

Tri-Township Public Library  
Board of Trustees Meeting  
Regular Minutes  
February 7<sup>th</sup>, 2017

The meeting was called to order at 7: p.m. by President Ashcraft.

Roll Call: Elson, Huck, Lindsay, Perrine, Scheller and Ashcraft. Absent: Lanahan.

Present from the public were David Cassens, Director, Norma Mendoza (reporter from the Times-Tribune) and Norma Sidener.

Input of Agenda Items: Board – Volunteer Banquet.  
Public - None

Approval of Minutes: A motion was made by Elson and seconded by Scheller to accept the October 4<sup>th</sup>, 2016 regular meeting minutes as corrected.

Ayes: Elson, Huck, Lindsay, Scheller and Ashcraft. Abstain: Perrine. Absent: Lanahan.

A motion was made by Elson and seconded by Lindsay to accept the December 6<sup>th</sup>, 2016 regular meeting minutes as presented.

Ayes: Elson, Huck, Lindsay and Ashcraft. Abstained: Perrine and Scheller.  
Absent: Lanahan.

A motion was made by Elson and seconded by Perrine to accept the January 3<sup>rd</sup>, 2017 regular meeting minutes as corrected.

Ayes: Elson, Huck, Perrine, Scheller and Ashcraft. Abstained: Lindsay. Absent: Lanahan,

Treasurer's Report: All good. All deposits are caught up except for September as Treasurer hasn't found it yet. She needs a copy of July 2016 Treasurer's Report in order to turn in her report. President had his copy with him so she will be able to complete the report and send it in.

Director's Report: His trip to the Midwinter ALA Conference went really well. He attended many seminars and learned a lot.

The sign-up for the AARP free tax help is going great. Many people have signed up and multiple days are already completely booked. Tax help begins Wednesday February 8<sup>th</sup>.

Computer usage has been down but is picking up. All programs are going well.

Statistics are attached.

Maintenance: None

Communications: None-We have not heard from the auditor so Director will call Jane tomorrow.

Old Business: Green Space- the Company will possibly be out tomorrow to fix the fence. Scheller is waiting until the April plant sales to get new plants.

New Business: Baker and Taylor invoice- we have an invoice from Baker and Taylor for one thousand three hundred thirty four dollars and six cents for library materials.

A motion was made by Scheller and seconded by Perrine to pay the Baker and Taylor invoice totaling one thousand three hundred thirty four dollars and six cents.

Ayes: Elson, Huck, Lindsay, Perrine, Scheller and Ashcraft.

Absent: Lanahan.

Gale Courses Invoice: We have an invoice for three thousand four hundred ninety nine dollars and sixty five cents from Gale Courses. These are courses available on line for our patrons to take classes. It was suggested to make our patrons more aware that these are available.

A motion was made by Scheller and seconded by Lindsay to pay Gale Courses three thousand four hundred ninety nine dollars and sixty five cents.

Ayes: Elson, Huck, Lindsay, Perrine, Scheller and Ashcraft.

Absent: Lanahan.

Transworld Systems Invoice: We have an invoice from Transworld Systems for one thousand one hundred seventy five dollars. Transworld Systems is our collection agency.

A motion was made by Elson and seconded by Scheller to pay Transworld Systems one thousand one hundred seventy five dollars.

Ayes: Elson, Huck, Lindsay, Perrine, Scheller and Ashcraft.

Absent: Lanahan.

Volunteer banquet: The dates for volunteer week this year are April 23 through the 29<sup>th</sup>. The theme this year is Volunteers make the world a better place. We will hold our banquet on Thursday April 27<sup>th</sup>. Scheller has the tablets already and other gifts were discussed. Everyone agreed to have Fire and Smoke cater the banquet again this year. We will have Sue check with them as she did a good job last year and as the newbie's Lindsay and Lanahan were the volunteers chosen to take care of the banquet. Scheller will take care of the entertainment. The other members will also help.

Closed Session: None

Announcements and Adjournment: Dennis announced his retirement from work as of January and he is going into private consulting.

The meeting was adjourned at 7:38 p.m.