

Tri-Township Public Library

Board of Trustees Meeting

Regular Minutes

April 5, 2016

The meeting was called to order at 7 p.m. by President Ashcraft.

Roll Call: Huck, Lanahan, Perrine and Ashcraft.

Absent: Elson, Robinson and Scheller.

Present from the public were David Cassens, Director, Norma Mendoza (reporter for Times-Tribune), Jim Sheldon (Moonlight Computing), and Norma Sidener.

Input of Agenda Items: Board - New Business- Audit invoice
Public -None

Approval of Minutes: The minutes of the March 1st, 2016 regular meeting were tabled as there was no quorum.

Treasurer's Report: Treasurer was not here but Director reported everything is looking good.

Director's Report: The State Library Board has cut the budget by 42%. IHLS funding was cut by almost two million dollars. We did receive a letter stating we will receive our Per Capita Grant. Two pillars in the Community room needed to be patched and Director has contacted our handyman to fix them.

The State has mandated that we transfer our Illinois funds account from U.S. Bank. We have done so and are currently in the process of completing the procedure. This will make the process more secure.

Statistics are attached.

Maintenance: The Director reported that he has gotten bids on plumbing and cabinets for the two bathrooms. The toilets and vanities are in need of replacement and we want to become more ecofriendly and conserve on water. Director has received bids from Neal's Plumbing for five thousand six hundred fifty four dollars and from D&L plumbing for five thousand six hundred dollars plus parts. Hickory Street Cabinets put in a bid for two kinds of cabinets- Himacs at one thousand two hundred and fifty one dollars and Culter at nine hundred forty seven dollars per bathroom. When the Board had looked at the pamphlets and had a discussion, it was decided to table a vote on the plumbing until next meeting. A motion was made by Lanahan and seconded by Perrine to go with Himacs for the vanities, at a cost of approximately six thousand dollars for four. Ayes: Huck, Lanahan, Perrine and Ashcraft. Absent: Elson, Robinson and Scheller.

Communications: Moonlight Computing- Jim Sheldon from Moonlight Computing explained about the creation of a new web site. The website would be laid out with two columns, with a responsive design and two hours built in at an estimated cost of one thousand three hundred and twenty dollars. There would be an additional cost of two hundred dollars for more than two hours. The board decided to table further discussion until next meeting.

Old Business: Green Space- Greenspace was tabled as Scheller was not here.

Volunteer Banquet- Lanahan reported everything is coming together for the banquet.

Cintas: Cintas was tabled until next meeting.

New Business: The Director asked the Board to approve payment of an invoice from Baker and Taylor for books costing One thousand ninety nine dollars.

A motion was made by Perrine and seconded by Lanahan to pay the invoice from Baker and Taylor for one thousand ninety nine dollars for books.

Ayes: Huck, Lanahan, Perrine and Ashcraft. Absent: Elson, Robinson and Scheller.

A second invoice was received from Ittner for eight hundred forty one dollars and seventy cents for the master plan redo.

A motion was made by Perrine and seconded by Lanahan to pay Ittner eight hundred forty one dollars and seventy cents for the master plan redo.

Ayes: Huck, Lanahan, Perrine and Ashcraft. Absent: Elson, Robinson and Scheller.

Budget Committee: Mike Perrine, Kathy Scheller and David Cassens were appointed to the budget committee.

The Audit invoice was approved.

Close Session: None

Announcements and Adjournment: There were no announcements so the meeting was adjourned at 7:42 p.m.