

Tri-Township Public Library
Board of Trustees Meeting
Regular Minutes
June 6, 2017

The meeting was called to order at 7 p.m. by President Ashcraft.

Roll Call: Huck, Lanahan, Lindsay, Scheller and Ashcraft.

Absent: Elson.

Present from the public were David Cassens, Director and Norma Sidener, assistant to the Board.

Input of Agenda Items: Board – None

Public-None

Approval of Minutes: A motion was made by Scheller and seconded by Lindsay to accept the May 2nd, 2017 regular meeting minutes as amended.

Ayes: Huck, Lanahan, Lindsay, Scheller. Abstained: Ashcraft.

Absent: Elson.

A motion was made by Scheller and seconded by Lanahan to accept the May 2nd, 2017 closed session minutes as presented.

Ayes: Huck, Lanahan, Lindsay, Scheller. Abstained, Ashcraft.

Absent: Elson.

Treasurer's Report: We are on target and everything is good. We are all caught up with the accountant.

Director's Report: The kickoff for the Summer Reading Program is June 10th, 2017. Robin Livinggood's last day is June 16th, 2017.

The Director and staff have added something new to their collection, three family passes to the Children's Museum in Edwardsville. Families can check them out for a week at a time.

Maintenance: AC and Coil Replacement for AC unit # 7- It is the oldest AC in the row by the green space. Belo-Man has given us a quote of five thousand, five hundred ninety-one dollars to replace AC unit # 7 and also includes a dehumidifier.

A motion was made by Scheller and seconded by Lindsay to pay Belo-Man five thousand five hundred ninety one dollars to replace AC unit # 7 and dehumidifier.

Ayes: Huck, Lanahan, Lindsay, Scheller and Ashcraft.

Absent: Elson.

Annual Sealing of the parking lot: Director has received a bid of three thousand eighty five dollars from Bi-State Sealing Company to seal the parking lot. The lot hasn't been sealed in two years as there was too much bad weather last year. Director did not get other bids as Bi-State has done a great job in the past and has also kept his fee the same as he had previously charged us.

A motion was made by Lindsay and seconded by Lanahan to have Bi-State Sealing Company seal the parking lot for a fee of three thousand eighty five dollars.

Ayes: Huck, Lanahan, Lindsay, Scheller and Ashcraft.

Absent: Elson.

Board Room Carpet Replacement: Director has gotten a quote from Lowe's to remove old carpet and replace with a dark blue carpet. Board asked Director to see about getting other bids and suggested Lenny's in Collinsville and Empire.

Communications: None.

Old Business: Green Space- Scheller is looking at maybe planting some smaller bushes, such as myrtle and heavenly bamboo was also suggested as it keeps its color year round.

Prospective Board Member Applicants: None of the applicants Susanne Novoselac, Michelle Erschen and Masja Larue were present so President Ashcraft asked Director to contact them and have they come to the next meeting as they need to be interviewed by the Board.

Treasury Securities for the Library: Director has talked to the bank as it was suggested by the Auditor that we invest in some Government Bonds. The fees for the bank are very expensive. The board suggested that Director talk to an Edward Jones advisor and also Charles Schwab, as we need more information. The Director was to set up an appointment with each and to ask the one he is most comfortable with to attend the Board meeting.

New Business: They have come out with a new Prevailing wage this year. The Board looked over the new wage rates. A motion was made by Scheller to accept the Prevailing Wage Ordinance 17/18-14, A Resolution of determining prevailing wage rates for June 2017, Whereas the State of Illinois has enacted "An Act regulating wages of laborers, mechanics and other workers employed In any public works by State, County , City or any other public body or any political subdivisions or by anyone under contract for public works, approved June 26, 1941, as amended and

Whereas the aforesaid Act requires that the Tri- Township Public Library District investigates and ascertains the prevailing rate of wages as defined in said Act for laborers, mechanics, and other workers in the locality of Madison County employed as performing construction of public works for the Tri – Township Library District. The motion was seconded by Lanahan.

Ayes: Huck, Lanahan, Lindsay, Scheller and Ashcraft.

Absent: Elson.

Resolution on Public Hearing for the Budget and Appropriation Ordinances: A motion was made by Scheller to approve a resolution on Public Hearing for the Budget and Appropriations Ordinances for the fiscal year 2017-2018 Whereas it is necessary for this Board of Trustees to fix the time and place for public hearing on budget and appropriation ordinances for the fiscal year 2017-2018 and to fix the time and place where the same will be conveniently available for public inspection and to direct that notice of the public hearing and place of inspection to be published according to law, this meeting to be held on the 11th day of July, 2017, at 7 p.m. central daylight savings time at the Tri -Township Public Library District , 209 South Main Street, Troy, Illinois. The motion was seconded by Lanahan.

Ayes: Huck, Lanahan, Lindsay, Scheller and Ashcraft.

Absent: Elson.

Budget for Fiscal Year 2017-2018: The main things we adjusted were the auditor fund, starting next year we need to reduce the amount of five thousand dollars as this fund can only be used to pay the auditor. the Director will send out copies to everyone of the proposed budget, as it will be presented for approval at next meeting.

Ebsco Database Renewal: we used to have Gale but they were more expensive. The total cost with Ebsco for the year is four thousand one hundred fourteen dollars. We do have many patrons using these databases. We had a total of three thousand two hundred thirty six sessions, and nine thousand searches, total full text were six hundred eighty four retrieved, and PDF forms five hundred and seven. Scheller suggested that next year we switch out some and add new ones. A motion was made by Scheller and seconded by Lanahan to renew Ebsco Databases for the yearly rate of four thousand one hundred fourteen dollars.

Ayes: Huck, Lanahan, Lindsay, Scheller and Ashcraft:

Absent: Elson.

New hire position 24-30 hours: we now are down to one position. Board had previously approved two so Director wanted to know if he now needed approval for a new hire. The board said no as they'd already approved two hires.

Adding Michael Wiecezak to IMRF: Michael has worked really well at eighteen hours, if he goes over twenty we need to add him to IMRF. It would help the library to have him placed in a twenty four hour position. It would be a twenty to twenty four position and in that case we need to add him to IMRF.

A motion was made by Lindsay and seconded by Scheller to increase Michael Wiecezak to a twenty to twenty-four hour week and then add him to IMRF.

Ayes: Huck, Lanahan, Lindsay, Scheller and Ashcraft.

Absent: Elson.

Penworthy Books Invoice: This is another addition of books to the Juvenile division and the invoice is for nine hundred ninety-nine dollars and eighty nine cents. A motion was made by Scheller and seconded by Lindsay to pay the Penworthy Books Invoice of nine hundred ninety nine dollars and eighty-nine cents.

Ayes: Huck, Lanahan, Lindsay, Scheller and Ashcraft.

Absent: Elson.

Closed Session: None.

Announcements and Adjournment: There were no announcements, so the meeting was adjourned at 7:58 p.m.