

Tri-Township Public Library
Regular Board of Trustees Meeting
Minutes
March 6, 2012

The meeting was opened at 7:02 p.m. by President Ashcraft.

Roll Call: Elson, Huck, Lindsay, Little, Perrine, Scheller and Ashcraft.

Present from the Public were Vicky Hart, Jennifer and Abi Mcgrath and Norma Sidener.

Input of Agenda Items: Board-none
Public-none

A motion was made by Perrine and seconded by Lindsay to accept the minutes of the February 7th, 2012 regular meeting as amended.

Treasurer's Report: Everything is looking good financially.

Director's Report: The Director, after last month's discussion concerning the assorted Illinois funds, has transferred seventy seven thousand one hundred forty three dollars from the General Fund to the Building and Equipment Fund and two hundred thirteen dollars from the Working Cash Fund to the Building and Equipment Fund to balance Fy2011 per the annual audit.

Online E-pay: We are now set up for online payments and staff has been trained by Sherry Elliot of the State Treasurer's office. To date we have had one payment. The Director asked the Board what amount we should maintain in the E-pay checking account. It was decided to keep up to two hundred dollars in the account before depositing it into the General Fund.

Norma Sidener is helping to organize and weed out the Director's multiple filing cabinets.

Other items for discussion are on the agenda.

Statistics are attached.

Maintenance: The Knox box is complete. The fire department installed it and the master keys are locked in it.

Windows: Director will leave them on the agenda but they are a project for down the road when the LED sign is completed.

Communications: Attorney- We received a summary of the three Board of Review hearings from Mr. Eastman. The Board decided in favor of the Truck Centers.

Silver Creek Bible Fellowship renewal: We have accepted the Fellowship's rental for twenty six more weeks at the current renewal fee.

Old Business: 106 West Oak Street.

Electronic LED message display: The salesman did not relay everything he had discussed with the Director to the project manager. We will need to get the masonry work done first. The project manager will talk to the city for all permits necessary. We decided we would like a sign that is like the Bank of Edwardsville's sign. We will need to give a deposit of one third the total amount when work is ready to be started.

Volunteer Banquet: The committee discussed the idea of cupcakes rather than a cake and after discussion it was decided to go with the cupcakes and we would have both vanilla and chocolate. The price of the cupcakes is thirteen for ten dollars. Scheller wasn't sure if she had a library credit card but will check and let Director know. Little needs an updated list of volunteers, friends, and staff. The board decided to go with plants as gifts and will get Geraniums. The theme this year will be "You are a Treasure". The committee will get two E Readers for the drawings.

Monthly Reminder: OMA online training. Trustees all need to complete this.

New Business: We have been awarded our Per Capita Grant for 2012. We will receive thirteen thousand five hundred and fifty one dollars and ninety eight cents but will not spend any of it until we receive it.

Closed Session: None

Announcements: Director announced she has arranged a November anniversary cruise trip from Barcelona to Miami.

The meeting was adjourned at 7:41 p.m.