

Tri-Township Public Library
Board of Trustees Meeting
Regular Minutes
September 1, 2015

The meeting was called to order at 7:00 P.M.

Roll Call- Huck, Lanahan, Robinson, and Scheller. Absent: Ashcraft, Elson, and Perrine.

Present from the public were David Cassens II (Director of the Tri-Township Public Library) and Norma Mendoza (Reporter for the Troy Times-Tribune)

Input of Agenda Items- None.

Approval of Minutes- Tabled the approval of the regular meeting minutes from June and July as well as the closed meeting minutes from July.

- a) A motion was made by Scheller and seconded by Huck to approve the August 4, 2015 Regular meeting minutes as amended.
- b) Ayes: Huck, Lanahan, Robinson, and Scheller. Absent: Ashcraft, Elson, and Perrine.

Elson arrived 7:04 P.M.

Treasurer's Report- We're still solvent. Our assets are good. The building fund is inching up which will be good for our 5-10 year planning. We're still working with the new accountant on formatting the treasurer's report. Currently only the previous month and fiscal year view are displayed, but not the budget overview.

Director's Report-

- The IPLAR report has been completed for the State of Illinois
- Due to a calcium build up and leading faucet in the employee sink area, a plumber has been contacted to fix the issue.
- We received and fulfilled a FOIA (Freedom of Information Act) request from Story Time Digital Media. They're a "reporting" group from the Chicago area.
- We're investigating the opportunity to host flu shot vaccinations at the library through the County Board Chairmen.

Maintenance- None

Communication- None

Old Business-

- A. Green Space: There isn't much going on with the Green Space. The newly installed bistro set is getting some usage. Proposals for the Jeanne Simon section are being reviewed for implementation next spring.

Ashcraft arrives 7:22 P.M.

New Business-

- A. Cyber Liability and Privacy Coverage: We have no private records online. Polaris is not stored on our databases and is protected by a separate entity. We have had no fines or complaints. We also do not store any sensitive data concerning our data or accounts. David will investigate data backups and pursue and evaluation of hacking risk. We do not need this coverage at this time.
- B. Resolution concerning the closed meeting minutes: After our annual minutes review we can choose to release or protect our closed meeting minutes.
 - a. A motion was made by Scheller and seconded by Robinson that we do not want to reveal any of our closed meeting minutes.
 - b. Ayes: Elson, Huck, Lanahan, Robinson, Scheller, Ashcraft. Absent: Perrine
- C. Right of First Refusal: The commercial property next to the library was recently purchased by Middle Town Studios for \$162,500. It is 1,352 square feet and has an unfinished basement. Huck suggested that we pursue a Right of First Refusal in case the property goes on the market again. There will be a lawyer fee and the owners will have to sign off on the agreement; which states that if they want to sell the property, the library would get the opportunity to refuse purchasing it before other buyers enter the picture.
 - a. A motion was made by Huck and seconded by Scheller to pursue a Right of First Refusal on the commercial property currently owned by Middle Town Studios.
 - b. Ayes: Elson, Huck, Lanahan, Robinson, Scheller, Ashcraft. Absent: Perrine.

Closed session- None

Announcements and Adjournment- The meeting was adjourned at 7:32 P.M.