

Tri-Township Public Library  
Board of Trustees Meeting  
Regular Minutes  
June 5, 2018

The meeting was called to order at 7:04 p.m. by President Ashcraft.

Roll Call: Elson, Erschen, Huck, Lanahan, Lindsay, and Ashcraft. Absent: Scheller.

Present from the public were David Cassens, Director and Norma Sidener.

Input of Agenda Items: Board- Mobile Hot Spots  
Public – None.

Approval of Minutes: A motion was made by Erschen and seconded by Elson to approve the May 1<sup>st</sup> 2018 regular meeting minutes as amended.

Ayes: Elson, Erschen, Huck, Lindsay and Ashcraft. Lanahan abstained. Absent: Scheller.

Treasurer's Report: We are good. There were a new items over and anew items under, all in the General Fund. We haven't received any tax payments yet. They will start coming in July.

Director's Report. Our Summer Reading Program Schedule is out and will Kick-Off on June 9<sup>th</sup> at 9 a.m. until noon.

The equipment to convert our lighting over to LEDs is in and the electrician will begin changing them out,

The library is currently exploring new materials to offer our patrons, from mobile hotspots to drones, to streaming devices and hand held CD players

Te landscaping project has been completed and looks great. A question was brought up about the bike rack.

Statistics are attached.

Maintenance: The flag pole is broken and has contacted Alton Edwardsville Flag, who has given us a quote of one thousand seven hundred and eleven dollars to repair it, and ten thousand dollars to put on a new pole.

A motion was made by Elson and seconded by Erschen to accept the bid of one thousand seven hundred and eleven dollars to repair the flag pole.

Ayes: Elson, Erschen, Huck, Lanahan, Lindsay and Ashcraft. Absent: Scheller.

Communications: None.

Old Business: Green Space – nothing

Security Cameras; Director has checked with Pro-Alarm and George on the warrantees the Board asked him to look into. Pro-Alarm's warranty is for two years on DVDs' and Cameras, and one year on labor. George Alarm, if we lease would be covered for the duration, and

if we purchase the equipment it would be a one year warranty on labor and equipment. Pro-alarm provides a monitor. George will install the monitor if we provide it. Both companies are foiable .we can down load to the Director's computer and also the third computer at the front desk. Director said for back-up they could be put on computer and monitored on website. There was discussion about keeping the copies and for how long. .Director said he'd recommend we Download to a large flash drive or external hard drive, which would cost about two hundred dollar, to do back-up. The company would also keep a copy for a period of time. We could check with our provider LaserWare .The cost from Pro-Alarm would be seven thousand five hundred and fifty dollars and would include fourteen cameras and one power supply, with the warranty for one year one equipment and one year on labor. George Alarm gave us three options. The first, he feels we wouldn't need. The other two include one that 1080P turret cameras would cost six thousand one hundred and sixteen dollars to purchase and lease option is three thousand four hundred twenty seven dollars installation fee and monthly lease fee of one hundred eleven dollars, with buyout cost of two thousand six hundred eighty nine dollars. The second option for ten eighty dome cameras and the cost is seven thousand four hundred and fifty two dollars to purchase and four thousand three hundred and sixty five dollars to install and one hundred fifteen dollars monthly lease fee, and buy out cost is three thousand eighty seven dollars...

Director has talked to Glen Carbon and Mascoutah libraries and Glen Carbon has George and is very satisfied. Mashcouta has Pro-alarm and had problems with them but they did fix it. The difference in the two systems is that Pro-Alarm is giving us fourteen cameras and George Alarm is giving us sixteen cameras but no monitor. Their system would be put on computers. This is a live feed. Director suggested if we get monitors one would be at his computer and the third computer at the front desk, and he also leans toward leasing.

A motion was made by Elson and seconded by Lanahan to accept the lease of the ten eighty P torit cameras, sixteen cameras from George Alarm Company in the amount of three thousand four hundred and twenty and a monthly service fee of one hundred eleven dollar per month.

Ayes: Elson, Erschen, Lanahan, Lindsay and Ashcraft.

Absent: Scheller.

New Business: Meeting Dates Ordinance 18/19-13:

A motion was made by Elson and seconded by Lindsay to accept Meeting Date Ordinance 18/19-13,an ordinance setting forth the time and place of the regular meetings of the Tri – Township Public Library District, Madison County, Illinois. Be it ordained by the Board of Library Trustees of the Tri- Township Public Library District, Madison County Illinois that the regular meetings of the Board of Trustees for the fiscal year 2018- 2019 shall be held in the Board Room of the Tri-Township Public Library District, 209 South Main Street, Troy, Illinois, on the following dates at seven p.m. and the calendar is amended from July 3<sup>rd</sup> to July10th.

Ayes: Elson, Erschen, Huck, Lanahan, Lindsay and Ashcraft.

Absent: Scheller.

Out of District Fees: Director asked the Board to approve the out of district fee of one hundred nine dollars which has not changed from last year.

A motion was made by Elson and seconded by Lanahan to accept the out of out of district fee as stated by the State of Illinois mathematical formal of one hundred nine dollars for the fiscal year 2018/2019.

Ayes: Elson, Erschen, Huck, Lanahan, Lindsay and Ashcraft.

Absent: Scheller.

Mobile Hot Spots: Director has literal mobile Wi-Fi generator. Belleville and Rochester libraries have them. We would need at least five starting out. We would have to purchase the equipment and

the service contract. These would be for use to our patrons who have no access to the Internet. They are expensive but director has found a company called Mobile Beacon that provides them to non-profit educational facilities, school, and libraries. They would provide them at cost or less and Director has begun the process of applying to them .The cost for the devises would be six hundred dollars and the service fee is also six hundred dollars, shipping and handling would be forty nine dollars and ninety five cents. We would purchase the equipment and the service fee is a yearly charge. Director said they also give discounts so it might be less. He will complete the application, but wanted to let the Board know, so he wanted to let the Board know and get approval to go ahead with the purchase. The most we would pay is one thousand two hundred forty nine dollars. There was discussion and the Board decided to approve the purchase.

A motion was made by Lanahan and seconded by Elson to accept the Mobile Beacon proposal of purchasing five mobile devices, the service contract, shipping and handling all coming to no more than one thousand two hundred and forty nine dollars and ninety five cents.

Ayes: Elson, Erschen, Lanahan, Lindsay and Ashcraft.

Absent Scheller.

Closed Session:

Before we closed President Ashcraft wanted the Board to consider whether we wanted to continue with a roll call vote or just ayes and nays.

Announcements and Adjournment: Lindsay asked about the library anniversary, it is next year.

Norma Sidener said her grandson was going on a trip to the Dominican Republic with his Spanish teacher, who was there and group of his students from their school.

The meeting was adjourned at 8:12 p.m.