

Tri-Township Public Library
Regular Board of Trustees Meeting
Minutes
July 6, 2010

The Public Hearing for the Budget and Appropriation Ordinances was opened at 7:04 p.m. There was no one from the Public present.

The Regular meeting of the Board of Trustees was opened at 7:30 p.m.

Roll Call: Elson, Huck, Lindsay, Little, Perrine, Scheller and Ashcraft.
Present from the public was Vicky Hart.

Input of Agenda Items: Board- Add to Communications, Augustine Insurance.
Seven Resolutions are not correct but the correct numbers are available.
Public: None.

Approval of Minutes: There is a correction to the June 1st, 2010 minutes, on page two the budget should read FY2011 not FY2012.

A motion was made by Perrine and seconded by Scheller to accept the minutes of the June 1st, 2010 meeting as corrected.

Ayes: Elson, Huck, Lindsay, Perrine, Scheller and Ashcraft. Abstain: Little.

A motion was made by Scheller and seconded by Lindsay to accept the Closed Session minutes of June 1st, 2010.

Ayes: Huck, Lindsay, Perrine, Scheller and Ashcraft. Abstain: Elson and Scheller.

Treasurer's Report: The final end of year budget report will come after the Treasurer receives the last statement. Tax money is coming in

The Income and Expense Budget under General Fund Taxes has been four hundred and fourteen dollars for the last two months and now it is three hundred eighty eight dollars. Director doesn't know if they pushed the wrong button, so she will call tomorrow morning to check on it.

We budgeted sixty five hundred dollars for donations and we took in ninety eight hundred dollars in donations.

The only thing we overspent on was Social Security and that was only by four hundred dollars, so we are doing great.

Pat proposes to move money for everyday expenses. We want to build up our music collection and we still have money in the books fund.

We have not received all Per Capita grants but are still doing well.

Director's Report: Conference was great. Director took cash for show specials. She found an eight hundred dollar die cut machine for four hundred seventy five dollars, with all the extras and free shipping, the total cost was seven hundred dollars. The Friends of the Library will pay for it.

Staff development day: The staff toured Principia College .It is a Christian Science College. They have a beautiful Library. The new Confluence Tower from which you can see where the rivers meet was another place they visited.

Director would encourage staff to continue these development days if she should leave.

Numbers for the end of the fiscal year: The number of times someone entered the Library was eighty five thousand one hundred fifty three, and the number of check-outs was eighty three thousand two hundred eighteen, an average of two hundred sixty seven per day. This averages two people every five minutes.

There were twelve thousand nine hundred seventy four computer sign-ins .This does not include the number of people who bring their own laptops and use the WI-FI.

Our DVD collection is in good shape.

Three hundred seventy three children and adults enrolled in the Summer Reading Program.

School Board: A member came in to talk to the Director about the daycare children. She suggested a letter be written and was very supportive of alternative choices. A letter was written asking them to contact Robin so she can help them. We limit our parents to five children in the library with them.

Maintenance: We received a bid from Paul of C&P to repair some of the concrete.

Director spoke to the City about placement of new book drops. Paul will compact the sub grade five inch of concrete rubber expansion alongside the building. The cost of materials and labor will be nine hundred and ninety dollars.

A motion was made by Scheller and seconded by Huck to accept the bid on the concrete work for nine hundred ninety nine dollars

.Ayes: Elson, Huck, Lindsay, Little, Perrine, Scheller and Ashcraft.

We are to keep the birdbath in place until the Eagle Scout Project has been approved.

Al cleaned the drains that were clogged causing leaking in the Community Room.

The front door was broken. The wind caught it and hit the brick and bent the door. Paul repaired it but when you open and close it, it makes an audible noise so Director will have Paul come back.

CPR and AED Class: The Friends have bought us an AED and when it is mounted on the wall, Barcom is going to come and connect it so every time that the storage box gets opened, the ambulance will come.

Lindsay said the water from all the rain was causing the windows in the back of the building to fill up and leak in. He thought maybe it was the bottom of the concrete but it was the drains and they have been cleaned out and more caulking added.

Huck brought up gutter covers. Ours do not have covers but Lindsay will ask Al if the gutters need covering.

Communications: North Suburban Library: They have set up for the last thirty years health Insurance for Employees- Director would like to follow up to find out prices. Some of the benefits are Vision, Dental and Health.

