

Tri-Township Public Library  
Board of Trustees Meeting  
Regular Minutes  
October 6, 2015

The meeting was called to order at 7:00 P.M.

Roll Call- Elson, Huck, Lanahan, Robinson, Scheller, and Ashcraft. Absent: Perrine

Present from the public were David Cassens II (Director of the Tri-Township Public Library), Norma Sidner (Former secretary for the Board), and Norma Mendoza (Reporter for the Troy Times-Tribune)

Input of Agenda Items- None from the Board or the Public

Approval of Minutes- Tabled the approval of the regular meeting minutes from June as well as the closed meeting minutes from July.

- a) A motion was made by Elson and seconded by Scheller to approve the July 7, 2015 Regular meeting minutes as amended.
  - a. Ayes: Elson, Huck, Lanahan, Robinson, and Scheller. Abstain: Ashcraft. Absent: Perrine.
- b) A motion was made by Scheller and seconded by Elson to approve the September 1, 2015 Regular meeting minutes as amended.
  - a. Ayes: Elson, Huck, Lanahan, Robinson, Scheller, and Ashcraft. Absent: Perrine.

Treasurer's Report- The library's total assets have now reached the \$1million mark so we are solvent. The budget and expenses displays have now been corrected.

Director's Report-

- We have a new mobile website & a backup website entitled troylibrary2.org in case our main website goes down. Only the databases, calendar, search engine are on the backup.
- Parking lot has been resurfaced.
- We have received preliminary drawings from the architect for a possible remodeling of the library.
- Our lawyer has spoken with the city new business coordinator and the owner of the new film studio next to us expressing our interest in the right of first refusal. He is still waiting to hear more.
- We will not be hosting flu shots because the senior center is still planning to host them this year.
- We also have an upcoming murder mystery evening and are expected high attendance.

Maintenance- None

Communication- Myron Thompson called to schedule a time to come speak with the board about the possibility of the state freezing property taxes. He was concerned but did not make it to this meeting. We are waiting to hear more.

Old Business-

- a) Green Space- no news

New Business-

- a) In keeping with our mission and on-track with our technology upgrades, David would like to purchase two new computers with Microsoft 10.
  - a. A motion was made by Scheller and seconded by Robinson to purchase two Dell Optipex 720SFF for \$1,396.
    - i. Ayes: Elson, Huck, Lanahan, Robinson, Scheller, and Ashcraft. Absent: Perrine.
  - b) David would like to continue the annual November Food for Fines where patrons may bring in a non-perishable food item to clear \$1 in fines. The suggestion was also made that it possible occur again the spring around March or April.
    - a. A motion was made by Robinson and seconded by Scheller to continue the annual Foods for Fines program.
      - i. Ayes: Elson, Huck, Lanahan, Robinson, Scheller, and Ashcraft. Absent: Perrine.
- c) Levy Ordinance- Audit Fund 15/16-07
  - a. A motion was made by Robinson and seconded by Elson
    - i. Ayes: Elson, Huck, Lanahan, Robinson, Scheller, and Ashcraft. Absent: Perrine.
- d) Levy Ordinance- Building and Equipment Fund 15/16-08
  - a. A motion was made by Robinson and seconded by Scheller
    - i. Ayes: Elson, Huck, Lanahan, Robinson, Scheller, and Ashcraft. Absent: Perrine.
- e) Levy Ordinance- General Fund 15/16-09
  - a. A motion was made by Robinson and seconded by Scheller
    - i. Ayes: Elson, Huck, Lanahan, Robinson, Scheller, and Ashcraft. Absent: Perrine.
- f) Levy Ordinance- IMRF Fund 15/16-10
  - a. A motion was made by Robinson and seconded by Elson
    - i. Ayes: Elson, Huck, Lanahan, Robinson, Scheller, and Ashcraft. Absent: Perrine.
- g) Levy Ordinance- Insurance Fund 15/16-11
  - a. A motion was made by Robinson and seconded by Lanahan
    - i. Ayes: Elson, Huck, Lanahan, Robinson, Scheller, and Ashcraft. Absent: Perrine.
- h) Levy Ordinance- Social Security Fund 15/16-12
  - a. A motion was made by Robinson and seconded by Lanahan
    - i. Ayes: Elson, Huck, Lanahan, Robinson, Scheller, and Ashcraft. Absent: Perrine.

Closed session- None

Announcements and Adjournment- 7:32