

Tri-Township Public Library
Regular Board of Trustees Meeting
Minutes
January 4th, 2011

President Ashcraft opened the meeting at 7: p.m.

Roll Call: Elson, Huck, Lindsay, Perrine, Scheller and Ashcraft. Absent: Little.

Present from the public were Vicky Hart, and Steve Rensberry (reporter) arrived at 7: 06 p.m.

Input of Agenda Items: Board- none
Public- none

Approval of minutes: A motion was made by Perrine and seconded by Scheller to approve the minutes of the November 2nd, 2010 meeting as presented.

Ayes: Elson, Huck, Lindsay, Perrine, Scheller and Ashcraft. Absent: Little.

The December 7th minutes were tabled until next meeting.

Nominations for a new treasurer: Mike Perrine has his petition in for trustee but would not care to have an office at this time. Pat Huck and Director explained the job description for treasurer.

President Ashcraft said we would need a volunteer to serve as treasurer until after the spring elections. Kathy Scheller volunteered.

A motion was made by Perrine to nominate Kathy Scheller as new treasurer of the Tri-Township Library Board. The motion was seconded by Lindsay.

Ayes: Elson, Huck, Lindsay, Perrine, Scheller and Ashcraft. Absent: Little.

Treasurer's Report: Director wasn't sure Huck was going to be here so she gave the Treasurer's report. We got another deposit of forty nine thousand dollars from the County. We are in target range on our spending. The accountants are doing a good job.

Director's report: Nothing happened in December. Director will be on vacation for two weeks at the end of January from the 17th – 28th. Jeanne Sagovac will be the point- of- contact for the first week and David Cassens for the second week.

The December programs were well attended. The Animaga club continues to do well.

Statistics are attached.

Maintenance: Carpet cleaning: Carpets need to be cleaned and we do not want to employ Chemdry again as they didn't do a very good job. Director has had a card from a local company called Aztec Director would like to ask this local company to give us a bid.

Communications: Bank of Edwardsville re: the Millie C. Schaefer trust fund. The fund has been finalized and we received the final check for five hundred dollars and some change in addition to the previous sums.

Madison County Board of Review: Director has received a final decision from the Madison County Board of Review regarding the property at 507 Edwardsville Road and there was no change in the tax appraisal.

Old Business: GreenFlag collection agency (tabled from last month): It is time to renew our contract with GreenFlag. The Director reported that our return on investment on accounts submitted to date, as of November 29th, 2010 was two hundred and twelve point five per cent. We will buy only one hundred accounts for a two year period at one thousand twenty five dollars. Director had to pay the bill already but would like a motion to retain the collection agency as this is money well spent. The books belong to the taxpayers and it is our responsibility to take care of them and see that fines are paid and books returned.

A motion was made by Scheller and seconded by Perrine to retain GreenFlag collection agency at a cost of one thousand twenty five dollars for a period of two years.

Ayes: Elson, Huck, Lindsay, Perrine, Scheller and Ashcraft. Absent: Little.

Proposed Change to Thanksgiving holiday closure (tabled from last month: Director proposed that we have regular hours on the Wednesday before Thanksgiving and close on the Friday after Thanksgiving which would be from 9: a.m. to 5: p.m. The difference would be a closure of three hours more and based on current salary we would pay three hundred seventy six dollars in holiday pay. Director has added the Friday after Thanksgiving as Family day to the policy manual and also added in the event that Christmas Eve or New Year's Eve falls on a Sunday, the Library will be closed the preceding Saturday.

A motion was made by Lindsay to remain open on regular hours the Wednesday before Thanksgiving and closed on the Friday after Thanksgiving, and in the event that Christmas Eve or New Year's Eve falls on a Sunday, the Library will be closed the preceding Saturday. The motion was seconded by Perrine.

Ayes: Elson, Huck, Lindsay, Perrine, Scheller and Ashcraft.

Purchase of new computers: We have in our budget plan to purchase computers. We need two new computers. Director said they would replace the two front desk computers and move those computers to the catalog stations. We would then move an old catalog station to a stand alone kiosk for e-book downloads. Dell will match the price of a computer purchased last July at a cost of nine hundred sixty nine dollars and forty one cents each for a total of one thousand nine hundred thirty eight dollars and eighty two cents. We have two thousand one hundred dollars budgeted for computer purchases.

A motion was made by Lindsay and seconded by Scheller to purchase two Dell computers for a total of one thousand nine hundred thirty eight dollars and eighty two cents.

Ayes: Elson, Huck, Lindsay, Perrine, Scheller and Ashcraft. Absent: Little.

New Business: Candidates in the April 2011 election: Lindsay and Perrine will both be running for open seats for the Board of Trustees. Each seat is for a six year term.

Statement of Economic Interests 2011: Please watch the mail for them and fill them out.

Announcements: Director will be meeting with Mark from Ittner tomorrow, January 5th, 2011 and she also informed the Board to be thinking about the Volunteer Banquet coming up in April. Director will put on the calendar and it will be the third Thursday in April.

The meeting was adjourned at 7:40 p.m.

The meeting was reopened at 7:42 p.m. for the secretary to swear in Kathy Scheller as the new treasurer.

The meeting was than adjourned at 7: 44 p.m.