Ordinances as amended by the Board of Trustees be made conveniently available for public inspection at the office of the Board of Trustees of the Tri-Township Public Library District, 209 South Main Street, Troy, Illinois, beginning June 8, 2011.

That the secretary of the Board is hereby directed to publish notice of hearing on the budget and appropriation ordinance in a newspaper in the Library District.

The meeting to be held on the 5th day of July, 2011 at 7:00 p.m., Central Daylight Savings Time, at the Tri-Township Public Library District, 209 South Main Street, Troy, Illinois.

The motion was seconded by Scheller.

Ayes: Elson, Huck, Scheller and Lindsay.

Absent: Ashcraft, Little and Perrine

Prevaling wage Rate Ordinance 10/11-15: A motion was made by Scheller to pass ordinance 10/11-15 Resolution of Determination of Prevailing Wage Rates June 2011

Whereas, the State of Illinois has enacted "An ACT regulating wages of laborers, mechanics and other workers employed in any public works by the State, County, City or any public body or any political subdivision or by anyone under contract for public works" approved June 26, 1941, as amended, being Chapter 820 ILCS 130/1-12, Illinois Compiled Statutes; and

Whereas, the aforesaid Act requires that the Tri-Township Public Library investigate and ascertain the prevailing rate of wages as defined in said ACT for laborers, mechanics and other workers in the locality of Madison County employed in performing construction of public works, for Tri-Township Public Library District. The motion was seconded by Elson.

Ayes: Elson, Huck, Scheller and Lindsay.

Absent: Ashcraft, Little and Perrine.

Da-Com black & white copier proposal: Da-com will take the one we own as trade and give us credit toward the lease to move up to a LD330. The cost for maintenance per quarter will go from eighty eight dollars to one hundred two dollars but that will include all maintenance cost and toners, parts and labor. Including trade up credit, the cost will be a fifty month payment plan of ninety six dollars and ninety nine cents a month. They will combine the bills also.

A motion was made by Scheller to accept the Da-Com proposal to lease the LD330 copier for one hundred two dollars a quarter for maintenance and ninety six dollars, for fifty month lease payments. The motion was seconded by Elson.

Ayes: Elson, Huck, Scheller and Lindsay.

Absent: Ashcraft, Little and Perrine. ^{per month}

106 West Oak Street: The property at 106 West Oak Street is for sale. We have negotiated with owner and settled on a bid of fifty seven thousand. She was asking for sixty four nine and we offered fifty five and she came down to fifty eight, so we offered fifty seven and she took it. She wanted to stay in the home until she cleared out her stuff and we said no. We will give her thirty days to vacate the premises (cleaning out her stuff) after we sign the papers, but she will not reside there. We had a contractor look at the place to give us an estimate on tearing down the building, and he discovered asbestos under the siding and the garage. To cover the asbestos removal would cost six to eight thousand dollars, so we asked the owner to split the difference on the removal cost and she came down to fifty four thousand dollars, so we will get the property for that amount. Closing will be June 15th, 2011 sometime after 4:00 p.m. Mr. Eastman is going over all paper work for us. We will have to remove the asbestos before tearing down the building. The agents who negotiated for the Library were Scheller and Elson.

There was discussion on proposal by the contractor to remove asbestos, demolish and level house and garage, also tree removal. Director asked that we get a counter proposal without tree removal.

A motion was made by Scheller and seconded by Elson to purchase the property at 106 West Oak Street for fifty four thousand dollars with Scheller and Elson to be agents for the Library.

Ayes: Elson, Huck, Scheller and Lindsay.

Absent: Ashcraft, Little and Perrine.

Announcements: None

The meeting was adjourned at 8:12 p.m.