

Tri-Township Public Library  
Regular Board of Trustees Meeting  
Minutes  
October 2, 2012

The meeting was called to order at 7:16 p.m. by Scheller.

Roll Call: Huck, Little, Scheller.  
Perrine.

Absent: Ashcraft, Elson, Lindsay, and

Present from the public were Julia Walling, Norma Mendoza (reporter for Times- Tribune), Mark Carpenter (from Ittner), Vicky Hart and Norma Sidener.

Input of Agenda Items: Board- none  
Public- none

Approval of Minutes: tabled until another trustee comes.

Treasurer's Report: All good. Tax money is coming in There was a question about collection of fines. The fines are coming in. We may have to transfer some money to Illinois Funds.

Director's Report: Director has completed and submitted the annual report to the State of Illinois. The Per Capita Grant is almost ready. Director will probably get it off to State tomorrow. All old Cassette audio books have been pulled. Statistics are included.

Maintenance: The annual elevator inspection is completed and passed. It was recommended that we have fire extinguishers in the elevator room.

Cooling of Community room/ ceiling fans – the fans are being put in and sliding switches have been ordered, so for now regular switches will be used.

Windows- tabled for another day.

Communications: we have received letters from the Madison County Board of Review concerning Commercial Drive and Troy Plaza, as usual. Mr. Eastman has submitted our request to intervene. A letter has also been sent to Mr. Eastman concerning the audit.

We have received a letter from Silver Creek Bible Fellowship and they would like another six month extension and to keep their fee at one hundred dollars.

Old Business: 106 West Oak Street: progress report. - Director reported for the record that after last meeting she asked Jonathan for numbers and costs and hasn't received any, so she is a little disappointed in him. Julia reported for Jonathan who is ill. She said the total would come to approximately twenty three thousand eight hundred and ninety dollars above the concrete. This includes the pergola, which is half paid for. She said they had received bids for the concrete work. Bids have come from Tipton and Affordable Concrete (Tom Grothaus). They decided that less concrete would work better with more green areas. Tipton's wife had said labor would be free but her husband said no and labor alone would be ten thousand so it was decided to go with

Affordable Concrete for a total of eight thousand forty three dollars. Julia also had the blueprint and costs from Jonathan. There was discussion about the greenery and bushes to be planted. It was decided to wait for Melanie Elson to get here to vote on the concrete and the rest of Jonathan's plans.

Elson arrived at 8:00 p.m.

Little made a motion to go with the smaller concrete footprint plan .The motion was seconded by Elson.

Ayes: Elson, Huck, Little and Scheller.

Absent; Ashcraft, Lindsay and Perrine

A motion was made by Little and seconded by Elson to accept Affordable Concrete as our provider for labor and supplies.

Ayes: Elson, Huck, Little and Scheller.

Absent: Ashcraft, Lindsay and Perrine

A motion was made by Elson and seconded by Little to accept Jonathan Wailing's proposed budget not to exceed twenty thousand dollars, noting that the drinking fountain and pergola are separate from that amount.

Ayes: Elson, Huck, Little and Scheller.

Absent: Ashcraft, Lindsay and Perrine.

Monthly reminder regarding OMA online training: Director reminded everyone to get their training completed.

Accessibility Improvement Project: Mark Carpenter showed the proposed concept. Director stated that Mark and the city were here last week and Director was assured by City that any permits applied for would be approved. Mark explained the opinion of cost – site work. The opinion of cost does not include construction observation and staking. The site work subtotal would be three hundred dollars, removal subtotal would be three thousand one hundred nineteen dollars and forty six cents, pavement subtotal would be nineteen thousand two hundred sixty three dollars and ninety three cents, traffic control subtotal would be one thousand five hundred dollars for an estimate construction subtotal twenty four thousand one hundred eighty three dollars and thirty nine cents, construction contingencies (10%) would be two thousand four hundred eighteen dollars and thirty four cents bringing construction total to twenty six thousand six hundred and one dollar and seventy three cents. Engineer's opinion of cost altogether would be twenty six thousand seven hundred dollars.

A motion was made by Elson and seconded by Little to accept the opinion of cost, including design approval from Ittner and to go out for bids.

Ayes: Elson, Huck, Little and Scheller.

Absent: Ashcraft, Lindsay and Perrine.

Approval of Minutes: A motion was made by Little and seconded by Elson to accept the August 7th, 2012 regular meeting minutes as presented.

Ayes: Elson, Huck, Little and Scheller.

Absent: Ashcraft, Lindsay and Perrine.

A motion was made by Little and seconded by Elson to accept the September 4<sup>th</sup>, 2012 regular meeting minutes as amended.

Ayes: Elson, Huck, Little and Scheller.

Absent: Ashcraft, Lindsay and Perrine.

The August 7<sup>th</sup>, 2012 closed session minutes were tabled until next month.

A motion was made by Elson and seconded by Little to extend Silver Creek Fellowship's use of the community room for another six months but decline the one hundred dollar drop in pay and continue with the new one hundred twenty five dollar fee.

Ayes: Elson, Huck, Little and Scheller.

Absent: Ashcraft, Lindsay and Perrine.

Audit: Jane came and worked on the 2012 audit. She hopes to have it ready so Myron can come to the November meeting with the completed audit.

New business: The Director tendered her resignation. She is giving the Board two month's notice. Her last day will be Friday December 7<sup>th</sup>, 2012.

The meeting was adjourned at 8:36 p.m.