

Tri-Township Public Library  
Regular Board of Trustees Meeting  
Minutes  
November 6, 2012

President Ashcraft called the meeting to order at 7.06 p.m.

Roll Call: Elson, Huck, Lindsay, Scheller and Ashcraft. Absent: Little and Perrine.  
Present from the public were Vicky Hart, Myron Thompson (auditor),

Input of Agenda Items: Board- none  
Public-Director added a letter from Mr. Eastman to Communications

Minutes: October minutes were tabled until next meeting, as Norma Sidener did not have corrections done. A motion was made by Scheller and seconded by Lindsay to accept the August 7<sup>th</sup> 2012 closed session minutes.

Ayes: Elson, Huck, Lindsay, Scheller. Abstained: Ashcraft. Absent: Little and Perrine.

President Ashcraft introduced Mr. Thompson, our auditor. He gave us a good report. He questioned the Building Fund, is the bulk of it designated or tax funded? The Building Fund needs to be in a strong position to answer questions from the public. Some of the money comes from tax money and some transferred from the General Fund. We are in the black. He did mention that some invoices have been paid twice so just a reminder to check on those.

Mark Carpenter (from Ittner) was introduced next and said we had four bids for the site for the site. Two are sub-contractors and two are general contractors. The subcontractors were Tipton Concrete and Riteway Excavation. The two general contractors were Brase and R&W. Tipton came in with the lowest bid and provided all the paperwork needed and also included bonds with the contract.

A motion was made by Scheller and seconded by Lindsay to accept the bid of thirty three thousand eight hundred dollars from Tipton Concrete for the handicap accessibility project.  
Ayes: Elson, Huck, Lindsay, Scheller and Ashcraft. Absent: Little and Perrine.

Treasurer's Report: We are in good shape. We need to send a hundred thousand dollars from the general checking to the Illinois Funds-General checking account.

Director's Report: Status quo this month. Statistics are included. Scheller has been assigned to be the person staff goes to if they need a Board member. Staff has their assigned duties while waiting for new librarian.

Maintenance: Windows tabled but Director stated that the Board really needs to look into getting new windows.

Communications: Madison County Board of Review. Letter from Evox Clips on Formosa Road and hearing date for above and they have been sent to Mr. Eastman. The third one has sent a state appeal to the levy and Mr. Eastman has sent us a resolution to be voted on asking that he be our representative. There is approximately one hundred and seventy thousand dollars difference in the assessed value. A motion was made by Scheller to accept the resolution whereas Real Property Assessment Appeal for the year 2010 has been filed by the City of Troy, Triad Community School District 09-2-22-17-05-101-023 for the State of Illinois Property Tax Appeal Board and whereas the Board of Trustees of the Tri-Township Public Library District a taxing district which has a revenue interest in the subject property desires to submit a request to intervene in the foregoing appeal proceeding and authorizes the Library District's attorney C. Dana Eastman, Jr. to take such action as deemed necessary to perfect such intervention. Lindsay seconded the motion.

Ayes: Elson, Huck, Lindsay, Scheller and Ashcraft.

Absent: Little and Perrine.

Old Business: We have received the 2012 Per Capita money, which comes to thirteen thousand five hundred one dollars.

106 West Oak Street: The building permit has been received. Jonathan and his mother are not here tonight but Director has talked with Jonathan and when all is finished the project will come in under the twenty thousand allocated by the Board last month.

Director reminded those who have not completed their OMA online training that have only until the end of December to get it done.

Jeanne Sagovac is the person who is taking on the election for the Trustees, so when they have all their signatures they need to go to Jeanne.

Search Committee: A search committee needs to be appointed to find a new Director. Jim and Denise have volunteered to be on the committee and Lindsay and Scheller volunteered from the Board. The Advertisement must be put in the Times - Tribune by law and others suggested by the Director are the Illinois Heartland Library online jobsite, The St. Louis Post Dispatch, and The Illinois Library Association online jobsite. The Director said the most important things needed are the years of experience and the ability to supervise a staff of diverse personalities.

Director also suggested that Board have a starting salary range. She suggested that they should range from forty-three to forty six thousand. Scheller was named chairperson of the search committee

Closed Session: none

**Announcements and Adjournment:** There were no announcements, so the meeting was adjourned at 8:10 p.m.