St. Paul's Lutheran Church: Already talked about the day care situation.

Bank of Edwardsville: Millie Schaefer left money to the Library. We will need a notarized sign of acceptance. Her total net worth appears to be eight hundred forty six thousand seven hundred and twenty nine dollars. She had broken it up into twenty five percents and out of one of those twenty five percents the Tri- Township Library will receive twenty percent. Forty percent goes to her church, twenty percent to the Library, twenty percent to the park, ten per cent to the school district, five percent to the Missouri Botanical Gardens and five percent to SIUE foundations. Millie was a member of the Fiends of the Library.

Augustine Insurance: They are raising the price of our Directors and Officers Coverage Insurance by one hundred dollars. This is our liability insurance.

Old Business: We will table Deaf Communications.

Our website is still in production.

Little and Scheller will do the Trustee Audit.

New Business: Budget and Appropriation Ordinances

A motion was made by Little and seconded by Scheller to approve Ordinance 10/11-01 the Appropriations Ordinance, an Ordinance making an annual audit for Tri-Township Public Library District, Madison County, Illinois for the fiscal year beginning July 1st, 2010 and ending June 30, 2011..

Ayes: Elson, Huck, Lindsay, Little, Perrine, Scheller and Ashcraft.

A motion was made by Little and seconded by Huck to approve Ordinance 10/11-02 the Building and Equipment fund, an Ordinance making an annual appropriation for the building and equipment fund for the Tri-Township Public Library District, Madison County, Illinois for the fiscal year beginning July 1, 2010 and ending June 30, 2011.

Ayes: Elson, Huck, Lindsay, Little, Perrine, Scheller and Ashcraft.

A motion was made by Little and seconded by Scheller to approve Ordinance 10/11-03 the General Fund, an Ordinance making an annual appropriation for the General Fund for the Tri-Township Public Library District, Madison County, Illinois for the fiscal year beginning July 1, 2010 and ending June 30, 2011.

Ayes: Elson, Huck, Lindsay, Little, Perrine, Scheller and Ashcraft.

A motion was made by Scheller and seconded by Little to approve Ordinance 10/11-04 the Illinois Municipal Retirement Fund, an Ordinance making an annual appropriation for the Illinois Municipal Retirement Fund for the Tri-Township Public Library District, Madison County, Illinois for the fiscal year beginning July 1, 2010 and ending June 30, 2011.

Ayes: Elson, Huck, Lindsay, Little, Perrine Scheller and Ashcraft.

A motion was made by Scheller and seconded by Perrine to approve Ordinance 10/11-05 the Insurance Fund, an Ordinance making an annual appropriation for the Insurance Fund for the Tri-Township Public Library District, Madison County, Illinois, for the fiscal year beginning July 1, 2010 and ending June 30, 2011.

Ayes: Elson, Huck, Lindsay, Little, Perrine, Scheller and Ashcraft.

A motion was made by Scheller and seconded by Lindsay to approve Ordinance 10/11-06, the Social Security Fund, an Ordinance making an annual appropriation for the Social Security Fund for the Tri-Township Public Library District, Madison County, Illinois, for the fiscal year beginning July 1, 2010 and ending June 30, 2011.

Ayes: Elson, Huck, Lindsay, Little, Perrine, Scheller and Ashcraft.

The Director reminded the Board that at the June meeting they had agreed to contribute the surplus from the General Fund to the Insurance, Social Security and IMRF Funds to make up a shortfall.

The shortfall in the Insurance Fund is three thousand five hundred seventy dollars, the Social Security Fund is four thousand nine hundred and ninety dollars, and IMRF is six thousand seven hundred and forty dollars.

A motion was made by Lindsay and seconded by Scheller to approve Ordinance 10/11-07, a resolution to contribute three thousand five hundred and seventy dollars to the Insurance Fund from the General Fund, to contribute four thousand nine hundred and ninety dollars to the Social Security Fund from the General fund, and to contribute six thousand seven hundred and forty dollars to the IMRF Fund from the General Fund.

Ayes: Elson, Huck, Lindsay, Little, Perrine, Scheller and Ashcraft.

Closed Session: None

Announcements: None.

The meeting was adjourned at 8: 29 p.m.